

### Sri Dharmasthala Manjunatheshwara College

(Autonomous), Ujire - 574 240 Accredited at "A" Grade with CGPA 3.61/4 by NAAC

### MINUTE BOOK

#### Minutes of Meeting

| Title of the<br>Meeting | Monthly meeting of Students' Grievance Redressal Cell |  |  |  |  |
|-------------------------|---|--|--|--|--|
| Date of<br>Meeting      | 26/12/2022  |  |  |  |  |
| Time                    | 16:15   |  |  |  |  |
| Venue                   | CR.No.0-20  |  |  |  |  |
| Subject                 | To discuss on students' grievances                    |  |  |  |  |

| Sl. No. | Name                                       | Role                    | Present/Absent |  |
|---------|--|-------------------------|----------------|--|
| 1.      | Dr. Mahesh Kumar Shetty<br>H               | Co-ordinator            | H-1905         |  |
| 2.      | Ms. Shakunthala B.                         | Member                  | ₽B.            |  |
| 3.      | Ms. Sangeetha B.                           | Member                  | حست            |  |
| 4.      | Ms. Vijetha Pai                            | Member                  | Tautho         |  |
| 5.      | Nitheesh<br>III Bcom B                     | Student Representatives | A SA           |  |
| 6.      | Sneha S Jain<br>II Bvoc Digital Media & FM | Student Representatives | J.             |  |

#### Agenda List:

| 1 | SDMCU/SGRC/2022-23/01/01: Reading the minutes of previous meeting and Plan of action for 2022-23. |
|---|---|
| 2 | SDMCU/SGRC/2022-23/01/02: Glance over previous activities   |
| 3 | SDMCU/SGRC/2022-23/01/03: Any other matter  |

SRI DHARMASTHALA MANJUNATH

Minutes:

| Agenda 1        | SDMCU/SGRC/2022-23/01/01: Reading the minutes of previous meeting and Plan of action for 2022-23.  |
|-----------------|--|
| Minutes         | Coordinator read out the minutes of previous meeting was held on 19/08/2022.   |
| Action<br>Taken | As per the discussions visited hostels and Mess/PG to collect student's grievances at the accommodation level. And discussed about the plan of action for 2022-23. |
| Resolved        | Agenda was approved.   |

| Agenda 2 | SDMCU/SGRC/2022-23/01/02: Glance over previous activities  |
|----------|--|
| Minutes  | Committee members presented their opinions on activities undertaken.   |
| Resolved | Discussed and Informed to all the members to follow the grievances of students if any at college and hostel/mess level and all the activities should need based at the interest of the students. |
|          | Agenda was approved  |

| Agenda 3 | SDMCU/SGRC/2022-23/01/03: Any other matter                                     |  |  |  |  |
|----------|--|--|--|--|--|
| Minutes  | Discussed and planned to collect students grievances from the mentors (If any) |  |  |  |  |
| Resolved | Agenda was approved.   |  |  |  |  |





### Sri Dharmasthala Manjunatheshwara College

(Autonomous), Ujire - 574 240 Accredited at "A" Grade with CGPA 3.61/4 by NAAC

## MINUTE BOOK

#### Department / Committee :

#### Minutes of Meeting

| Title of the<br>Meeting | Meeting of Students' Grievance Redressal Cell |
|-------------------------|---|
| Date of<br>Meeting      | 20/02/2023                                    |
| Time                    | 3:15 PM                                       |
| Venue                   | Discussion Room                               |
| Subject                 | Review Meeting                                |

| Sl. No. | Name                                       | Role                   | Present/Absent |  |
|---------|--|------------------------|----------------|--|
| 1.      | Dr. Mahesh Kumar Shetty H                  | Co-ordinator           | 4725           |  |
| 2.      | Ms. Shakunthala B.                         | Member                 | AB.            |  |
| 3.      | Ms. Sangeetha B.                           | Member                 | Sadela         |  |
| 4.      | Ms. Vijetha Pai                            | Member                 | 19 tha         |  |
| 5.      | Nitheesh<br>III Bcom B                     | Student Representative | -Dolla         |  |
| 6.      | Sneha S Jain<br>II Bvoc Digital Media & FM | Student Representative | do.            |  |

| Λ    | σ | e | n  | d | я | I | ist   |  |
|------|---|---|----|---|---|---|-------|--|
| 7.78 | ñ | • | ** | u | • |   | 18:36 |  |

| SDMCU/SGRC/2022-23/02/01: Reading the minutes of previous meeting and Plan of action | on |
|--|----|
| for 2022-23.   |    |

