

2021 - 22

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Sri Dharmasthala Manjunatheshwara College
(Autonomous), Ujire - 574 240

Accredited at "A" Grade with CGPA 3.61/4 by NAAC

MINUTE BOOK

Department / Committee :

Date: 26-10-2021 Time: 4:00 pm Venue: Discussion Room

Agenda

AGENDA NO	PARTICULARS
SDMCU/SGRC-MON-2021-22/01/01	Plan of Action
SDMCU/SGRC-MON-2021-22/01/02	Awareness on college facilities and opportunities
SDMCU/SGRC-MON-2021-22/01/03	Any other matter

Members	Present	Signature	Members	Present	Signature
Gajanan. R. Bhat		@			
Ms. Shabanthala		S			
Ms. Sangeetha		S			
Ms. Vijetha pai		Vijetha			

Members	Absent	Members	Absent

The Co-ordinator of the Committee, Mr. G.R. Bhat welcomed the members for the meeting of the Committee which started at 4:00 pm.

The new academic year began in the month of October 2021 and the meeting is being conducted on 20th October 2021
SDMCU/SGRC-MON/2021-22/01/01

Plan of Action.

The co-ordinator discussed about the Committee's responsibility and asked the members to prepare a plan about the works to be carried by the Committee.

SDMCU/SGRC-MON/2021-22/01/02

Awareness on Facilities and Opportunities.

The members discussed on the issue of creating awareness among the students as well as about college facilities and opportunities along with regulations. It is felt that it is necessary to give essential information to the students when first year students come to the college.

SDMCU/SGRC-MON/2021-22/01/03

Any other matter.

As it was the first meeting for the academic year, the committee members asked for someone to think about the activities, the co-ordinator agreed on it. The meeting concluded with the vote of thanks by the co-ordinator.

Signature of the chairman / HOD

MINUTE BOOK

Department / Committee :

Date : 21-12-2021 Time : 4.15 pm Venue : Discussion Room.

Agenda

AGENDA No	PARTICULARS
SDMCU/SGRC-MON-2021-22/02/01	Review of previous meeting
SDMCU/SGRC-MON-2021-22/02/02	Awareness to First years.
SDMCU/SGRC-MON-2021-22/02/03	Any other matter.

Members	Present	Signature	Members	Present	Signature
Gajanan. R Bhat					
Ms. Shalabhala					
Ms. Sangeetha					
Ms. Vijetha pri					

Members	Absent	Members	Absent

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The coordinator of the committee welcomed the members for the monthly meeting held at 4.15 pm.

SDMCU/SGRC-MON-2021-22/02/01

Review of previous meeting.

The committee discussed about the plans of the committee that was suggested in the previous meeting. The members suggested that they are following previous years ways of conducting surveys through the help of Campus Audit Committee. They are asked to submit the plans as early as possible.

SDMCU/SGRC-MON-2021-22/02/02

Awareness to First year students.

The committee discussed about orienting the First year students about College Regulations and Facilities etc.. As the students spent previous year in Covid-19 - online classes, it is felt that orientation is necessary. The members suggested to take the assistance of other committees in this connection.

SDMCU/SGRC-MON-2021-22/02/03

Any other matter.

It was suggested by the members that survey on Online classes of the Covid-19 can be conducted to assist the students in a better way after analyzing the feedback. The meeting concluded with

Signature of the chairman / MOD



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Department / Committee :

Date: 19-5-2022 Time: 4.15 PM Venue: Room 1-11

AGENDA NO	Agenda	PARTICULARS.
SDMCIS/SGRC - MON-2021-22/04/01		Conduct of Survey
SDMCIS/SGRC - MON-2021-22/04/02		New Areas of Feedback
SDMCIS/SGRC - MON-2021-22/04/03		Any other matter

Members	Present	Signature	Members	Present	Signature
Gajanan. R. Bhut			Adithyan		
Ms. Shakuntala			(Student Rep)		
Ms. Sangrethas					
Ms. Vijetha pai					
Members	Absent		Members	Absent	

The coordinator welcomed the members for the monthly meeting.

Action Taken Report: The questionnaire asked for the survey was prepared by the members.

SDMCIS/SGRC - MON-2021-22/04/01

Conduct of Survey.

The Committee discussed about the conduct of survey and the method to be followed. The members said that they approached the Campus Audit Committee for the same. The committee will create google forms for the survey and student groups will receive it for their feedback.

SDMCIS/SGRC - MON-2021-22/04/02

New Areas of Feedback.

The Committee members were asked to think about conducting surveys on mobile usage among the students, social media, etc. and other aspects like post-covid lifestyle.

SDMCIS/SGRC - MON-2021-22/04/03

Any other matter.

The committee members said that they will prepare for other subjects benefiting the students. As there was no other issue, the meeting ended with vote of thanks by the Coordinator.

Signature of the Chairman / HOD



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MINUTE BOOK

Minutes of Meeting

Title of the Meeting	Monthly meeting of Students' Grievance Redressal Cell
Date of Meeting	19/08/2022
Time	16:15
Venue	CR.No.0-20
Subject	Review and glance of students grievances.

Sl. No.	Name	Role	Present/Absent
1.	Dr. Mahesh Kumar Shetty H	Co-ordinator	
2.	Ms. Shakunthala B.	Member	AB
3.	Ms. Sangeetha B.	Member	
4.	Ms. Vijetha Pai	Member	
5.	Nitheesh III Bcom B	Student Representatives	
6.	Sneha S Jain II Bvoc Digital Media & FM	Student Representatives	

Agenda List :

1	SDMCU/SGRC/2021-22/05/01: Reading the minutes of previous meeting and action taken.
2	SDMCU/SGRC/2021-22/05/02: Glance over previous activities
3	SDMCU/SGRC/2021-22/05/03: Any other matter

Minutes :

Agenda 1	SDMCU/SGRC/2021-22/05/01: Reading the minutes of previous meeting and action taken.
Minutes	Coordinator read out the minutes of previous meeting was held on 19/05/2022.
Action Taken	Conducted students' survey on the facilities available at the campus for students through campus audit committee and get the feedback.
Resolved	Agenda was approved.

Agenda 2	SDMCU/SGRC/2021-22/05/02: Glance over previous activities.
Minutes	Committee members presented their opinions on activities undertaken.
Resolved	Discussed and Informed to all the members to follow the grievances of students if any and all the activities should need based in compliance with vision and mission of the college. Agenda was approved

Agenda 3	SDMCU/SGRC/2021-22/05/03: Any other matter
Minutes	Discussed and Informed to all the members to collect if any grievances at hostel and PG/Mess
Resolved	Agenda was approved.

Signature of the chairman / HOD

