



## VISION

- Empowerment through competency building with ethical foundation.

## MISSION

- Providing infrastructural facilities to meet the contemporary needs.
- Inculcating the spirit of Inquiry.
- Adopting learner centred approach.
- Empowering teaching, learning and evaluation through effective use of ICT
- Practicing fair and just methods of assessment and evaluation.
- Enhancing growth opportunities for employability.
- Sustaining transparency in institutional governance.
- Fostering value practices and social responsibility.
- Focusing on continuous improvement through comprehensive feedback.

## CORE VALUES

- Not to take success for granted and not to be complacent.
- Not to rest on laurels.
- Not to slow down or give up.
- To add values to the work and try to be creative
- To keep the learning curve moving vertically.



## ನಾಡಗೀತೆ

ಜೈ! ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ,  
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ !

ಜೈ ಸುಂದರ ನದಿ ವನಗಳ ನಾಡೆ,  
ಜಯ ಹೇ ರಸ ಋಷಿಗಳ ಬೀಡೆ !  
ಭೂದೇವಿಯ ಮಕುಟದ ನವಮಣಿಯೆ  
ಗಂಧದ ಚಂದದ ಹೊನ್ನಿನ ಗಣಿಯೆ,  
ರಾಘವ ಮಧುಸೂದನರವತರಿಸಿದ  
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ  
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ ! || ೧ ||

ಜನನಿಯ ಚೋಗುಳ ವೇದದ ಘೋಷ  
ಜನನಿಗೆ ಜೀವವು ನಿನ್ನಾವೇಶ  
ಹಸುರಿನ ಗಿರಿಗಳ ಸಾಲೆ  
ನಿನ್ನಯ ಕೊರಳಿನ ಮಾಲೆ,  
ಕಪಿಲ ಪತಂಜಲ ಗೌತಮ ಜಿನನುತ  
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ  
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ! || ೨ ||

ಶಂಕರ ರಾಮಾನುಜ ವಿದ್ಯಾರಣ್ಯ  
ಬಸವೇಶ್ವರ ಮಧ್ವರ ದಿವ್ಯಾರಣ್ಯ  
ರನ್ನ ಷಡಕ್ಷರ ಪೊನ್ನ  
ಪಂಪ ಲಕುಮಿಪತಿ ಜನ್ನ  
ಕಬ್ಬಿಗರುದಿಸಿದ ಮಂಗಳಧಾಮ !

ಕವಿಕೋಗಿಲೆಗಳ ಪುಣ್ಯಾರಾಮ  
ನಾನಕ ರಾಮಾನಂದ ಕಬೀರರ  
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ  
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ ! || ೩ ||

ತೈಲಪ ಹೊಯ್ಸಳರಾಳಿದ ನಾಡೆ,  
ಡಂಕಣ ಜಕ್ಕೂರ ನೆಚ್ಚಿನ ಬೀಡೆ,  
ಕೃಷ್ಣ ಶರಾವತಿ ತುಂಗಾ  
ಕಾವೇರಿಯ ವರರಂಗ,  
ಚೈತನ್ಯ ಪರಮಹಂಸ ವಿವೇಕರ  
ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ  
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ ! || ೪ ||

ಸರ್ವಜನಾಂಗದ ಶಾಂತಿಯ ತೋಟ  
ರಸಿಕರ ಕಂಗಳ ಸೆಳೆಯುವ ನೋಟ,  
ಹಿಂದೂ ಕ್ರೈಸ್ತ ಮುಸಲ್ಮಾನ  
ಪಾರಸಿಕ ಜೈನರುದ್ಯಾನ,  
ಜನಕನ ಹೋಲುವ ದೊರೆಗಳ ಧಾಮ  
ಗಾಯಕ ವೈಣಿಕರಾರಾಮ || ೫ ||

ಕನ್ನಡ ನುಡಿ ಕುಣಿದಾಡುವ ಗೇಹ  
ಕನ್ನಡ ತಾಯಿಯ ಮಕ್ಕಳ ದೇಹ !  
ಜೈ ! ಭಾರತ ಜನನಿಯ ತನುಜಾತೆ  
ಜಯ ಹೇ ಕರ್ನಾಟಕ ಮಾತೆ !  
ಜೈ! ಸುಂದರ ನದಿವನಗಳ ನಾಡೆ  
ಜಯ ಹೇ ರಸ ಋಷಿಗಳ ಬೀಡೆ || ೬ ||

- ಕುವೆಂಪು



सम्यग्दर्शनज्ञानचरित्राणि मोक्षमार्गः

## PERSONAL MEMORANDA

Name : .....

Permanent Address : .....

.....

.....

Phone No. : .....

Programme : ..... Course /Combination : .....

Roll No. : .....

Accommodation at : .....

Local Guardian - Name : .....

Address : .....

.....

Phone No. : ..... E-mail : .....



## OUR EMBLEM

The emblem of an Institution represents its personality. Our emblem reflects that the inner brightness plays a greater part in the moulding of a personality and the endeavour of the institution is to foster and nurture this brightness.

Our college emblem has a base with a scroll in which the motto is written and this is set against the background of a lotus flower. The name of the college is enclosed between two layers and the whole structure rests on the base of the scroll containing the motto. Inside the outer layer are two other layers and a brightly burning lamp spreading light all round.

The motto provides a stable base to the emblem symbolizing how it gives the institution its confidence and character.

The motto is “**Samyak Darshana, Jnana, Charithrani**”, which, translated from Sanskrit means RIGHT PERCEPTION, RIGHT KNOWLEDGE AND RIGHT CONDUCT. Our acquisition of knowledge is guided by our perception and our knowledge should guide our conduct.

Perception directs both knowledge and conduct. The large lotus at the bottom represents perception. The two layers representing knowledge and conduct safeguard the personality. The institution allows knowledge to grow on the basis of individual perception and develops conduct making up the personality. The aim of the institution is to provide unlimited opportunities through liberal education for the flowering of one's personality. The burning lamp symbolises the student; the three layers around the lamp symbolize perception, knowledge and conduct. The personality of the student acquires stability in the protection of the three layers. Thus, personality shines brightly forever resting on the basis of perception.

All the lines comprising the emblem flow upwards-symbolising integrity and growth.

In short, the college emblem inspires every SDM student to strive to reach his/her fullest potential and nurture an integral personality.



## ADMINISTRATIVE STRUCTURE

**Dr. B.A. Kumara Hegde, M.Sc., M.Phil, Ph.D.**

Mr. Shashishekhar N. Kakathkar, M.Sc.

Dr. Shalip Kumari M.A. Ph.D.

Dr. Vishwanatha P. M.Sc. Ph.D.

Ms. Nanda Kumari K.P., M.Sc.

Mr. Gajanana R. Bhat, M.A., DFE, K-SET

- **Principal**

- Vice Principal

- Registrar (Administration)

- Dean PG Studies

- Registrar (Evaluation)

- IQAC Co-ordinator

## TEACHING STAFF

### FACULTY OF SCIENCE

#### DEPARTMENT OF PG STUDIES & RESEARCH IN PSYCHOLOGY

**Dr. Vandana Jain, M.Sc., M.Phil, Ph.D.**

Dr. Maheshbabu N., M.A., M.Phil, Ph.D.

Ms. Ashwini S. Shetty, M.Sc. K. SET

Ms. Ashwini H., M.Sc.

Ms. Sindhu V., M.Sc.

Ms. Dilna K. M.Sc., NET

- **Assistant Professor & Co-ordinator**

- Assistant Professor

- Assistant Professor

- Assistant Professor

- Assistant Professor

- Assistant Professor

#### DEPARTMENT OF PG STUDIES & RESEARCH IN CHEMISTRY

**Dr. Vishwanatha P., M.Sc., Ph.D.**

Dr. Sowmya B. P., M.Sc., Ph.D.

Dr. Nefisath P., M.Sc., Ph.D.

Dr. Naveen Kumar, M.Sc., Ph.D.

Dr. Shashiprabha, M.Sc., Ph.D.

Dr. Vasantha Kumar, M.Sc., Ph.D.

Dr. Rajesh N. Hegde M.Sc., Ph.D.

Dr. Narayana Hebbar, M.Sc., Ph.D.

Dr. Sujay M. M., M.Sc., Ph.D.

Mr. Ashoka, M.Sc.

- **Associate Professor & Co-ordinator**

- Assistant Professor

- Associate Professor

- Associate Professor

- Assistant Professor

- Assistant Professor

- Assistant Professor

- Assistant Professor

- Assistant Professor

- Assistant Professor



## DEPARTMENT OF PG STUDIES & RESEARCH IN BIOTECHNOLOGY

<b>Dr. Prarthana J.</b> , M.Sc., M.Phil., Ph.D.	- Associate Professor & HOD
Dr. Manoj Godbole, M.Sc., Ph.D.	- Associate Professor
Dr. Girish Kumar K., M.Sc., Ph.D.	- Assistant Professor
Dr. Sudarshan P., M.Sc., Ph.D.	- Assistant Professor

## DEPARTMENT OF PG STUDIES & RESEARCH IN PHYSICS

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Dr. Sahana K., M.Sc., Ph.D.	- Associate Professor
Ms. Sowmya K., M.Sc.	- Assistant Professor
Dr. D. Haleshappa, M.Sc., Ph.D.	- Assistant Professor

## DEPARTMENT OF PG STUDIES & RESEARCH IN STATISTICS

<b>Dr. Savitha Kumari</b> , M.Sc. Ph.D.	- Associate Professor & Co-ordinator
Ms. Supriya S. P., M.Sc.	- Assistant Professor
Mr. Pradeep K., M.Sc.	- Assistant Professor
Ms. Shwetha Kumari, M.Sc.	- Assistant Professor
Ms. Anvitha Jain, M.Sc.	- Assistant Professor

## FACULTY OF ARTS

## DEPARTMENT OF PG STUDIES & RESEARCH IN SOCIAL WORK

<b>Dr. Ravishankar K.R.</b> , M.S.W., MA (Eco), PGDPM, Ph.D.	- Associate Professor & HOD
Dr. Dhaneshwari, M.S.W., Ph.D.	- Associate Professor
Mr. Suveer Jain, M.S.W.	- Assistant Professor
Ms. Swathi B, M.S.W.	- Assistant Professor
Dr. Athul S. Semitha, M.S.W., Ph.D.	- Assistant Professor
Dr. Akshatha K, M.S.W., Ph.D.	- Assistant Professor



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<b>Dr. Bhaskar Hegde</b> , M.A., Ph.D.	- Associate Professor & Co-ordinator
Dr. Hampesh K. S., M.A., Ph.D.	- Associate Professor
Mr. Sunil Kumar, M.C.J.	- Assistant Professor
Dr. Padmanabha, M.A, Ph.D.	- Assistant Professor
Dr. Geetha A. J., M.C.J. Ph.D.	- Assistant Professor

## DEPARTMENT OF PG STUDIES & RESEARCH IN ENGLISH

<b>Dr. Manjushree R.</b> , M.A., M. Phill, Ph.D.,PGDT, M.A. (Child Psy)	- Assistant Professor & HOD
Mr. Vighnesha Aithal, M.A.	- Assistant Professor
Mr. Manu A. R. M.A, B.Ed. PGDT	- Assistant Professor

## FACULTY OF COMMERCE

### DEPARTMENT OF PG STUDIES & RESEARCH IN COMMERCE

<b>Dr. Priya Kumari S. V.</b> , M.Com., Ph.D.	- Associate Professor & HOD
Dr. Suresh Babu K. N., M.Com., Ph.D.	- Associate Professor
Mr. Harshith Kumar Shetty N., M.Com.	- Assistant Professor
Ms. Mamatha K., M.Com.	- Assistant Professor
Ms. Masuda, M.Com.	- Assistant Professor

### DEPARTMENT OF LIBRARY SCIENCE

<b>Ms. Manjula M.</b> , B.Com., B.Lib.Sc.	- Assistant Librarian
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### NON - TEACHING STAFF

<b>Mr. Kiran Shetty, MBA</b>	- <b>Office Superintendent</b>
Mr. Shreekeerthi M. K., B.Sc.	- Clerk
Ms. Poornima K., B.Com.	- Typist
Ms. Latha, Dip. in E & C	- Data entry Operator
Ms. Nikshitha B.Sc.	- Lab Instructor
Mr. Dhanraj	- Electrician
Mr. Pradyumna	- Electrician
Mr. Mahendra J.	- Attender
Mr. Manjesha	- Attender
Mr. Naveena	- Attender
Ms. Vinoda B.	- Attender
Mr. Dinesha Naik	- Attender
Mr. Nithin	- Attender
Mr. Sudharshan	- Attender
Mr. Prathap	- Attender
Ms. Kalyani B.	- Sanitary Staff
Ms. Sathyalatha	- Sanitary Staff
Ms. Latha	- Sanitary Staff
Ms. Anitha	- Sanitary Staff





## SEPTEMBER - 2023

Days	Date	Particulars
Fri	1	
Sat	2	
Sun	3	
Mon	4	
Tue	5	Teachers Day
Wed	6	H Sri Krishna Janmashtami
Thu	7	
Fri	8	
Sat	9	
Sun	10	
Mon	11	
Tue	12	
Wed	13	Commencement of Academic Year
Thu	14	
Fri	15	

Intelligence plus character that is the goal of true education –Martin Luthur King J R



## SEPTEMBER - 2023

Days	Date	Particulars
Sat	16	
Sun	17	
Mon	18	H Varasiddhi Vinayaka Vrata
Tue	19	
Wed	20	Commencement of I and III Semester Classes
Thu	21	
Fri	22	
Sat	23	
Sun	24	
Mon	25	
Tue	26	
Wed	27	
Thu	28	H Eid-Milad
Fri	29	
Sat	30	

To educate a child is to turn walls into doors.



## OCTOBER - 2023

Days	Date	Particulars
Sun	1	
Mon	2	H Mahatma Gandhi Jayanti
Tue	3	
Wed	4	
Thu	5	
Fri	6	
Sat	7	
Sun	8	
Mon	9	
Tue	10	
Wed	11	
Thu	12	
Fri	13	
Sat	14	H Mahalaya Amavasya
Sun	15	

Intelligence plus character that is the goal of true education –Martin Luthur King J R



## OCTOBER - 2023

Days	Date	Particulars
Mon	16	
Tue	17	
Wed	18	
Thu	19	
Fri	20	
Sat	21	
Sun	22	
Mon	23	H Mahanavami, Ayudhapooja
Tue	24	H Vijayadashami
Wed	25	
Thu	26	
Fri	27	
Sat	28	H Valmiki Jayanti
Sun	29	
Mon	30	
Tue	31	

To educate a child is to turn walls into doors.



## NOVEMBER - 2023

Days	Date	Particulars
Wed	1	H Kannada Rajyothsava
Thu	2	
Fri	3	
Sat	4	
Sun	5	
Mon	6	
Tue	7	
Wed	8	
Thu	9	
Fri	10	
Sat	11	
Sun	12	
Mon	13	
Tue	14	H Balipadyami
Wed	15	

Education is not learning of facts but the training of the mind to think.-Albert Einstein



## NOVEMBER - 2023

Days	Date	Particulars
Thu	16	
Fri	17	
Sat	18	
Sun	19	
Mon	20	Commencement of 1st Internal Test for I and III Semester Classes
Tue	21	
Wed	22	End of 1st Internal Test for I and III Semester Classes
Thu	23	
Fri	24	
Sat	25	
Sun	26	
Mon	27	
Tue	28	
Wed	29	
Thu	30	H Kanakadasa Jayanthi

Once you stop learning you start dying.-Einstein



## DECEMBER - 2023

Days	Date	Particulars
Fri	1	
Sat	2	
Sun	3	
Mon	4	
Tue	5	
Wed	6	
Thu	7	
Fri	8	
Sat	9	
Sun	10	
Mon	11	
Tue	12	H Dharmasthala Lakshadeepothsava
Wed	13	
Thu	14	
Fri	15	

The purpose of education is to replace an empty mind with an open one.



## DECEMBER - 2023

Days	Date	Particulars
Sat	16	
Sun	17	
Mon	18	
Tue	19	
Wed	20	
Thu	21	
Fri	22	
Sat	23	
Sun	24	
Mon	25	H Christmas
Tue	26	Commencement of 2nd Internal Test for I and III Semester Classes
Wed	27	
Thu	28	End of 2nd Internal Test for I and III Semester Classes
Fri	29	
Sat	30	
Sun	31	

Education comes from within You get it by struggle and effort  
and thought. - Napoleon Hill





## JANUARY - 2024

Days	Date	Particulars
Mon	1	
Tue	2	
Wed	3	Commencement of Re-test for I and III Semester Classes
Thu	4	
Fri	5	End of Re-test for I and III Semester Classes
Sat	6	
Sun	7	
Mon	8	
Tue	9	
Wed	10	
Thu	11	End of I and III Semester Classes
Fri	12	
Sat	13	
Sun	14	
Mon	15	H Makara Sankranti

The purpose of education is to make choices clear to people not make choices for people. –Peter McWilliam



## JANUARY - 2024

Days	Date	Particulars
Tue	16	
Wed	17	
Thu	18	
Fri	19	Commencement of Semester End Theory and Practical Exam for I and III Semester Classes
Sat	20	
Sun	21	
Mon	22	
Tue	23	
Wed	24	
Thu	25	
Fri	26	H Republic Day
Sat	27	
Sun	28	
Mon	29	
Tue	30	
Wed	31	

Education must open eyes and enable them to recognize the one behind many.



## FEBRUARY - 2024

Days	Date	Particulars
Thu	1	
Fri	2	
Sat	3	
Sun	4	
Mon	5	End of Semester End Theory and Practical Exam for I and III Semester Classes
Tue	6	
Wed	7	
Thu	8	
Fri	9	
Sat	10	
Sun	11	
Mon	12	
Tue	13	
Wed	14	
Thu	15	

Education is teaching our children to desire the right things. –Plato



## FEBRUARY - 2024

Days	Date	Particulars
Fri	16	
Sat	17	
Sun	18	
Mon	19	Commencement of II and IV Semester Classes
Tue	20	
Wed	21	
Thu	22	
Fri	23	
Sat	24	
Sun	25	
Mon	26	
Tue	27	
Wed	28	
Thu	29	

Education is the key to unlock the golden door of freedom  
- George Washington Carver



## MARCH - 2024

Days	Date	Particulars
Fri	1	
Sat	2	
Sun	3	
Mon	4	
Tue	5	
Wed	6	
Thu	7	
Fri	8	H Mahashivaratri
Sat	9	
Sun	10	
Mon	11	
Tue	12	
Wed	13	
Thu	14	
Fri	15	

Education is the passport to the future, tomorrow belongs to those who prepare for it today. Malcom X



## MARCH - 2024

Days	Date	Particulars
Sat	16	
Sun	17	
Mon	18	
Tue	19	
Wed	20	
Thu	21	
Fri	22	
Sat	23	
Sun	24	
Mon	25	
Tue	26	
Wed	27	
Thu	28	
Fri	29	H Good Friday
Sat	30	
Sun	31	

A child without education is like a bird without wings. –Tibetan proverb



## APRIL - 2024

Days	Date	Particulars
Mon	1	
Tue	2	
Wed	3	
Thu	4	Commencement of 1st Internal Test for II and IV Semester Classes
Fri	5	
Sat	6	End of 1st Internal Test for II and IV Semester Classes
Sun	7	
Mon	8	
Tue	9	H Chandramana Yugadi
Wed	10	H Ramzan Id/Eid-ul-Fitar
Thu	11	
Fri	12	
Sat	13	
Sun	14	H Dr. B. R. Ambedkar Jayanti
Mon	15	

The body is the foremost means of performing virtuous acts.



## APRIL - 2024

Days	Date	Particulars
Tue	16	
Wed	17	
Thu	18	
Fri	19	
Sat	20	
Sun	21	H Mahaveera Jayanti
Mon	22	
Tue	23	
Wed	24	
Thu	25	
Fri	26	
Sat	27	
Sun	28	
Mon	29	
Tue	30	

When a calamity is about to overtake a person, his mind becomes perverted.





## MAY - 2024

Days	Date	Particulars
Wed	1	H May Day
Thu	2	
Fri	3	
Sat	4	
Sun	5	
Mon	6	
Tue	7	
Wed	8	
Thu	9	
Fri	10	H Basava Jayanti
Sat	11	
Sun	12	
Mon	13	
Tue	14	
Wed	15	

Arise, awake, and stop not until the goal is achieved. - Swami Vivekananda



## MAY - 2024

Days	Date	Particulars
Thu	16	
Fri	17	
Sat	18	
Sun	19	
Mon	20	
Tue	21	
Wed	22	
Thu	23	
Fri	24	
Sat	25	
Sun	26	
Mon	27	Commencement of 2nd Internal Test for II and IV Semester Classes
Tue	28	
Wed	29	End of 2nd Internal Test for II and IV Semester Classes
Thu	30	
Fri	31	

Never think yourself weak - Swami Vivekananda



## JUNE - 2024

Days	Date	Particulars
Sat	1	
Sun	2	
Mon	3	Commencement of Re-Test for II and IV Semester Classes
Tue	4	
Wed	5	End of Re-Test for II and IV Semester Classes
Thu	6	
Fri	7	End of II and IV Semester Classes
Sat	8	
Sun	9	
Mon	10	
Tue	11	
Wed	12	
Thu	13	
Fri	14	
Sat	15	

The purpose of education is to replace an empty mind with an open one.



## JUNE - 2024

Days	Date	Particulars
Sun	16	
Mon	17	H Bakrid / Eid al Adha
Tue	18	Commencement of Semester End Theory and Practical Exam for II and IV Semester Classes
Wed	19	
Thu	20	
Fri	21	
Sat	22	
Sun	23	
Mon	24	
Tue	25	
Wed	26	
Thu	27	
Fri	28	
Sat	29	
Sun	30	

The only way to come up, is to come up fighting. "Swami Vivekananda"



## JULY - 2024

Days	Date	Particulars
Mon	1	
Tue	2	
Wed	3	
Thu	4	
Fri	5	End of Semester End Theory and Practical Exam for II and IV Semester Classes
Sat	6	
Sun	7	
Mon	8	
Tue	9	
Wed	10	
Thu	11	
Fri	12	
Sat	13	
Sun	14	
Mon	15	

The purpose of education is to replace an empty mind with an open one.



## JULY - 2024

Days	Date	Particulars
Tue	16	
Wed	17	H Muharram
Thu	18	
Fri	19	
Sat	20	
Sun	21	
Mon	22	
Tue	23	
Wed	24	
Thu	25	
Fri	26	
Sat	27	
Sun	28	
Mon	29	
Tue	30	
Wed	31	

The end and aim of all education is the development of character.



## INTERNAL QUALITY ASSURANCE CELL 2023-24

Sl.No.	Name & Address	Designation
1	Dr. Satheeshchandra S.	Adviser
2	Dr. B. A. Kumara Hegde	Chairperson
3	Mr. Shashishekhar N. Kakathkar	Member
4	Dr. Shalip Kumari	Member
5	Dr. Vishwanatha P.	Member
6	Ms. Nanda Kumari K. P.	Member
7	Dr. Shridhara N. Bhatta	Member
8	Mr. Gajanana R. Bhat	Co-ordinator
9	Dr. Savitha Kumari	Member
10	Dr. Bhaskar Hegde	Member
11	Mr. Ganesh Nayak	Member
12	Dr. Sanmathi Kumar B.	Member
13	Ms. Shakunthala K.	Member
14	Mr. Suveer Jain	Member
15	Dr. Keshav Hegde	Ex-Member
16	Dr. Parameshwar	Ex-Member
17	Ms. Mrudula - Illrd B.A.	Student Representative
18	Ms. Bindhya M.G. II M.Sc.	Student Representative



**SDM COLLEGE (AUTONOMOUS), UJIRE**  
**NAAC Committee V<sup>th</sup> Cycle -2023-2030**  
**IQAC Co-ordinator - Mr. Gajanana R. Bhat**

Sl No.	Criteria	Members
1	Curricular Aspects	<b>Mr. Shashishekhar N. Kakathkar - Adviser</b> <b>1. Mr. B. Ganesh Nayak - Chairperson</b> 2. Ms. Asha Kiran 3. Ms. Rathnavathi K 4. Ms. Vinutha D.M. 5. Dr. Hampesh K.S. 6. Ms. Fathima Safira 7. Ms. Apeksha Jain 8. Dr. Akshatha K 9. Dr. D. Haleshappa 10. Ms. Akshatha (Commerce)
2	Teaching Learning and Evaluation	<b>Dr. Shridhara N. Bhatta - Adviser</b> <b>1. Dr. Ganaraj K. - Chairperson</b> 2. Dr. Sanmathi Kumar 3. Dr. Priya Kumari S.V. 4. Dr. Sahana K 5. Mr. Satheeshchandra P.D. 6. Mr. Abhijeeth S. Badiger 7. Dr. Maheshbabu N. 8. Ms. Akshatha B 9. Ms. Sangeetha B 10. Mr. Sammed Jain





3	Research Consultancy and Extension	<b>Dr. Shalip Kumari - Adviser</b> <b>1. Dr. Sowmya B P-Chairperson</b> 2. Dr. Shashiprabha 3. Dr. Prarthana J 4. Dr. Divakar Kokkada 5. Ms. Rakshitha 6. Dr. Rajesh N. Hegde 7. Dr. Narayan Hebbar 8. Dr. Girish Kumar K. 9. Dr. Sudarshan P.
4	Infrastructure and Learning Resources	<b>Dr. Suresh Babu K. N. - Adviser</b> <b>1. Dr. Bojamma K N - Chairperson</b> 2. Dr. Raghavendra S 3. Mr. Yogeesh H.E. 4. Mr. Shreyas B 5. Mr. Sharaschandra K.S. 6. Mr. Abhinandan Jain 7. Ms. Mamatha K 8. Mr. Abhilash K.S 9. Mr. Rajappa K.S. 10. Mr. Kiran Shetty
5	Student Support and Progression	<b>Dr. Savitha Kumari - Adviser</b> <b>1. Dr. Mahesh Kumar Shetty H - Chairperson</b> 2. Dr. Ravishankar K.R 3. Mr. Ramesh P.D. 4. Ms. Malini Anchan 5. Dr. Naveen Kumar 6. Dr. Sudheer K. V. 7. Dr. Nagaraj Poojary 8. Ms. Manjula K 9. Mr. Nataraj H.K. 10. Ms. Swathi B



6	Governance, Leadership and Management	<b>Ms. Nanda Kumari K. P. - Adviser</b> <b>1. Dr. Vandana Jain - Chairperson</b> 2. Mr. Sooryanarayana Bhat 3. Dr. Nefisath P. 4. Dr. Geetha A. J. 5. Mr. Madhava Holla 6. Mr. Pradeep K. 7. Ms. Ashwini Jain 8. Mr. Deepak Sharma 9. Mr. Vighnesha Aithal 10. Mr. Divakar Patwardhan
7	Institutional Values and Best Practices	<b>Mr. Gajanana R. Bhat - Adviser</b> <b>1. Dr. Bhaskar Hegde - Chairperson</b> 2. Mr. Bhanuprakash B.E. 3. Dr. Rajshekhara 4. Ms. Deepa R P 5. Dr. Manoj Godbole 6. Mr. Sunil Kumar 7. Ms. Sharada 8. Ms. Shruthi K Mankikar 9. Mr. Harshith Kumar Shetty N 10. Mr. Indudhar Kini



## STATUTORY/FUNCTIONAL COMMITTEES 2023-24

### Academic Planning and Audit Committee – STATUTORY

**Duties :** Preparing academic calendar and implementation, Analysis of academic indicators (Result, IESA etc), Review of feedback reports- individual/ departmental/ institutional(student appraisal), Conducting AAA and review, Review of PBSA reports/weekly survey reports/stock reports

<b>Dr. B. A. Kumara Hegde, Principal</b>	<b>Chairman</b>
Mr. Shashishekhar N. Kakathkar, Vice-Principal	Member
Dr. Shalip Kumari, Registrar (Admin.)	Member
Dr. Vishwanatha P., Dean of PG studies	Member
Ms. Nanda Kumari K.P. Registrar (Eval)	Member
Dr. Shridhar N. Bhat, Dean of Arts	Co-ordinator
Mr. Gajanana R. Bhat, IQAC Co-ordinator	Member
Dr. Savitha Kumari, Dean of Science	Member
Ms. Shakunthala, Dean of Commerce	Member
Mr. Suveer Jain, Co-ordinator for B. Voc. Programme	Member
Mr. Divakar Patwardhan, Senior Account Assistant	Member

### CRITERIA I – CURRICULAR ASPECTS

**Chairman: Mr. Ganesh Nayak**

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Curricular Aspects (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and monitoring the functioning of the subcommittees in view of this criteria)

### Co-Curricular Committee

**Duties :** Planning and Execution; Monitoring Student Faculty (selection and guidance), Student Lecture Series, Student Research Projects (Evolving System to enhance the quality of research projects), Short Term Certificate Courses (timely information), E-Lectures, E-Notes, Junior Project Guidance (coordination between the college and schools), Coordinators Open Electives/other mandatory courses- (prior information to students, Calling applications and scrutiny and allotment); Documentation

<b>Ms. Fathima Safira</b>	<b>Co-ordinator</b>
Ms. Apeksha Jain	Member
Ms. Shobha S.	Member
Mr. Nataraj H. K.	Member



Mr. Mahesh R.	Member
Ms. Akshatha C.H.	Member
Ms. Aprana	Member
Mr. Kashmin Praveen, II <sup>nd</sup> B.Com	Student Representative
Mr. Suvin Gowda, I <sup>st</sup> B.Com	Student Representative

**PG**

<b>Dr. Akshatha K.</b>	<b>Co-ordinator</b>
Dr. Sujay M. M.	Member
Mr. Shashank B. S.	Member
Mr. Roopesh K. U., II <sup>nd</sup> M.Sc	Student Representative
Mr. Krishma, II <sup>nd</sup> M.Com	Student Representative

**Committee for Calendar, Brochure, Prospectus, Timetable, Teachers' Diary**

**Duties :** Calendar, Brochure, Prospectus, Application for admissions, Timetable, Teacher's diary – Planning and printing

<b>Dr. Rathnavathi</b>	<b>Co-ordinator</b>
Mr. Sachin Hebbar	Member
Ms. Swathi	Member
Mr. Rajappa K.S.	Member
Ms. Pratheeka Jain	Member
Mr. Roshan Gowtham, II <sup>nd</sup> BCA	Student Representative
Mr. Karunya Kumar, I <sup>st</sup> B.Sc	Student Representative

**PG**

<b>Dr. Hampesh K. S.</b>	<b>Co-ordinator</b>
Ms. Ashwini Shetty	Member
Ms. Latha	Member
Ms. Bindya M.G., II <sup>nd</sup> M.Sc	Student Representative

**UUCMS, NIRF/ AISHEE, Digi locker /Assessment by Private bodies such as India today :**

<b>Dr. Lakshminarayana K.S.</b>	<b>Co-ordinator</b>
Dr. Shreesha Naik	Member
Ms Akshatha Jain	Member
Mr. Suresh Kumar	Member

**CRITERIA II – TEACHING – LEARNING & EVALUATION****Chairpersons: 1. Dr. Ganaraj K. 2. Dr. Sanmathi Kumar**

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Teaching, Learning and Evaluation (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria)

**Examination Committee**

**Duties:** Conduction of examinations, Exam timetable preparation, Strategy for prevention of malpractice, exam reforms, exam results and other exam related duties

<b>Dr. Lakshminarayana K.S</b>	<b>Co-ordinator</b>
Ms. Vinutha D. M.	Member
Ms. Akshatha. B	Member
Ms. Divya Yadav	Member
Ms. Athmika	Member
Ms. Ashwini K.	Member
Mr. Deviprasad	Member

**PG**

<b>Dr. Priya Kumari</b>	<b>Co-ordinator</b>
Dr. Maheshbabu N.	Member
Ms. Sowmya K	Member
Mr. Sammed Jain	Member
Ms. Shwetha Kumari	Member
Mr. Ashoka	Member
Mr. Shreekeerthi M. K.	Member

**Students' Grievance Redressal Cell–Statutory  
(Grievance Appeal Committee)**

**Duties :** Receiving appeals and complaints, Initiating speedy Redressal and reporting

<b>Mr. Nataraj H.K.</b>	<b>Co-ordinator</b>
Ms. Shakuntala B. H.K.	Member
Ms. Sangeetha B.	Member
Ms. Akshtha Jain	Member
Ms. Aishwarya, M.S. III <sup>rd</sup> B.Com	Student Representative
Mr. Darshan M.A., III <sup>rd</sup> B.Voc	Student Representative

**PG**

<b>Dr. Sahana K.</b>	<b>Co-ordinator</b>
Ms. Mamatha K	Member
Mr. Parikshith, II <sup>nd</sup> M.Sc	Student Representative



### Students Performance Monitoring Committee

**Duties:** Monitoring attendance on a monthly basis, PTA, PTI, Mentorship, Monitoring shortage of attendance and necessary action, SMS Alert-academic calendar and special events, reporting the suggestions and action taken report and maintaining the documents

Mr. Shailesh Kumar	Co-ordinator
Mr. Satheeshchandra P.D.	Member
Mr. Abhijeeth Badiger	Member
Ms. Divya Yadav	Member
Mr. H. N. Subramanya, II <sup>nd</sup> B.Com	Student Representative
Mr. Abhishek K.T., I <sup>st</sup> B.Sc	Student Representative

### PG

Dr. Prarthana J.	Co-ordinator
Mr. Masuda	Member
Ms. Yashodha Patil	Member
Ms. Sneha V. Rao, II <sup>nd</sup> M.Sc	Student Representative

### Faculty Development Committee

**Duties :** Identifying the areas and organizing Faculty Development Training Programmes to both teaching and non-teaching staff, Conducting Staff meetings, Staff orientations.

### Staff Association Office Bearers

### CRITERIA III – RESEARCH, CONSULTANCY AND EXTENSION

#### Chairperson : Dr. Sowmya B. P.

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Research, Consultancy and Extension (as per the requirements for NAAC/NIRF/ University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria)

#### Duties:

Identifying the areas of research and motivating the faculty to undertake research projects, Establishing MoUs, Organising interactions/lectures/research sharing on new research areas, conducting research related orientation programmes, training programmes, providing relevant information.

Identifying funding agencies-UGC/VGST & other institutional funding agencies, preparing proposals, Co-ordinating Major & Minor Research proposals and submitting.



## Research and Development Cell Research Advisory Council

### Research and Development Cell

Promotion of research culture among faculty members and students, motivating the staff to avail minor and major research projects from various funding agencies, establishing MoUs with reputed Institution/industry/agency to promote collaborative research. Conducting Conferences/Seminars/Guest Lectures, Workshop related to Research and IPR.

**Dr. Sowmya B. P.** : **Director**

### 1. Research Centre

Developing a cordial relationship between the University and the centre, sending reports, information as and when the University asks, Course work, half yearly report submission, arranging pre colloquium SDM Research Centre affiliated to Mangalore University, Mangalagangothri.

**Dr. Ganaraja K.** : **Co-ordinator**

Ha Ma Na Research Centre affiliated to Kannada University, Hampi

**Dr. Divakara K.** : **Co-ordinator**

### 2. Promotion of Research

Motivating the faculty to undertake the Research, Ph.D. guideship, publication in UGC care list journals, availing National/International fellowships, Incentives for publication

**Dr. Shashiprabha** : **Co-ordinator**

**Dr. Lakshinarayana K. S.** : **Member**

**Dr. Sudarshan P.** : **Member**

### 3. Project Proposal

Supporting Seed Money and extending permission to use institutional facilities to researchers to carry out research.

Assisting researchers to apply projects by identifying funding agencies like DRDO, DST, DBT, UGC, VGST, ICSSR and others.

Motivating the staff to undertake minor and major research projects from various funding agencies.

**Dr. Prarthana J.** : **Co-ordinator**

**Dr. Raghavendra S.** : **Member**

**Dr. Rajesh N Hegde** : **Member**



#### 4. MoUs & Collaboration, IPR and Ethical matters

Establishing MoUs with reputed Institution/Industry/Agency to promote collaborative research, Awareness about IPR, Conducting Programme, Establishment of IPR Cell, Inclusion of Research Ethics in the Research, Plagiarism Check.

<b>Dr. Vandana Jain</b>	:	<b>Co-ordinator</b>
<b>Dr. Nefisath P.</b>	:	Member
<b>Dr. Narayana Hebbar</b>	:	Member

SDM Research Centre affiliated to Mangalore University, Mangalore

<b>Dr. B.A. Kumara Hegde, Principal</b>	:	<b>Director</b>
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#### Soil Test Centre

Sample analysis, service based queries, data and account maintenance, preparation of monthly and annual reports, awareness and training programmes in association with Chemistry department.

It gives services to the farmers leading to the ideal use of fertilizers and better soil management practices for the improvement in soil fertility and agricultural production. Services available in the centre are Soil Analysis and Water Analysis.

<b>Dr. Vishwanatha P.</b>	:	<b>Co-ordinator</b>
<b>Mr. Ranjith N.</b>	:	<b>Lab Assistant</b>

#### Tax Consultation Centre

Tax consultation centre offers services to the staff of the institution and general public on Income Tax Return Filing, Income Tax Queries and GST – Basic Queries.

<b>Mr. Bhanuprakash</b>	:	<b>Co-ordinator</b>
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### CRITERIA IV – INFRASTRUCTURE AND LEARNING RESOURCES

**Chairman: Dr. Bojamma K. N.**

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Infrastructure and Learning Resources (as per the requirements for NAAC/ NIRF/University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria).

#### Library & Learning Resources Committee

**Duties :** Library- preparing the list of books required- journals, e-Journals, other reference books; Purchasing/Subscribing; Monitoring Biometrics of staff and students, Analysis of the staff and student's library use and reporting, Organising the Exhibitions/ Seminars/ Orientations; Library use education to students.

Co-ordinating the activities of Nano corners, W4H, Eminent Personalities display and contribution to Wikipedia.





<b>Mr. Yogesh H. E., Librarian</b>	<b>Co-ordinator</b>
Mr. Shreyas	Member
Mr. Abhinandan Jain	Member
Mr. Abhilash K.S.	Member
Mr. Sebastian D'Souza, III <sup>rd</sup> BBA	Student Representative
Mr. Dayesh S. Amin, II <sup>nd</sup> B.Sc	Student Representative

**PG**

<b>Dr. Raghavendra S.</b>	<b>Co-ordinator</b>
Dr. Girish Kumar K.	Member
Ms. Mamatha K.	Member
Ms. Manjula M.	Member
Mr. Meghashyam, II <sup>nd</sup> M.Sc	Student Representative

**Maintenance Committee**

**Duties:** Supervision and maintenance of cleanliness, neatness, renovation, repair work, prevention of damage to infrastructure, electrical, plumbing; garden/greenery, water, light, Stock verification and reporting; Maintenance of retiring room, classrooms, seminar halls etc.

<b>Mr. Ramesh H.</b>	<b>Co-ordinator</b>
Mr. Rajappa K. S.	Member
Mr. Divakar Patwardhan	Member
Ms. Shobhavathi	Member
Mr. Ganesh Rai	Member
Mr. Sadananda B.	Member
Mr. Anoop S., III <sup>rd</sup> B.Voc	Student Representative
Ms. Dhanya D., II <sup>nd</sup> BBA	Student Representative

**PG**

<b>Dr. Suresh Babu K. N.</b>	<b>Co-ordinator</b>
Mr. Kiran Shetty	Member
Ms. Latha	Member
Mr. Meghashyam, II <sup>nd</sup> M.Sc	Student Representative



### CRITERIA V – STUDENT SUPPORT & PROGRESSION

**Chairman: Dr. Mahesh Kumar Shetty H**

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Student Support and Progression (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring the functioning of the subcommittees in view of this criteria)

#### Student Welfare Committee

**Duties :** Evolving proper strategies to ensure proper discipline; Evolving equitable and just means for a fair system; Constituting and Monitoring Students / Hostels/ Mess, Midday Meals, Scholarships, Women Development Cell; Involving learners in constructive and useful activities; Holding frequent interactions and recording minutes

Mr. Nataraj H.K.	Co-ordinator
Ms. Shankuntala B.	Member
Mr. Sharaschandra K. S.	Member
Mr. Sudeena	Member
Ms. Akshatha K.	Member
Ms. Sangeetha B.	Member
Ms. Namratha Jain	Member
Ms. Manjula K.	Member
Ms. Akshatha Jain	Member
Mr. K. Kiran, III <sup>rd</sup> BCA	Student Representative
Ms. Manasa P. Agnihotri, II <sup>nd</sup> BA	Student Representative
Ms. Prathiksha P.N., II <sup>nd</sup> M.Com	Student Representative

#### Discipline Committee

**Duties :** Maintenance of discipline in the campus, evolving proper strategies, creating awareness about etiquettes, ethics and conducting educative activities

Mr. Shreyas B.	Co-ordinator
Mr. Ramesh H.	Member
Mr. Suman Jain	Member
Ms. Sharada	Member
Ms. Archana S., III <sup>rd</sup> BA	Student Representative
Mr. Adithya Jayaraj, I <sup>st</sup> B.Voc	Student Representative



## PG

<b>Dr. Naveen Kumar</b>	<b>Co-ordinator</b>
Dr. Sahana K.	Member
Dr. Geetha A. J.	Member
Mr. Ashwith H R	Member
Ms. Madhuri Gowda	Member
Mr. Harshith Kumar Shetty N.	Member
Mr. Vighnesha Aithal	Member
Ms. Prathiksha P. N., II <sup>nd</sup> M.Com	Student Representative

## Placement &amp; Progression Committee

**Duties :** Acting as Liaison between the Institution and Employers; Inviting Companies and Organising campus interviews; Documenting the details of placement and students pursuing higher education, and reporting, Coordinating HRD activities

<b>Dr. Nagaraj Poojari</b>	<b>Co-ordinator</b>
Ms. Sowmya Kumari (Commerce)	Member
Ms. Athmika	Member
Ms. Bhagyashree	Member
Ms. Archana S., III <sup>rd</sup> BA	Student Representative
Mr. Adithya Jayaraj, I <sup>st</sup> B.Voc	Student Representative

## PG

<b>Mr. Suveer Jain</b>	<b>Co-ordinator</b>
Dr. Athul S. Semitha	Member
Dr. Vasanth Kumar	Member
Mr. Ashwith H. R.	Member
Ms. Karishma, II <sup>nd</sup> M.Com	Student Representative

## Incubation Centre 'Exploring Potential Towards Excelling Career'

It is a platform to encourage and facilitate entrepreneurial skills amongst the students of all disciplines to equip them to compete at the global level.

<b>Mr. Suman Jain</b>	<b>Co-ordinator (UG)</b>
<b>Ms. Swathi B</b>	<b>Co-ordinator (PG)</b>
Mr. Sudhanva K. III B.Sc.	Student Representative



### Extra Curricular Activities Committee

**Duties :** Conducting Literary and Cultural Competitions-Internal and External, Monitoring Dramatics, Yakshanaga activities, Wall magazines, Educational Blogs, SDM Kala Vaibhava, Organising Poojya Rathanavarma Heggade Debate competitions; Monitoring other Extracurricular units; Planning and organizing all activities in time and maintaining documents; Evolving a proper system for attendance and giving attendance credits.

<b>Dr. Sudheer K. V.</b>	<b>Co-ordinator</b>
Dr. Naganna D.A.	Member
Ms. Pavithra Jain	Member
Ms. Deekshitha Kumari	Member
Ms. Divya	Member
Ms. Apoorva K. Hegde	Member
Ms. Pavithra U. K.	Member
Mr. Sachin Hebbar	Member
Mr. Deepak Sharma U.	Member
Mr. Darshan C.T., III <sup>rd</sup> B.Sc	Student Representative
Ms. Sharmila M.R., II <sup>nd</sup> B.Com	Student Representative

### PG

<b>Dr. Dhaneshwari</b>	<b>Co-ordinator</b>
Ms. Swathi B.	Member
Mr. Praveena D.	Member
Ms. Sindhu V.	Member
Ms. Thejashwini R.S	Member
Ms. Chaithanya, II <sup>nd</sup> JMC	Student Representative

<b>Lt. Bhanuprakash B. E.</b>	<b>NCC : Army S.D.</b>
Lt. Shubharani P. S.	NCC : Army S.W.
Mr. Harish Shetty	NCC: Navy
Dr. Mahesh Kumar Shetty H.	NSS – Unit: 1
Ms. Deepa R. P.	NSS - Unit: 2
Mr. Prasad Kumar	Rover & Rangers
Ms. Ganavi D.	Rover & Rangers



Ms. Manjushri K.	Youth Red Cross & Drug Bank
Ms. Abhijna	Hobby Circle
Ms. Swathi	Eco-Club

### Sports Advisory Committee

**Duties:** Planning the Physical Education activities, Developing Policies, Monitoring the sports club events/meets, arranging for sending students to represent in the national, international activities.

Dr. B. A. Kumara Hegde, Principal	President
Mr. Ramesh H	Co-ordinator
Ms. Shakunthala, Dean of Commerce	Member
Dr. Naveen Kumar	Member
Ms. Sharada	Member
Mr. Sudeena	Member
Mr. Sammed Jain, III <sup>rd</sup> B.Voc	Student Representative
Mr. Praneeth B.V., III <sup>rd</sup> B.Com	Student Representative

### College Magazine Committee

**Duties:** Planning and guiding the students for writing quality articles; Identifying areas and focusing on selected areas; Arranging for group Photos, Collection and selection of photos, articles, reports from students and departments; publication of the magazine and arranging for distribution

Dr. Rajashekar	Co-ordinator
Dr. Manjushree R.	Member
Dr. Padmanabha	Member
Ms. Namratha Jain	Member
Mr. Prasad Kumar	Member
Dr. Mallikarjuna N.	Member
Ms. Ashwini (com)	Member
Mr. Deepak Sharma U.	Member
Mr. Abhilash K.S.	Member
Mr. Praneeth B.V., III <sup>rd</sup> B.Com	Student Representative
Mr. Anoop S., III <sup>rd</sup> B.Voc	Student Representative
Ms. Chaithanya, II <sup>nd</sup> JMC	Student Representative



**a) Women Grievance Redressal Cell – (STATUTORY) As per UGC guidelines & (b) Internal Complaints Committee (ICC) – STATUTORY (Prevention of Sexual Harassment)**

**Women Grievance Redressal Cell**

**Duties :** Investigating reported cases of acts of sexual harassment of women, if any, and submitting the report to the disciplinary authority recommending action to be taken against the accused employee; Preparing an annual report and submitting it to the authority about the complaints on sexual harassment of women at workplace and action taken for redressal of complaints; Holding regularly monthly meetings even if there are no complaints; Reviewing the state of preparedness to deal with complaints and to make all staff fully aware of their responsibilities in this regard; organizing programmes to acquaint the women regarding their rights.

<b>Ms. Malini Anchan</b>	<b>Chairperson</b>
Ms. Sowmya Kumari, Commerce	Member
Ms. Fathima Safira	Member
Dr. Dhaneshwari	Member

**Internal Complaints Committee**

**Duties:** Creating a climate and a free platform for placing the complaints; Evolving systems for prevention of harassment- enquiry, justice and speedy settlements and reporting; Maintaining documents

<b>Ms Malini Anchan</b>	<b>Chairperson</b>
Ms. Divya	Member
Dr. Dhaneshwari	Member
Mr. Divakar Patwardhan	Member
Mr. Suresh Moili, Director, HRD, SKDRDP Dharmasthala	Member
Ms. Ganavi, Research Scholar	Member
Ms. Lydia Rodrigues	Member
Ms. Prathiksha, III <sup>rd</sup> BA	Student Representative
Mr. Keerthi Bhat, I <sup>st</sup> BA	Student Representative
Ms. Anushri, II <sup>nd</sup> M.Sc	Student Representative

**Alumni Committee**

**Duties:** Developing a liaison with the Alumni; Monitoring Our Alumni Our Pride; organising Alumni Interactions, Developing Alumni database, Initiating the opening of new chapters and registration; Conducting annual meet; Involving the alumni in all academic and other activities of the college



<b>Dr. Shrinath M. P.</b>	<b>Co-ordinator</b>
Mr. Shreyas B.	Member
Ms. Rakshitha (Eng)	Member
Mr. Suman Jain	Member
Mr. Abhilash K. S.	Member
Mr. Abinkrishna, III <sup>rd</sup> B.Sc	Student Representative
Mr. Amoghavarsha K.R., II <sup>nd</sup> B.Voc	Student Representative

**PG**

<b>Dr. Ravishankar K. R.</b>	<b>Co-ordinator</b>
Mr. Madhava Holla	Member
Ms. Masudha	Member
Mr. Adithya, II <sup>nd</sup> MSW	Student Representative

**Counselling Cell**

**Duties:** Evolving strategy for the remedial counselling and communicating to faculty; Mentoring through individual counseling; Providing various comprehensive psychological services to students and resolve their emotional, behavioural, academic, and social issues; Conducting surveys and Organising workshops in the area of Stress management, Emotional intelligence, Self awareness, Learning disabilities, Aptitude, Intelligence, Interest, Stress and anxiety; Documentation and reporting.

<b>Dr. Sudheer K V</b>	<b>Co-ordinator</b>
Ms. Ashwini H.	Member
Ms. Athmika	Member
Mr. Appu V.R., II <sup>nd</sup> B.Voc	Student Representative
Ms. Anupama B., II <sup>nd</sup> B.Sc	Student Representative
Ms. Anushri, II <sup>nd</sup> M.Sc	Student Representative

**CRITERIA VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT****Chairperson: Dr. Vandana Jain**

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Governance, Leadership and Management (as per the requirements for NAAC/NIRF/University/UGC-MHRD) and Monitoring of functioning of the subcommittees in view of this criteria)

**Documentation and Website Committee :**

**Documentation:** Publication of bimonthly E-bulletin, Data collection and streamlining, documentation and reporting. Preserving the data and Providing reports and all data required for Annual Reports, NIRF, AQAR, NAAC, University, UGC, Dept of Higher Education.



**Website:** Reviewing the website on daily basis and updating; Making the website more viewer friendly and more functional; uploading the information on the future events; Creating mandatory portals for institutional performance, Visibility, mandatory institutional disclosures, College magazine, IQAC, NAAC reports, RUSA, research journal, and other statutory committees; Ensuring the availability of the applications and other information to the public and making it more interactive.

Mr. Sooryanarayana Bhat P.	Co-ordinator
<b>A. Documentation</b>	
Dr. Ganaraj K.	Member
Dr. Divakara K.	Member
Ms. Rakshitha	Member
Dr. Geetha A. J.	Member
Ms. Supriya S. P	Member
Mr. Deepak Sharma	Member
Mr. Ranjan Shetty, 1 <sup>st</sup> B.Voc	Student Representative
Ms. Bharathi N. Unchalli, 1 <sup>st</sup> BCA	Student Representative
<b>B. Website</b>	
Dr. Nefisath P.	Co-ordinator
Dr. Narayana Hebbar	Member
Mr. Sunil Kumar	Member
Mr. Madhava Holla	Member
Ms. Ashwini Jain	Member
Ms. Anushri II M.Sc.	Student Representative

### Campus Audit and Appraisal Committee

**Duties :** Weekly survey, Staff appraisal – twice a year, PBSA verifying/consolidating/ reporting to higher authorities, Computing IESA, Departmental appraisal, Self-appraisal of non-teaching staff- Yearly stock verification.

Ms. Asha Kiran	Co-ordinator
Mr. Gururaj K.	Member
Mr. Vikranth	Member
Ms. Akshatha (Commerce)	Member
Ms. Praptha	Member
Mr. Shreshta U.B., II <sup>nd</sup> BA	Student Representative
Mr. Vishwas N., 1 <sup>st</sup> B.Voc	Student Representative





## PG

Mr. Pradeep K.	Co-ordinator
Dr. D. Haleshappa	Member
Mr. Shashank B. S.	Member
Mr. Vighnesha Aithal	Member
Ms. Adithya II MSW.	Student Representative

**Anti-Ragging Committee (STATUTORY) As per UGC Guidelines.**

**Duties :** Holding and complying with the directions of the Hon'ble Supreme Court and be vigilant on any acts of ragging; Displaying the prevalent directives and the actions that can be taken against those indulging in ragging; considering the complaints received from the students and conducting enquiries and submitting reports to the Core Committee along with punishment recommended for the offenders; Oversee the procedure of obtaining undertaking from the students in accordance with the provisions; Conducting workshops against ragging menace and orient the students; providing students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls; Offering services of counselling and create awareness to the students; Taking all necessary measures for prevention of Ragging inside the Campus/ Hostels

Dr. B.A. Kumara Hegde, Principal	Chairman
Mr. Shashishekhara N. Kakathkar	Member
Dr. Shalip Kumari	Member
Dr. Vishwanatha P.	Member
Ms. Nanda Kumari K.P.	Member
Dr. Shridhar N. Bhatta	Member
Dr. Savitha Kumari	Member
Ms. Shakunthala	Member
Mr. Nataraj H.K.	Co-ordinator Student Welfare Committee
Dr. Naveen Kumar	Member
Mr. Sheena Naika	Member
Mr. Chidvilas A.S., III <sup>rd</sup> B.Com	Student Representative
Mr. Y. S. Preetham, I <sup>st</sup> B.Com	Student Representative
Ms. Roopa A.S., II <sup>nd</sup> MA	Student Representative

**4.Data Centre Committee**

Dr. B. A. Kumara Hegde Principal	:	Chairman
Mr. Shashishekhara N. Kakathkar, Vice-Principal	:	Member
Dr. Shalip Kumari, Registrar (Admin)	:	Member
Dr. Vishwanatha P., Dean, PG Studies	:	Member



Ms. Nanda Kumari K. P. Registrar(Evaluation)	:	Member
Mr. Gajanana R. Bhat	:	Co-ordinator
Dr. Lakshminarayana K.S. AISHE Co-ordinator	:	Member
Mr. Sooryanarayana Bhat P.	:	Member
Mr. Divakara Patwardhan, Senior Account Assistant	:	Member
Mr. Bhavesh K., Office Assistant	:	Member

### CRITERIA VII – INSTITUTIONAL VALUES AND BEST PRACTICES

**Chairman: Dr. Bhaskar Hegde**

(Planning, Execution and Documentation of Institutional Policies/Projects with regard to Innovations and Best Practices (as per the requirements for NAAC/NIRF/ University/UGC-MHRD) and Monitoring of functioning of the subcommittees in view of this criteria)

#### SDM Social Responsibility Initiatives Committee

**Duties:** In the campus: Organising Social, Spiritual and Scientific lecture series, Civic Awareness Programmes

Off the Campus : Arranging SDM Social responsibility series, Extension activities related to Environment, Health, Education, Nation building and Swacch Bharath; Conducting Surveys related to Social Issues and Arranging for Consultancy.

<b>Ms. Deepa R. P.</b>	<b>Co-ordinator</b>
Mr. Bhanuprakash B.E.	Member
Ms. Sharada	Member
Ms. Shruthi Mankikar	Member
Ms. Manjushree K.	Member
Mr. Abhilash K.S.	Member
Mr. Gowrav Kamath, 1 <sup>st</sup> BCA	Student Representative
Ms. Sakshi, 1 <sup>st</sup> B.Voc	Student Representative

#### PG

<b>Dr. Manoj Godbole</b>	<b>Co-ordinator</b>
Mr. Harshith Kumar Shetty N.	Member
Mr. Indhudhar Kini	Member
Ms. Prathiksha P.M., 11 <sup>nd</sup> M.Com	Student Representative

#### Equality Committee

To support the disadvantaged learners

<b>Mr. Abhinandan Jain</b>	<b>Co-ordinator</b>
Dr. Rajashekar	Member
Mr. Abhishek K.T., 1 <sup>st</sup> B.Sc	Student Representative

**Co-ordinator for Best Practices**

**: Mr. Madhava Holla**

**Co-ordinator for Waste segregation,STP, Wall of Goodwill: Ms.Sharada**



### DEPARTMENTAL ASSOCIATIONS

SL NO.	Department	Association	Name of the Staff Incharge
1	Psychology	PEACE	Ms. Ashwini S. Shetty
2	Chemistry	CONCHEM	Dr. Shashiprabha
3	Biotechnology	Genix	Dr. Sudarshan P.
4	Physics	Physika	Dr. D. Haleshappa
5	Statistics	Sankya Sangama	Ms. Shwetha Kumari
6	Commerce	Master's Passion	Ms. Mamatha K.
7	Social Work	Synergy	Ms. Swathi B.
8	Journalism & Mass Communication	Media Messenger Club	Dr. Hampesh K. S.
9	English	Literary Association	Dr. Manjushree R.



### WALL MAGAZINES

Department	Wall Magazine	Person Incharge
Psychology	Mega Mind	Ms. Sindhu V.
Chemistry	Elixir	Dr. Naveen Kumar
Biotechnology	Jaivika Manjari	Dr. Sudarshan P.
Physics	Physika	Dr. D. Haleshappa
Statistics	Musigma	Ms. Supriya S. P.
Social Work	Quest World	Dr. Akshatha K.
Journalism	SDM Gazette	Dr. Padmanabha
English	E-Lit	Mr. Vighnesha Aithal
Commerce	Vitta	Dr. Suresh Babu K. N.

### CAMPUS BUSINESS TRANSACTION

		Working Hours
1.	S.D.M.C. Co-operative Store Ltd.	9.00 a.m. to 5.00 p.m.
2.	Bank of Baroda (College Branch)	10.30 a.m. to 4.00 p.m.
3.	Post Office	9.00 a.m. to 5.00 p.m.
4.	Xerox Centre	9.00 a.m. to 5.00 p.m.
5.	HRD & Career Guidance Cell	9.00 a.m. to 5.00 p.m.
6.	Manjushree Printers	9.00 a.m. to 6.00 p.m.
7.	SDM Canteen	7.00 a.m. to 6.00 p.m.
8.	Swimming Pool	6.00 a.m. to 9.00 a.m. 3.00 p.m. to 7.00 p.m.



## SYSTEM OF EXAMINATION

### 1. INTERNAL ASSESSMENT :

- 1.1. The internal assessment marks shall be based on the following criteria.
  - a. Two tests : One offline and One Online Test
  - b. Seminar / Assignments / Group discussion/quiz / Field visit.
- 1.2. The marks of the internal assessment shall be published on the notice board of the college for the information of the students.
- 1.3. There shall be no minimum in respect of internal assessment marks.
- 1.4. Internal assessment marks shall be shown separately in the Marks Card. A candidate who has failed or rejected the result shall retain the internal assessment marks.
- 1.5. Internship/Industrial Practicum/Project work in the degree programmes if any shall be as prescribed for the course.

### 2. REGISTRATION FOR EXAMINATIONS :

A Candidate shall register for all the papers of a semester when he/she appears for the examination of that semester for the first time.

### 3. CONDUCT OF EXAMINATIONS :

- 3.1. There shall be Theory and Practical examinations at the end of each semester, ordinarily during January for odd semesters and during June for even semesters, as prescribed in the Scheme of Examinations.
- 3.2. Unless otherwise stated in the schemes of examination, Practical examinations shall be conducted at the end of each semester. The statement of marks sheet and the answer books of practical examinations shall be sent to the Registrar (Evaluation) by the Departments immediately after the practical examinations.
- 3.3. The candidate shall submit the record book for practical examination duly certified by the course teacher & the H.O.D/ Staff in-charge. It shall be evaluated at the end of the Semester at the practical examination.



#### 4. MINIMUM FOR A PASS:

- 4.1.** No candidate shall be declared to have passed the Semester Examination as the case may be under Group I/Group II/ Group III (except in Co and Extra curricular activities) unless he/she obtains not less than 35% marks in written examination and 35% marks in the aggregate of written examination and internal assessment put together in each of the subjects, 35% marks in practical examination (for subjects with practicals) and 35% marks in project work & viva wherever prescribed.
- 4.2.** If a candidate fails in any subject, either in theory or in practicals, he/she shall appear for that subject only at any subsequent regular examination, within the maximum period prescribed for completing the programme. He/she must obtain the minimum marks for a pass in that subject (theory and practicals separately) as stated in Para (4.1) above.

#### 5. CARRY OVER :

A candidate who fails in a lower semester examination may go to the higher semester.

#### 6. CLASSIFICATION OF SUCCESSFUL CANDIDATES:

The results of successful candidates at the end of VI semester shall be classified on the basis of aggregate marks obtained in all the six semesters and the aggregate Grade Point Average (GPA).

**6.1.** Declaration of Class on the basis of percentage of aggregate Marks:

Distinction	70% and above
First Class	60% and above but less than 70%
High Second Class	55% and above but less than 60%
Second Class	50% and above but less than 60%
Pass Class	35% and above but less than 50%

- 6.2.** Each semester result shall also be declared in terms of grades. An eight point grading system which is based on the actual absolute marks scored and alpha-sign grade as described below shall be adopted.



## Grade and Grade Point

%Marks:	Below 35	35< 50	50< 55	55< 60	60< 70	70< 80	80< 90	90< 100
Alpha-Sign Grade:	D	C	B	B+	A	A+	A++	O
Grade Point	2	3	4	5	6	7	8	9

- 6.3.** The Semester Grade Point Average shall be computed by dividing the sum of the Grade Point Weights (GPW) of all the subjects of study by the maximum credits for the semester. The Grade Point Weights are in turn calculated as the sum of the product of the grade points earned in the subject and the credits assigned to that subject.
- 6.4.** The aggregate GPA at the end of the sixth semester shall be calculated as the weighted average of the semester grade point averages. The aggregate GPA is obtained by dividing the total of semester credit weights by the maximum credits for the programme.
- 6.5.** A candidate shall be declared to have passed the PG programme if he/she secures at least an aggregate GPA of 3 (or Course Alpha –sign Grade C)
- 6.6.** The candidates who pass all the semester examinations in the first attempts in three years are eligible for ranks provided they secure at least 60% and above marks or at least grade A.
- 6.7.** The results of the candidates who have passed the VI semester examination but not passed the lower semester examinations shall be declared as NCL (Not Completed Lower semester examinations). Such candidates shall be eligible for the degree only after completion of all the lower semester examinations.
- 6.8.** A candidate who passes the semester examinations in parts is eligible for the degree only after completion of all the lower semester examinations.

## 7. REJECTION OF RESULTS :

- 7.1.** A candidate may be permitted to reject the result of the whole examination of any semester. Rejection of result paper-wise/ subject-wise shall not be permitted. A candidate who has rejected the result shall appear for the immediately following regular examination.



- 7.2. The rejection shall be exercised only once in each semester and the rejection once exercised cannot be revoked.
- 7.3. Application for rejection along with the payment of the prescribed fee shall be submitted to the Registrar (Evaluation) together with the original Marks Card within six days from the date of publication of the result.
- 7.4. A Candidate who rejects the result is eligible for only class and not for ranking.

#### **8. 1. Conduct of Examination :**

- ◆ Examination Time Table shall be announced well in advance.
- ◆ Examinations shall be conducted on alternate days.
- ◆ Timings- Forenoon Session 9.30 a.m. to 12.30 p.m. and Afternoon session 2.00 p.m. to 5.00 pm.

#### **8. 2 Publication of results :**

- ◆ Provisional results shall be announced within 15 days from the last day of examinations.
- ◆ Provision for Revaluation, Rejection of results etc. shall be as per the regulations of the College.

### **9. VALUE ADDED COURSES**

Value added courses are designed and developed by the concerned Departments in consultation with the experts having field level experience.

- ◆ Duration of the value added courses shall be of 2 hours per week for each semester (I to IV)
- ◆ Each student has to undergo One certificate course/ value added courses.
- ◆ Certificate course will be evaluated by the concerned Board of Examiners constituted for the specific course.
- ◆ The performance of the student is evaluated and is reflected in the grade point.
- ◆ Separate certificate will be issued to the students by the college.

**NOTE :** List of courses to be conducted in this academic year will be displayed on the notice board.





## REMEMBER

- College education is a rare and high privilege and it demands hard work, devotion & sincerity.
- Consult the Professors concerned if there is any difficulty in learning.
- Always take a look at the Notice Board for detailed information regarding the day-to-day programmes.
- Develop high standard of discipline and conduct.
- Participate in all the activities related to the students.
- Make the best use of all the facilities provided.
- Study well and let others study well.
- Uphold the dignity of the college.

## DISCIPLINE THE DO'S

- Strictly adhere to the rules and regulations of the college.
- Be present in the lecture – hall or laboratory on time.
- Obey your Professors both inside and outside the classrooms.
- Maintain silence and discipline in the classrooms, library and Laboratories.
- Co-operate with your Professors while they are lecturing.
- Spend the leisure periods reading either in the library or in the Reading Room.
- Be regular and sincere in your studies.
- Wear neat and clean dress and behave decently.
- Handle the lab. equipments and materials with care.
- Always carry your identity card with you.
- Maintain neatness and cleanliness both inside and outside the Classrooms.
- Wearing uniform dress on scheduled days is a must.

## THE DON'Ts

- Do not wander in the college premises during the working hours.
- Do not leave/enter the classroom or laboratory without the permission of the Professors – in-charge.
- Do not spoil the College property.
- Do not consume tobacco, drugs or alcohol.
- Do not collect money from anybody for any purpose without the Principal's permission.



- Do not circulate or stick any bills of petition or posters anywhere in the college campus without the Principal's permission.
- Do not take part in any political agitation directed against the authority of the Government or the Management.
- Do not involve in group deputations, appeals or demonstrations of any kind.
- Do not hold membership of any society or club or organisation outside the college without the Principal's permission.
- Do not play for any outside team without the Principal's permission.
- Do not absent yourself from Classes.
- Do not arrange any tours, excursions, picnics or pleasure trips without the Principal's permission.
- Do not quarrel with the Transport staff while travelling.

### SPECIAL NOTE

If any student is found guilty, he/she will be liable to disciplinary action. The following steps would be taken depending upon the seriousness of the offence.

1. Warning and intimating the fact to their parents/guardians.
2. Charging fines
3. Cancelling the scholarships, free ships etc.
4. Suspension for a definite or indefinite period.
5. Dismissal.

### TO PARENTS AND GUARDIANS

The parents and the Guardians are earnestly requested to:

1. Supervise the studies of their wards at home.
2. Co-operate with the Principal and the staff in all matters pertaining to the welfare of the student.
3. Keep in touch with the Principal from time to time regarding the progress and conduct of their sons/daughters/wards. The Principal can bar a student from attending the public Examinations if the student's attendance and performance in the tests in class/internal examinations are not satisfactory.
4. Meet the class teachers & Subject teachers at least once in a term to ascertain the progress and conduct of their sons/ daughters/wards.



5. Under stand that the authorities/ teachers of the college do not undertake to organize / lead any excursions, picnic, tours, pleasure trips other than those prescribed by the University as part of the curricular activities.
6. Your attendance to PTA meetings is very much expected.

### IDENTITY CARD

Every student of the college is required to possess and wear valid Identity Card with his/her photo printed on it, and duly attested by the Principal. He/She may have to produce it when demanded at the Post Office, Bank, Examination Halls, College Office, Library, Laboratories, Inter-college Activities etc.

In case the Identity Card is lost, the student can get a duplicate Identity card by paying Rs. 200/-

All the students are advised to surrender the Identity Cards while leaving the Institution.

### PAYMENT OF FEES

1. Fees once paid will not be refunded.
2. If a student fails to pay his/her fees on the day fixed for the purpose in the calendar, he/she shall have to pay a fine. If the fee, together with the fine is not paid within the period, his/her name shall be removed from the roll.
3. The fees must be paid in cash in the college office during working hours.
4. Students are requested to preserve the receipts of all payments with them.

### Student Support System

#### a) Anti Ragging Committee

Anti-Ragging Committee of the college ensures the implementation of 'Zero Tolerance' for ragging of any kind. It is in compliance with the UGC regulation to curb the menace of ragging in higher educational institutions u/s 26(1) of UGC Act, 1956. Ragging is a cognizable offence and those who indulge in it or encourage it will be handed over to the appropriate legal authorities. Any kind of ragging if seen in the campus should be reported to the Principal / Co-ordinator of Anti ragging committee.



b) Internal Complaints Committee / Women Grievance Redressal Cell : The institution provides a neutral, confidential and supportive environment for members of the campus community who may have been sexually harassed. Any acts of sexual harassment of women should be reported to the Principal / Co-ordinator of Internal Complaints Committee for further action to be taken against the accused

c) Grievances Redressal Cell

Students' Grievances Redressal Cell in the college addresses the complaints/ grievances from students relating to general administration, examination and evaluation and any other problems relating to the functioning of a student in the college.

d) Mentorship

Each batch of students has a mentor who supports his/her students for their growth and development while they are in college. The mentoring program is aimed to provide guidance to the students in their studies. A group of 25 to 35 students is allotted to each faculty at the beginning of the academic year. The mentors meet the students regularly and discuss various issues faced by the students and try to resolve them.

e) Counselling Centre

SDM Counselling Centre provides a full range of counselling services to the students as well as the general public who are facing emotional and mental difficulties. All services rendered by the centre are free. The centre is equipped with professional counsellors, who are easily approachable and ready to help.

f) Health Care

In case of health issues, on call medical facilities are provided at the SDM Hospital, Ujire run by the management.

g) Scholarships and Freeships

Apart from fee concessions to different category of students as per government norms, merit based, need based and student specific government and private scholarships are available to the students. Students have to apply online as and when notification is made by the respective offices.

SDME Trust also provides need based and merit based special scholarships to the students of economically weaker section having a good academic



record and for students who excel in sports, extracurricular and co-curricular activities.

Special endowment prizes and scholarships set up by the philanthropists are also available to the students at various levels. Selection of students will be on the basis of regular attendance, good conduct and satisfactory progress in academics.