- SDMCU/SGRC/2022-23/02/02: Discussion on Students Grievances
- 3 SDMCU/SGRC/2022-23/02/03: Any other matter

#### Minutes:

| Agenda 1 | SDMCU/SGRC/2022-23/02/01: Reading the minutes of previous meeting and Plan of action for 2022-23. |
|----------|---|
| Minutes  | Coordinator read out the minutes of previous meeting was held on 26/12/2022.                      |
|          |   |

| Action | • | Orientation programmes at nostel was conducted    |
|--------|---|---|
| Taken  |   | Informed the wardens to organise extra-curricular |

| Taken    | <ul> <li>Informed the wardens to organise extra-curricular vents at hostel levels.</li> </ul> |
|----------|---|
| Resolved | Agenda was approved.  |

| Agenda 2 | SDMCU/SGRC/2022-23/02/02: Discussion on Students Grievances       |  |
|----------|---|--|
| Minutes  | Committee members presented their opinions on Students Grievances |  |

| Resolved | Discussed on the canteen amenities raised by the students regarding hygiene and food quality at college canteen. Decided to inform the canteen committee to resolve the issue. |
|----------|--|
|          | Agenda was approved  |

| Agenda 3 | SDMCU/SGRC/2022-23/02/03: Any other matter                                       |
|----------|--|
| Minutes  | Discussed and planned to have class representatives meeting before next meeting. |
| Resolved | Agenda was approved.   |

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE





# Sri Dharmasthala Manjunatheshwara College

(Autonomous), Ujire - 574 240
Accredited at "A" Grade with CGPA 3.61/4 by NAAC MINUTE BOOK

### Department / Committee :

#### Minutes of Meeting

| 10.11   |
|---|
| Meeting of Students' Grievance Redressal Cell |
| 05/05/2023                                    |
| 4:15 PM                                       |
| Discussion Room                               |
| Review Meeting                                |
|   |

| Sl. No. | Name                                       | Role                   | Present/Absent |
|---------|--|------------------------|----------------|
| DE IVO  |  |                        |                |
| 1.      | Dr. Mahesh Kumar Shetty H                  | Co-ordinator           | 47000          |
| 2.      | Ms. Shakunthala B.                         | Member                 | A.B.           |
| 3.      | Ms. Sangeetha B.                           | Member                 | Sales          |
| 4.      | Ms. Akshatha Jain                          | Member                 | Akstathe Jain  |
| 5.      | Nitheesh III Bcom B                        | Student Representative | Aarla          |
| 6.      | Sneha S Jain<br>II Bvoc Digital Media & FM | Student Representative | So: .          |

#### Agenda List:

| 1 | SDMCU/SGRC/2022-23/03/01: Reading the minutes of previous meeting and Plan of action for 2022-23. |
|---|---|
| 2 | SDMCU/SGRC/2022-23/03/02: Discussion on Students Grievances                                       |

| 2 | SDMCU/SGRC/2022-23/03/02: Discussion on Students Grievances |
|---|---|
|   |   |

| 3 | SDMCU/SGRC/2022-23/03/03: Any other matter |
|---|--|
| - |  |

#### Minutes:

| Agenda 1        | SDMCU/SGRC/2022-23/02/01: Reading the minutes of previous meeting and Plan of action for 2022-23.   |
|-----------------|---|
| Minutes         | Coordinator read out the minutes of previous meeting was held on 20/02/2023.  |
| Action<br>Taken | <ul> <li>Solved the food and hygiene issues at college canteen in consultation with Mid-<br/>day meal coordinator and welfare committee members.</li> </ul> |
| Resolved        | Agenda was approved.  |

| Agenda 2 | SDMCU/SGRC/2022-23/02/02: Discussion on Students Grievances   |
|----------|---|
| Minutes  | Committee members were asked to present their opinions on Students Grievances   |
| Resolved | No students' grievances were raised by the staff. But student representatives raised their opinions on cultural programs at hostel premises. It was decided to have meeting with hostel wardens immediately to resolve the matter.  Agenda was approved |

| Agenda 3 | SDMCU/SGRC/2022-23/03/03: Any other matter                          |
|----------|---|
| Minutes  | No matters were raised. The meeting was followed by vote of thanks. |
| Resolved | Agenda was approved.  |

Signature of the chairman / HOD

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE