

UJIRE-574 240 DAKSHINA KANNADA, KARNATAKA STATE (Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4) Ph: 08256-236221, 236101 (0) Fax: 236220 e-mail: sdmcollege@rediffmail.com, sdmcollege@sdmcujire.in, Website: www.sdmcujire.in

Minutes of the IQAC Meeting

Date: 07-03-2022

Time: 10.00am

Venue: IQAC Discussion Room

AGENDANO	AGENDA		
Agenda 1	Approval of the minutes of the previous		
SDMCU/IQAC/2021-22/01/01	meeting		
Agenda 2	Presentation of the Action taken report		
SDMCU/IQAC/2021-22/01/02			
Agenda 3	Semester end examination and reopening		
SDMCU/IQAC/2021-22/01/03	of even semester		
· · · · · · · · · · · · · · · · · · ·			
Agenda 4	Internal assessments tests and semester		
SDMCU/IQAC/2021-22/01/04	end examinations of even semester		
Agenda 5	Submission of AQAR & IIQA		
SDMCU/IQAC/2021-22/01/05			
Agenda 6	Any Other matter		
SDMCU/IQAC/2021-22/01/06			

Page 1 of 5

Sl. No.	Name & Address	Designation	Signature
1.	Dr. B Yashovarma		1
	Secretary of SDME Society, Ujire	Adviser	
2.	Dr. P. N. Udayachandra	Chairman	
	Principal		Classlande
3.	Dr. Sampath Kumar B P, Associate	Member	MO. W
	Professor, Registrar (Admin)		() mph
4.	Mr. Shanthi Prakash, Associate	Member -	R
	Professor, Registrar (Evaluation)		14
5.	Dr.A.Jaya kumar Shetty,	Member	67.00
	Associate Professor, Vice Principal		Tenery
6.	Dr. P.Vishwanath,	Member	nox Al
	Associate Professor, PG Dean		100.
7.	Dr. Shalip Kumary,	Member	
	Associate Professor,	а 	¢ X.
	Head, Dept of Political Science		0
8.	Dr.Kumara Hegde B A,	Member	
	Associate Professor		FRO Annale
	Head, Dept of Botany		
9.	Mrs.Nanda Kumari K P	Member	A alex
	Associate Professor		Nac
10.	Dr.Bhaskar Hegde,	Member	
	AssociateProfessor		VB
	Head, Dept of Journalism		
11.	Mr.B.GaneshNayak,	Member	m_
	Assistant Professor,		12
	Head, Dept of Mathematics		

Page 2 of 5

Dr.Suresh Babu, Asst Professor, Dept of PG-Commerce	Member	CH .
Mr. Yuvaraja Poovani, Office Superintendent		S.
Dr. Joseph N M, Principal Sacred Heart College, Madanthyar	Member	V882 Junily
Mr. Dhananjaya Rao B, Advocate, Belthangady	Member	Dhungt
Mr. Shashishekar N Kakathkar, Associate Professor, Head, Dept of Physics	Member	5. No hakatishus
Dr. K.Shankaranarayana, Associate Professor Head, Dept of English	Member	hund
Dr. Shridhar Bhat, Associate Professor, Head, Dept of Sanskrit	Member	Elat
Ms.Dhanya Prabhu, 1MAEconomics	Member	Throubhu
Mr.Pareekshith, 11BCOM	Member	200egs nervel
	Dept of PG-Commerce Mr. Yuvaraja Poovani, Office Superintendent Dr. Joseph N M, Principal Sacred Heart College. Madanthyar Mr. Dhananjaya Rao B, Advocate, Belthangady Mr. Shashishekar N Kakathkar, Associate Professor, Head, Dept of Physics Dr. K.Shankaranarayana, Associate Professor Head, Dept of English Dr. Shridhar Bhat, Associate Professor, Head, Dept of Sanskrit Ms.Dhanya Prabhu, 1MAEconomics Mr.Pareekshith,	Dept of PG-CommerceMr. Yuvaraja Poovani,Office SuperintendentDr. Joseph N M,PrincipalSacred Heart College, MadanthyarMr. Dhananjaya Rao B,Advocate, BelthangadyMr. Shashishekar N Kakathkar,Associate Professor,Head, Dept of PhysicsDr. K.Shankaranarayana,MemberProfessor, Head, Dept of EnglishDr. Shridhar Bhat, AssociateProfessor, Head, Dept of SanskritMs.Dhanya Prabhu,IMAEconomicsMemberMember

Agenda was placed before the house for deliberations.

The proceedings are stated below:

### Agenda1

SDMCU/IQAC/2021-22/01/01:

Approval of the minutes of the previous meeting

The minutes of the last meeting held on  $20^{th}$  September 2021 was placed before the house for approval. The IQAC approved the minutes.

Page 3 of 5

### Agenda2

### SDMCU/IQAC/2021-22/01/02: Presentation of the Action taken report

**Suggestion 1:** To finalize the regulations regarding promotion of 2<sup>nd</sup> and 4<sup>th</sup> semester UG and 2<sup>nd</sup> semester PG students by the Registrar (Evaluation) based on the decisions of the Core Committee

Action Taken: Core committee has taken decisions in tune with Mangalore University guidelines to promote the students.

**Suggestion 2:** To review of the criterionwise reports would be done in October and November (before the submission IIQA)

Action Taken: Criterion wise reports were reviewed by the APAC

The Agenda was approved

### Agenda3

### SDMCU/IQAC/2021-22 /01/03:

### Semester end examination and reopening of even semester

It was resolved to conduct the semester end examinations from 23<sup>rd</sup> March 2022 onwards and reopen even semester classes from 5<sup>th</sup> May 2022 onwards The agenda was approved

### Agenda4

### SDMCU/IQAC/2021-22/01/04:

### Internal assessments tests and semester end examinations of even semester

**Decision:** Resolved to hold first internal assessment test from 27<sup>th</sup> June 2022 onwards, second internal assessment tests from 22<sup>nd</sup> August 2022 onwards and semester end examinations from 5<sup>th</sup> September 2022 onwards

The agenda was approved

t in t

in nd n

Page 4 of 5

### Agenda5

### SDMCU/IQAC/2021-22/01/05:

### Submission of AQAR & IIQA

Resolved to submit AQAR for the year 2020-21 in the last week of March 2022 and IIQA in the last week of April 2022

The members noted the suggestions and approved the agenda.

### Agenda6

### SDMCU/IQAC/2020-21/05/06: Any other matter

The meeting concluded at12.00pm with the vote of thanks.

- 1. Dr. Shankarnarayana, IQAC Co-ordinator presented the draft Executive Summary, Criterion-wise qualitative responses
- 2. It was decided to do the final presentation of criterion wise metrics by the respective chairpersons from 11th to 13th April 2022 in the Board Room from 10AM onwards.
- 3. It was decided to complete all the data collection related to respective criterion before 11-04-2022. It is also decided to depute additional staff to the data centre for NAAC work

hh. h

Dr. ShankaranarayanaK Coordinator

Dr. Udayachandra. P. N Principal

07-03-2022

Annexures:

1. Core committee has taken decisions in tune with Mangalore University guidelines to promote the students.

2. AQAR



UJIRE-574 240 DAKSHINA KANNADA, KARNATAKA STATE (Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4) Ph: 08256-236221, 236101 (0) Fax: 236220 e-mail: sdmcollege@rediffmail.com, sdmcollege@sdmcujire.in, Website: www.sdmcujire.in

# Minutes of the IQAC Meeting

Date: 27-05-2022

Time: 10.00am

Venue: IQAC Discussion Room

AGENDANO	AGENDA
Agenda1 SDMCU/IQAC/2021-22/02/01	Approval of the minutes of the previous meeting held on 7 <sup>th</sup> March 2022
Agenda2 SDMCU/IQAC/2021-22/02/02	Presentation of the Action Taken report
Agenda3 SDMCU/IQAC/2021-22/02/03	Semester end examination
Agenda4 SDMCU/IQAC/2021-22/02/04	Submission of AQAR and IIQA
Agenda5 SDMCU/IQAC/2021-22/02/05	Submission of SSR
Agenda6 SDMCU/IQAC/2021-22/02/06	Student & Teacher Assessments
Agenda7 SDMCU/IQAC/2021-22/02/07	Any Other matter

Page 1 of 5

SI. No.	Name & Address	Designation	Signature
1.	Dr. 5. Sathushchandra Secretary of SDME Society, Ujire	Adviser	Atme.
2.	Dr. P. N. Udayachandra Principal, SDM College(Autonomous), Ujire	Chairman	Classeande
3.	Dr. Sampath Kumar B P, Registrar (Admin)	Member	(Somp)
4.	Mr. Shanthiprakash, Registrar (Evaluation)	Member	14
5.	Dr. A. Jaya Kumar Shetty, Associate Professor, Vice Principal	Member	Geher
6.	Dr.P.Vishwanath, Associate Professor, PG Dean	Member	De hu
7.	Dr. Shalip Kumary, Associate Professor Head, Dept of Political Science	Member	2X
8.	Dr.Kumara Hegde B A, Associate Professor, Head, Dept of Botany	Member	CR Renale
9.	Mrs.Nanda Kumari K P Associate Professor	Member	Nacky
10.	Dr. Bhaskar Hegde, Associate Professor Head, Dept of Journalism	Member	B
11.	Professor Head, Dept of Mathematics	Member	Siz
12.	Dr. Suresh Babu, Asst Professor		37
13.	Mr. Yuvaraja Poovani Office Superintendent	Member	¥.
14.	Dr. Joseph N M, Principal Sacred Heart College, Madanthyar	Member	~1088 Jul

Page 2 of 5

15.	Mr. Dhananjaya Rao B Advocate, Belthangady	Member	Dhunjb
16.	Mr. Shashishekar N Kakathkar Associate Professor, Head, Dept of Physics	Member	Southattatus
17.	Dr. K. Shankaranarayana, Associate Professor Head, Dept of English	Member	then how &
18.	Dr. Shridhar Bhat, Associate Professor Head, Dept of Sanskrit	Member	ELOS
19.	Ms.Dhanya Prabhu, 1MAEconomics	Member	Trabhu
20.	Mr.Pareekshith, 11BCOM	Member	500835 Rhencel

Agenda was placed before the house for deliberations. The proceedings are stated below:

### Agenda1

### SDMCU/IQAC/2021-22/02/01:

### Approval of the minutes of the previous meeting

The minutes of the last meeting held on 20<sup>th</sup> September 2021 was placed before the house for approval. The IQAC approved the minutes.

### Agenda2

### SDMCU/IQAC/2021-22/02/02: Presentation of the Action taken report

**Suggestion 1:** Resolved to submit AQAR for the year 2020-21 in the last week of March 2022

Action Taken: Submitted AQAR on 25 March 2022

**Suggestion 2:** It was decided to do the final presentation of criterion wise metrics by the respective chairpersons from 11th to 13th April 2022 in the Board Room from 10AM onwards.

Action Taken: Criterion wise reports were presented as per schedule and reviewed by the APAC

The Agenda was approved

Page 3 of 5

**Suggestion 3:** It was resolved to conduct the semester end examinations from 23<sup>rd</sup> March 2022 onwards and reopen even semester classes from 5<sup>th</sup> May 2022 onwards

Action Taken: Semester end examinations were conducted and even semester classes began as per schedule.

The Agenda was approved

### Agenda3

### SDMCU/IQAC/2021-22 /02/03:

Semester end examination

It was resolved to conduct first internal assessment test from 27<sup>th</sup> June onwards, second internal assessment test from 22<sup>nd</sup> August 2022 onwards and the semester end examinations from 5<sup>th</sup> September 2022 onwards

The agenda was approved

### Agenda4

### SDMCU/IQAC/2021-22/02/04:

Submission of AQAR and IIQA

AQAR was uploaded on 25<sup>th</sup> March 2022 and the same was approved on 20<sup>th</sup> April 2022.

IIQA was uploaded on 5<sup>th</sup> May 2022 and the same was approved on 24<sup>th</sup> May 2022.

The agenda was approved

### Agenda5

#### SDMCU/IQAC/2021-22/02/05:

Submission of SSR

IQAC Coordinator presented the progress in NAAC SSR preparations.

Resoled to submit the SSR in the first week of July 2022.

The members noted the suggestions and approved the agenda.

#### Agenda6

#### SDMCU/IQAC/2021-22/02/06:

Student & Teacher Assessments

Dr. Shridhar.N.Bhat presented students performance based on semester end examinations.

Page 4 of 5

Mr. Ganesh Nayak presented the details of Teachers Performance based on PBSA The members noted the suggestions and approved the agenda.

### Agenda7

### SDMCU/IQAC/2021-22/02/07:

### Any other matter

The meeting concluded at 12.00pm with the vote of thanks.

- 1. Dr. Shankarnarayana, IQAC Coordinator presented the draft SSR
- 2. It was decided to do the final presentation of criterion wise metrics by the respective chairpersons from 6<sup>th</sup> June 2022 onwards in the Board Room inviting all criteria chair persons and members of APAC.

then h

Dr. Shankaranarayana K Coordinator

27-05-2022

Annexures:

- 1. AQAR-Final Copy
- 2. IIQA
- 3. PBSA

Canal Dr. Udayachandra. P. N

Principal



# UJIRE-574 240

DAKSHINA KANNADA, KARNATAKA STATE (Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4) Ph: 08256-236221, 236101 (0) Fax: 236220 e-mail: sdmcollege@rediffmail.com, sdmcollege@sdmcujire.in, Website: www.sdmcujire.in

# Minutes of the IQAC Meeting

Date: 26 -08-2022

Time: 10.00am

Venue: IQAC Discussion Room

AGENDA NO	AGENDA		
Agenda 1 SDMCU/IQAC/2021-22/03/01	Approval of the minutes of the previous meeting held on 27 <sup>th</sup> May 2022.		
Agenda 2 SDMCU/IQAC/2021-22/03/02	Calendar of Events 2022-23		
Agenda 3 SDMCU/IQAC/2021-22/03/03	Annual Report 2021-22 and Plan of Action 2022-23		
Agenda 4 SDMCU/IQAC/2021-22/03/04	Department documents preparation for NAAC Visit		
Agenda 5 SDMCU/IQAC/2021-22/03/05	Any other matter		

1

1

Ch Gimi

Sl. No.	Name & Address	Designation	Signature
1.	Dr. Satheeshchandra S.		1 the
	Secretary of SDME Society, Ujire	Adviser	pin
2.	Dr. P. N. Udayachandra	Chairman	Colartelad
	Principal		Con premere
3.	Dr. Sampath Kumar B P,	Member	as ha
	Associate Professor, Registrar (Admin)		Comp.
4.	Mr. Shanthi Prakash,	Member	10
	Associate Professor, Registrar (Evaluation)		A
5.	Dr. A. Jaya kumar Shetty,	Member	Gail.
	Associate Professor, Vice Principal		Jong
6.	Dr. P. Vishwanath,	Member	DR AL
	Associate Professor, PG Dean		<u>u</u>
7.	Dr. Shalip Kumary,	Member	1-1
	Associate Professor,	Shi neshi	8 X.
	Head, Dept. of Political Science		0/
8.	Dr. Kumara Hegde B A,	Member	aprol
	Associate Professor		Oleman
1	Head, Dept. of Botany	Aeroloi C	
9.	Mrs. Nanda Kumari K P	Member	0.0.0
ş	Associate Professor	det la	Nachaber?
10.	Dr.Bhaskar Hegde,	Member	0
5	Associate Professor	def 1.5	A
	Head, Dept. of Journalism		$\mathbf{E}$
11.	Mr. B. Ganesh Nayak,	Member	C
	Assistant Professor,		m
	Head, Dept. of Mathematics		
12.	Dr. Suresh Babu, Assistant Professor,	Member	42
	Dept. of PG-Commerce	_	000
13.	Mr. Yuvaraja Poovani,	Member	C.J.
	Office Superintendent	der ihrer	India

2

-

14.	Dr. Joseph N M, Principal Sacred Heart College, Madanthyar	Member	768 Juant
15.	Mr. Dhananjaya Rao B, Advocate, Belthangady	Member	Shings
16.	Mr. Shashishekar N Kakathkar, Associate Professor, Head, Dept. of Physics	Member	Sneihalhathtus
17.	Dr. K. Shankaranarayana, Associate Professor Head, Dept. of English	Member	Minh
18.	Dr. Shridhar Bhat, Associate Professor, Head, Dept. of Sanskrit	Member	Shallot
19.	Ms. Dhanya Prabhu, II MA Economics	Member	וופור
	and differing over a little	ilemin r	Habber
20.	Mr, Pareekshith, III BCOM	Member	acceler hneved

The coordinator welcomed all the members and placed the agenda before the house for deliberation. The proceedings are as follows;

### Agenda 1

### SDMCU/IQAC/2021-22/03/01:

## Approval of the minutes of the previous meeting held on 27<sup>th</sup> May 2022.

The minutes of the last meeting held on 27<sup>th</sup> May 2022 and Action Taken Report was placed before the house for approval. The IQAC approved the minutes.

### Agenda 2

## SDMCU/IQAC/2021-22/03/02 Calendar of Events 2022-23:

It was discussed in the meeting about the governments order regarding the new academic year 2022-23 that should be started from 1<sup>st</sup> September 2022 before the completion of the

A HARRY

The relation of the last meeting indiana 2<sup>3</sup>. More 1022 and the second read Science of slass, both 6 the names for applicant. The LOAC application for applicants previous academic year. The issues related to semester examinations and classes for the fresher's was discussed and suggestions were considered.

### Agenda 3

### SDMCU/IQAC/2021-22/03/03

### Annual Report 2021-22 and Plan of Action 2022-23:

It was brought to the house for consideration that Annual Reports of all the departments and committees of 2021-22 to be ready by September 2022. It was decided to prepare plan of action for the academic year 2022-23.

### Agenda 4

## SDMCU/IQAC/2021-22/03/04

### Department documents preparation for NAAC Visit:

The principal asked all the criteria chairpersons to prepare the check list to be sent to the departments for preparation of documents as the SSR is already submitted and emphasized the need for speedy preparation.

It was also discussed to hold the committee meetings and the criteria chairpersons to guide the coordinators for proper documents.

Agenda 5

# SDMCU/IQAC/2021-22/03/05

### Any other matter:

In any other matter the semester examinations and evaluation related matters were discussed. The meeting concluded with vote of thanks by the coordinator.



The meeting consistent with wears from the segment of distance.



# UJIRE-574 240

DAKSHINA KANNADA, KARNATAKA STATE (Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4) Ph: 08256-236221, 236101 (0) Fax: 236220 e-mail: sdmcollege@rediffmail.com, sdmcollege@sdmcujire.in, Website: www.sdmcujire.in

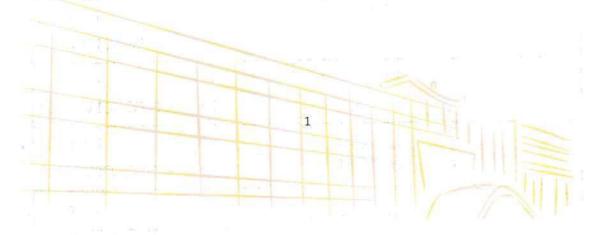
## Minutes of the IQAC Meeting

Date: 07-12-2022

Time: 10.00am

Venue: IQAC Discussion Room

AGENDA NO	AGENDA		
Agenda 1 SDMCU/IQAC/2021-22/04/01	Reading the minutes of the previous meeting held on 26 <sup>th</sup> August, 2022		
Agenda 2 SDMCU/IQAC/2021-22/04/02	NAAC SSR Qualifier – Status		
Agenda 3 SDMCU/IQAC/2021-22/04/03	NAAC Mock Team Visit to the departments		
Agenda 4 SDMCU/IQAC/2021-22/04/04	NAAC Peer Team Visit preparation		
Agenda 5 SDMCU/IQAC/2021-22/04/05	Review of reports of IESA, PBSA, Staff and Department Appraisal		
Agenda 6 SDMCU/IQAC/2021-22/04/06	Any other matter		