## **THE LIBRARY**

Library is a power house of any educational institution. As a major source of information provider, our library is housed in a state of art 11,860 sq. ft. building with all modern amenities and facilities having a seating capacity of 400 users. It has more than 1,00,000 collections which include Rare Books, Periodicals, Thesis, Dissertation, Bound volumes of Journals, Student Research Projects, American Library Article Collections, Book Bank Books, Departmental Annual Reports and Non Book Materials like E - Journals, E- Books, CAL Packages.

The library has an institutional library membership of

- ☛ British Library - Bangalore
- ☛ American Library - Chennai
- ☛ University Library - Mangalore
- ☛ Infbnet : N- List

## **AUTOMATION OF LIBRARY**

The Library is automated with EERPMS (Educational Enterprises Resource Planning and Management System) an in house developed software, for Data Entry, information Storage, Retrieval, Circulation, Stock Verification, OPA C, Report Generation, Bar - Coding of Books, Scanning Student IDs etc.

## **DIGITAL LIBRARY**

Dspace digital library software builds up digital collection. At present Student Research Projects. CAL packages, E-Journals, E-Books and information related to Advances in Science and Technology are collected and are made available for the library users.

## **WORKING HOURS**

**From 8-30 a.m. to 9-00 p.m. on all working days.**

**Use of library is mandatory & each student should utilise library minimum 10-00 hours per month.**



## LIBRARY SECTIONS

- **Property Counter** - To keep personal belongings.
- **Attendance Counter** : - To scan ID cards during entry and exit.
- **Circulation Counter** : - To issue, return and renewal of books.
- **Reference Desk** : - Open access to refer the books in the library.
- **Competitive Examination Study Corner** : - Supporting students for competitive exams.
- **OPAC** : A digital facility to search library catalogue to locate books & periodicals.
- **Digital library** : - A collection of digital documents.
- **Stack Section** : - Books at stacking area - limited accession.
- **Periodical Section** : - To refer Journals / Magazines & News papers.
- **Students - Reading Hall** : - Reading area for students.
- **Staff Reading Hall** : - Reading area for staff.
- **Siddhavana Oriental Library** - Collection of 2,800 books of archival value.
- **PG Section** - Reading hall for Post Graduate students.
- **Ha. Ma. Na Research Section**: A collection of 28,052 books donated by Dr. Ha.Ma. Nayak, the former vice chancellor of Gulbarga University.
- **Ram Shree Mugali Section** : A collection of 1800 books donated by a well known literary figure - Late R.S. Mugali.
- **CD ROM Section** : - A collection of educational CDs & DVDs.
- **Technical Section** - Acquisition, Organization and bar - coding of library materials.
- **AC Reading Hall** : AC reading room for habitual and best library usage purpose.

## SPECIAL ACTIVITIES OF THE LIBRARY

- **Maintaining award winning author files**
- **Best Reader Recognition** - Recognizing students as best readers for their extensive and disciplined use of library.
- **Information Sharing Board** - Pooling information about a specified topic by periodicals.
- **Paper Clipping Albums** - Paper clippings of special events.
- **Book Exhibitions** - To conduct exhibitions of books on different topics and occasions.

## LIBRARY SERVICES OFFERED

- **Open Access** - Users can easily select a book of their choice on their own.



- **Loan** - Issue of books for a maximum period of 7 days.
- **Over Night** - Issue of books for an overnight reference
- **Reference** - Books for reference in - library.
- **Book Bank** - To provide books for economically and socially backward students.
- **Book Selection from Students** - Opportunity for students to suggest new titles to the library.
- **User Education** - To create awareness about library functions among the students.
- **Incentives for Sports Students** - Additional books are provided to sports persons on their request.
- **Tips for Research students** - To assist students in searching the books on a topic of their research.
- **Inter Library Loan** - A form of resource sharing with other libraries.
- **Xerox / Reprography Facility** - The users are allowed to take photocopy of library resources.
- **Tablet** - Introduced unique read anywhere concept in our library using tablet
- **Display of New Arrivals** - To display the latest accessed books to library.
- **Current Awareness Service** - Maintain reports /articles and patents etc. on current Issues.
- **Selective Dissemination of Information** - To give selected information related to different departments.
- **Library for the Public** - Public are allowed to use the facility on a membership.
- **What is Special Today?** To display articles on events and information related to the specific days regularly.
- **News papers Clippings** - Collect paper clipping on Science & technology, Education, Business and Health.
- **Book Exhibition cum Sale** - To conduct book exhibition annually in collaboration with different publishers and book sellers.



## RULES & REGULATIONS

1. Students will be given borrowers ticket to borrow books from the library. These are not transferable. Only one book can be borrowed on production of a borrower ticket.
2. While entering the library, students should produce their Identity Card. They are not allowed to bring their own text books inside the library.
3. Students can take the library books for one week. After one week, he/she should get it renewed by the librarian. The renewal will be done, provided the same book is not required by other students.
4. Students can borrow books during specified time notified by the librarian, i.e., application slips duly and correctly filled should be put into the box kept in the library on or before 10.00 am. Roll number of the students who possess the book which is in the request list is put up on the notice board at 1.00 pm. Books will be issued between 1.00 pm. and 5.30 pm.
5. Over Night books are issued at 4.30 p.m. Students can come and directly borrow the books and there is no need of applying in advance. The books borrowed must be returned before 10.00 am. on the due date.
6. Delay in returning books will lead to a penalty of Rs.1/- for loan and overnight book. If the over night book is not returned within 3 days, one has to pay Rs.5/- per day till the date on which the books is returned.
7. Books for reference are made available to students during working hours. 'Reference Books', 'periodicals' and 'Compact Discs' should not be carried outside the library. Magazine CD's are issued to the students as Over Night but they have to pay Rs.5/- as a borrowing charge.
8. In case of loss of borrower's ticket, a duplicate ticket will be issued on a written request and payment of Rs.10/-. Duplicate borrower's ticket is issued after 1 week. The students will be held responsible for any book issued on the lost borrower's ticket. In such a case one has to pay a penalty decided by the librarian.
9. **Care about books** - Students shall be held responsible for any damage done to books while in their possession. Students are advised to check the books issued to them within the library. If any damage is





found, the same should be brought to the notice of the Librarian / library staff. Complaints about the book will not be entertained at the time of returning books.

No part of the book should be disfigured or damaged. No marking should be made on the pages. Students indulging in such practices will be liable to a penalty equal to the cost of the book. Over and above the same edition of the book should be replaced.

10. In case of loss of a book the student concerned should replace the latest edition of the book, with an extra amount of Rs.25/- being the cost of the technical processing of the book. If the book is not available, double the cost of the book is charged.
11. **Silence** - To create an atmosphere of learning the library has to be free from noise. From the very beginning top priority is given for the maintenance of silence and it has helped the users greatly. The students are not allowed to talk in the library portico to keep noise level at minimum.
12. At a time, for Xeroxing only two books/journals are allowed in college Xerox centre, no student is allowed to take library book for Xeroxing outside the campus. In such case the student should take the permission of the Librarian by written application. And that book should return within one hour.
13. Students should not keep money or any valuable things in their bags while they are left at property counter.
14. Mobile phones are not allowed inside the library.



## SDM DAYS OF CELEBRATION

Sl. No	Date	Celebration	Department
1	15-Mar	World Consumer Rights Day	BBA
2	26-Apr	World Intellectual Property Day	BBA
3	23-Dec	Kisan Divas (Farmer's Day)	Bio Technogy
4	4-Apr	International Day For Mine Awareness	Bio Technology
5	4-May	Coal Miner's Day	Bio Technology
6	5-Jun	World Environment Day	Bio Technology
7	28-Sep	World Rabies Day	Bio Technology
8	12-Feb	Darwin Day	Botany
9	3-Mar	World Wildlife Day	Botany
10	2-8 Oct	National Wild Life Week	Botany
11	20-Mar	World Sparrow Day	Botany
12	21-Mar	World Forestry Day	Botany
13	23-Jul	World Nature Conservation Day	Botany
14	4-Sep	National Wild Life Day	Botany
15	27-Feb	World Sustainable Energy Day	Chemistry
16	22-Mar	World Water Day	Chemistry
17	26-Jun	International Day Against Drug Abuse & Illicit Trafficking	Chemistry
18	5-Dec	World Soil Day	Chemistry
19	26-Jan	International Customs Duty Day	Commerce
20	24-Feb	Central Excise Day	Commerce
21	26-Nov	National Law Day	Commerce
22	24-Dec	National Consumer's Day	Commerce
23	15-Sep	Engineer's Day In India	Computer Science
24	1-May	International Labour Day	Economics
25	11-July	World Population Day	Economics
26	11-July	World Post Office Day	Economics



27	21-Mar	World Poetry Day	English
28	10-Jan	World Hindi Day	Hindi
29	14-Sep	Hindi Day	Hindi
30	6-Jan	World War Orphans Day	History
31	25-Jan	India Tourism Day	History
32	18-Feb	Taj Mahotsav	History
33	14-Mar	International Day of Action For Rivers	History
34	18-Apr	World Heritage Day	History
35	8-May	Victory Day	History
36	9-Aug	Hiroshima Day	History
37	6-Aug	Quit India Movement Day And Nagasaki Day	History
38	27-Sep	World Tourism Day	History
39	14-Nov	Jawaharlal Nehru Birthday	History
40	1-Jan	Global Family Day	Home Science
41	20-Mar	International Day Of Happiness	Home Science
42	20-Mar	World Oral Health Day	Home Science
43	11-Apr	National Safe Motherhood Day	Home Science
44	2 <sup>nd</sup> Sunday of May	Mother's Day [10Th May]	Home Science
45	15-May	International Day Of The Family	Home Science
46	August 1st Week	National Breast Feeding Week	Home Science
47	21-Jun	International Yoga Day	Home Science
48	29-Jul	Oral Rehydration Solution Day	Home Science
49	1-7 Sep	National Nutrition Week	Home Science
50	1-Oct	Vegetarian Day	Home Science
51	16-Oct	World Food Day	Home Science
52	27-Mar	World Theatre Day	Journalism



53	7-Apr	World Health Day	Journalism
54	11-Apr	National Pet Day	Journalism
55	3-May	Press Freedom Day	Journalism
56	31-May	Anti-Tobacco Day	Journalism
57	13-Aug	International Left -Handers Day	Journalism
58	19-Aug	World Photography Day	Journalism
59	7-Nov	Children's Day In India, ,	Journalism
60	16-Nov	National Journalism Day	Journalism
61	21-Feb	International Mother Language Day	Kannada
62	1-Nov	Kannada Rajyothsava Day	Kannada
63	12-Aug	Librarian's Day	Library
64	22-Dec	Mathematics Day	Mathematics
65	12- Feb	World Marriage Day	MSW
66	20-Feb	World Day of Social Justice	MSW
67	1-Mar	Zero Discrimination Day	MSW
68	29-Apr	International Dance Day	MSW
69	4-Jun	International Day Of Innocent Children Victims Of Aggression	MSW
70	12-Jun	World Day Against Child Labour	MSW
71	15-Jun	World Elder Abuse Awareness Day	MSW
72	11-Jul	World Population Day	MSW
73	26-Aug	Women's Equality Day	MSW
74	1-Oct	International Day Of The Older Person,	MSW
75	11-Oct	International Girl Child Day	MSW
76	17-Oct	International Day For The Eradication Of Poverty	MSW
77	18-Nov	World Adult Day	MSW
78	20-Nov	Universal Children Day	MSW
79	2-Dec	National Pollution Control Day	MSW



80	3-Dec	International Day Of People With Disabilities,	MSW
81	3-Apr	Army Medical Corps Establishment Day,	NCC-Department
82	26-Jan	Republic Day	NCC All Wings
83	1-Feb	Indian Coast Guard Day	NCC
84	1-Mar	World Civil Defence Day	NCC
85	22-Mar	National Maritime Day	NCC
86	21-Apr	National Civil Service Day,	NCC
87	15-Aug	Independence Day Of India	NCC
88	7-Dec	Armed Forces Flag Day,	NCC
89	Last Sunday of November	NCC Day	NCC
90	12-Jan	National Youth Day (Birth Day Of Swami Vivekanand)	NSS
91	4-Mar	National Safety Day	NSS
92	26-Jul	Kargil Day	NSS
93	12-Aug	International Youth Day	NSS
94	2-Oct	Mahatma Gandhi Birthday,	NSS
95	2-Oct	International Day Of Non-Violence	NSS
96	5-Dec	International Volunteer Day For Economic And Social	NSS
97	16-Dec	Vijay Diwas	NSS
98	20-Jul	International Chess Day	Physical Education
99	29-Aug	National Sports Day	Physical Education
100	28-Feb	National Science Day	Physics
101	11-May	National Technology Day	Physics-PG.
102	17-May	World Telecommunication Day	Physics



103	23-Aug	National Space Day	Physics
104	8-Nov	World Radiography Day	Physics-PG.
105	21-Nov	World Television Day,	Physics-PG.
106	14-Dec	World Energy Conservation Day	Physics
107	21-Sep	World Peace Day	Political Science
108	25-Jan	National Voters Day	Political Science
109	8-Mar	International Women's Day	Psychology
110	24-Apr	National Panchayati Day	Political Science
111	24-May	Common wealth Day	Economics
112	19-Nov	World Citizen Day	Economics
113	8-Dec	SAARC Day	Political Science
114	10-Dec	Human Right Day	Political Science
115	2-Oct	World Autism Awareness Day	Psychology
116	10-Sep	World Suicide Prevention Day	Psychology
117	10-Oct	World Mental Health Day	Psychology
118	30-Jan	Mahatma Gandhi's Martyrdom Day (Martyr's Day)	Rovers And Rangers
119	22-Feb	World Scout Day	Rovers And Rangers
120	25-Nov	D.V.H Birthday	Sanskrit
121	29-Jun	National Statistics Day	Statistics
122	5-Sep	Teachers' Day (Dr. Radhakrishnan's Birthday),	Students Welfare Committee



## ಮಕ್ಕಳ ಹೆತ್ತವರು ಮತ್ತು ರಕ್ಷಕರಿಗೆ ಸೂಚನೆಗಳು

- ನಿಮ್ಮ ಮಕ್ಕಳು ಈ ದೇಶದ ಉತ್ತಮ ಪ್ರಜೆಗಳಾಗಿ ರೂಪುಗೊಳ್ಳಬೇಕಾಗಿರುವುದರಿಂದ ಅವರಿಗೆ ಶಿಸ್ತುಬದ್ಧ ಮತ್ತು ನಿಯಮಪೂರ್ಣ ಜೀವನದ ಅಭ್ಯಾಸದ ಬಗ್ಗೆ ಕಾಲೇಜಿನ ಅಧ್ಯಾಪಕರೊಂದಿಗೆ ಹೆತ್ತವರು ಮತ್ತು ರಕ್ಷಕರು ಪೂರ್ಣ ಸಹಕಾರ ನೀಡಬೇಕಾಗಿ ಕೋರುತ್ತೇವೆ.
- ಮನೆಯೇ ಮಕ್ಕಳಿಗೆ ಮೊದಲ ಅಧ್ಯಯನ ಕೇಂದ್ರ. ಕಾಲೇಜು ದಿನಗಳಲ್ಲಿ ಪ್ರತಿನಿತ್ಯವೂ ಕನಿಷ್ಠ ಪಕ್ಷ ಮೂರು ತಾಸುಗಳಷ್ಟು ಮತ್ತು ರಜಾ ದಿನಗಳಲ್ಲಿ ಕನಿಷ್ಠ ಪಕ್ಷ ಐದು ತಾಸುಗಳಷ್ಟಾದರೂ ವಿದ್ಯಾರ್ಥಿಗಳು ಅಧ್ಯಯನಕ್ಕಾಗಿ ತಮ್ಮ ಸಮಯವನ್ನು ಮೀಸಲಾಗಿಡುವಂತೆ ಮನೆಯವರು ಎಚ್ಚರವಹಿಸಬೇಕು. ಕಾಲೇಜಿನಲ್ಲಿ ಹಾಜರಾತಿ ಮತ್ತು ಮನೆಯಲ್ಲಿ ನಿಯಮಬದ್ಧವಾದ ನಿರಂತರ ಅಧ್ಯಯನದ ಫಲವಾಗಿ ಮಕ್ಕಳ ವೈಯಕ್ತಿಕ ಜೀವನಮಟ್ಟ ಮತ್ತು ಪರೀಕ್ಷಾ ಫಲಿತಾಂಶಗಳು ಆಶಾದಾಯಕವಾಗುವುದರಲ್ಲಿ ಸಂದೇಹವಿಲ್ಲ.
- ಪ್ರತಿನಿತ್ಯವೂ ತರಗತಿಗಳಲ್ಲಿ ಹಾಜರಾಗಿ, ಗಮನವಿಟ್ಟು ಪಾಠ ಪ್ರವಚನಗಳನ್ನು ಅರ್ಥಮಾಡಿಕೊಂಡು ಅಧ್ಯಯನ ಮಾಡಿದಲ್ಲಿ ಯಾವುದೇ ವಿಷಯಗಳಲ್ಲಿ ಕಡಿಮೆ ಅಂಕಗಳು ಸಿಗುವ ಸಾಧ್ಯತೆ ಕಡಿಮೆ. ಈ ಬಗ್ಗೆ ವಿದ್ಯಾರ್ಥಿಗಳ ಹೆತ್ತವರು/ರಕ್ಷಕರು ವರ್ಷದ ಆರಂಭದಿಂದಲೇ ನಿಗಾ ವಹಿಸಬೇಕು ಹಾಗೂ ಕಾಲೇಜಿನ ಸಮಯದಲ್ಲಿ ಕ್ಲಪ್ತವಾಗಿ ಹಾಜರಾಗುವಂತೆ, ಬಸ್ಸಿನ ವೇಳಾಪಟ್ಟಿಯಿಂದಾಗಿ ತೊಂದರೆಯಾಗದಂತೆ ಎಚ್ಚರವಹಿಸಬೇಕು; ಮಕ್ಕಳ ಬಗ್ಗೆ ಹೆಚ್ಚು ಸಹಾನುಭೂತಿಪೂರ್ಣವಾಗಿ ವರ್ತಿಸುತ್ತಾ ಹೆಚ್ಚು ಮಾನಸಿಕ ಒತ್ತಡ ಬೀಳದಂತೆ ವ್ಯವಹರಿಸಬೇಕು. ಹಾಗೂ ಎಲ್ಲಾ ಪರೀಕ್ಷೆಗಳೂ ಕಡ್ಡಾಯವೆಂಬುದನ್ನು ವಿದ್ಯಾರ್ಥಿಗಳ ಹೆತ್ತವರ / ರಕ್ಷಕರ ಗಮನಕ್ಕೆ ತರಬಯಸುತ್ತೇವೆ.
- ಕಾಲೇಜಿನಲ್ಲಿ ನಡೆಯುವ ಪರೀಕ್ಷೆಗಳಲ್ಲಿ ವಿದ್ಯಾರ್ಥಿಯ ಪ್ರಗತಿಪತ್ರವನ್ನು ಹೆತ್ತವರ/ ರಕ್ಷಕರ ಸಮ್ಮುಖದಲ್ಲೇ ನೀಡಿ, ಅಧ್ಯಯನ ಮಟ್ಟದ ಸುಧಾರಣೆಯ ಬಗ್ಗೆ ವಿಚಾರ ವಿನಿಮಯ ಮಾಡುವ ಪದ್ಧತಿಯನ್ನು ನಮ್ಮ ಸಂಸ್ಥೆಯಲ್ಲಿ ಆರಂಭಿಸಿರುವುದರಿಂದ ಪ್ರಗತಿಪತ್ರ ವಿತರಣೆಯ ದಿನ ಹೆತ್ತವರು/ರಕ್ಷಕರು ತಪ್ಪದೆ ಹಾಜರಿರಬೇಕಾಗಿ ವಿನಂತಿಸಲಾಗಿದೆ.
- ಕಾಲೇಜಿನ ಪಾಠ ಪ್ರವಚನಗಳ ತರಗತಿಗಳಲ್ಲಿ ಕನಿಷ್ಠ ಪಕ್ಷ ಶೇ. 75ರಷ್ಟು ಹಾಜರಾತಿ ಕಡ್ಡಾಯವಾಗಿದ್ದು ಹಾಜರಾತಿಯಿಲ್ಲದಿದ್ದಲ್ಲಿ ವಾರ್ಷಿಕ ಪರೀಕ್ಷೆಗೆ ಅನರ್ಹರಾಗುವರಲ್ಲದೆ, ಮುಂದಿನ ವರ್ಷ ಪ್ರವೇಶಕ್ಕೂ ಅನರ್ಹರಾಗುತ್ತಾರೆ.
- ಆಂತರಿಕ/ಸಿದ್ಧತಾ ಪರೀಕ್ಷೆಗಳಲ್ಲಿ ವಿದ್ಯಾರ್ಥಿಗಳ ಪ್ರಗತಿಯ ಬಗ್ಗೆ ಹೆತ್ತವರು/ರಕ್ಷಕರು ಹೆಚ್ಚಿನ ಕಾಳಜಿ ವಹಿಸಬೇಕು. ಆದರೆ ತಮ್ಮ ಮಕ್ಕಳ ಮೇಲೆ ಹೆಚ್ಚಿನ ಅಂಕಗಳ ಬಗ್ಗೆ ಮಾನಸಿಕ ಒತ್ತಡ ಹೇರಿ, ಕಾಲೇಜು ಶಿಕ್ಷಣವು ಹೊರೆಯಾಗದಂತೆ ಕೂಡಾ ಎಚ್ಚರ ವಹಿಸುವುದು ಮಾತಾ-ಪಿತರ ಆದ್ಯ ಕರ್ತವ್ಯವಾಗಿದೆ.



## INSTRUCTIONS TO PARENTS AND GAURDIANS

- Parents/ Gaurdians are informed to co-operate and have continuous contact with teachers in order to see that their wards inculcate discipline and regularity in college life as they have to be good citizen of the country.
- Home is first school for education. Parents have to take care to see that students devote at least three hours every day and five hours on holiday for reading and studying. The performance will undoubtedly be better and individual development if students follow regularity.
- There is hardly any probability of a student performing/scoring less if one attends the Classes regularly, concentrating on every subject/class. Parents have to take care from the beginning of the academic year regarding these issues and have to be sympathetic towards their wards not pressurizing them, remembering that all examination/tests are important.
- Academic progress of the students is discussed with students in presence of parents in order to suggest improvement. It is mandatory for the parents to attend the Parent-Teacher Interaction.
- A student should have minimum 75% of the attendance in each subject and without which he/she is disqualified from attending the examination as well as for the admission to forthcoming year.
- Parents should be concerned about the internal examination of their wards/students. They should NOT mentally pressurize their children creating a notion of college education as a burden.





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ATTENDANCE CREDIT												
DATE		SUBJECTS								STAFF INCHARGE	OFFICE	
From:	No. of Classes											
	Sign.											
From:	No. of Classes											
	Sign.											
From:	No. of Classes											
	Sign.											
From:	No. of Classes											
	Sign.											
From:	No. of Classes											
	Sign.											
From:	No. of Classes											
	Sign.											



TIME TABLE 2023 - 24								
Period	I	II	III	IV	V	VI	VII	VIII
Time	9.15 - 10.10	10.15 - 11.10	11.15 - 12.10	12.15 - 1.10	1.15-2.10	2.10 - 3.05	3.10 - 4.05	4.10 - 5.05
MON					L U N C H B R E A K			
TUE								
WED								
THU								
FRI								
SAT								

## NOTE

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



## NOTE



[illegible]