Sl. No.	Name & Address	Designation	Signature
1.	Dr. Satheeshchandra S. Secretary of SDME Society, Ujire	Adviser	Stre
2.	Dr. A. Jaya Kumar Shetty Principal	Chairman	Ghills
3.	Mr. Shashishekar N Kakathkar, Associate Professor, Registrar (Admin)	Member	Southalistitie
4.	Ms. Nanda Kumari K P Associate Professor, Registrar (Evaluation)	Member	Marderburged!
5.	Mr. Shanthi Prakash, Associate Professor, Vice Principal	Member	152
6.	Dr. P. Vishwanatha, Associate Professor, PG Dean	Member	20 Not
7.	Dr. Shalip Kumary, Associate Professor, Head, Dept. of Political Science	Member	8/
8.	Dr. Kumara Hegde B A, Associate Professor	Member	A Paral
	Head, Dept. of Botany	det e	<u> </u>
9.	Dr. Bhaskar Hegde, Associate Professor Head, Dept. of Journalism	Member	B
10.	Mr. B. Ganesh Nayak, Assistant Professor,	Member	Pm
	Head, Dept. of Mathematics		
11.	Dr. Suresh Babu, Assistant Professor, Dept. of PG-Commerce	Member	c St
12.	Mr. Yuvaraja Poovani, Office Superintendent		Were .

2

13.	Dr. Joseph N M, Principal Sacred Heart College, Madanthyar	Member	Jos Jusset
14.	Mr. Dhananjaya Rao B, Advocate, Belthangady	Member	Ohingto
15.	Dr. K. Shankaranarayana, Associate Professor Head, Dept. of PG - English	Member	man
16.	Mr. G.R. Bhat Associate Professor Head, Dept. of English	Member	(all
17.	Dr. Shridhar Bhat, Associate Professor, Head, Dept. of Sanskrit	Member	Shahase
18.	Ms.Dhanya Prabhu, II MAEconomics	Member	Mather
19.	Mr.Pareekshith, III BCOM	Member	are the set

The coordinator welcomed the members for the meeting and placed the agenda for the deliberation.

### Agenda 1 SDMCU/IQAC/2021-22/04/01 Reading the minutes of the previous meeting held on 26<sup>th</sup> August, 2022

The minutes of the previous meeting held on 26<sup>th</sup> August 2022 was presented before the house.

3

Concernation of the second

It was approved.

### Action taken:

1) The calendar of events 2022-23 was submitted.

2) Plan of Action of departments submitted.

3) Plan of Action of Functional committees was also submitted.

ieren gente er ender eller en en er er er er er er ender in seller er som en er e

### Agenda 2 SDMCU/IQAC/2021-22/04/02 NAAC SSR Qualifier – Status

The principal briefed the members that after DVV process and clarification in the previous month & the latest progress of SSR as prequalified. He also briefed about the payment of NAAC Assessment fees on 12-12-2022.

### Agenda 3 SDMCU/IQAC/2021-22/04/03 NAAC Mock Team Visit to the departments

The registrar administration had put forward the plan of Mock Team Visit to all the departments. The principal briefed that the checklist regarding department level documents is circulated in the month of September as well as November 2022. The Registrar said that the schedule of visit is being prepared. The committee comprising Principal, Vice Principal, Deans, Registrars and IQAC coordinators will visit the departments and give suggestions regarding the preparations.

### Agenda 4 SDMCU/IQAC/2021-22/04/04 NAAC Peer Team Visit preparation

The principal shared the latest development about Peer Team Visit, that may be scheduled in the month of January 2023. Hence, all the preparations should be completed very soon at department level as well as committee level. He also asked the criteria chairpersons to guide the committees.

### Agenda 5

## SDMCU/IQAC/2021-22/04/05

The preserve forest for it both t

### Review of reports of IESA, PBSA, Staff and Department Appraisal

It was discussed and resolved to send IESA and other reports to the department for their considerations and further action. It was decided to intimate the departments to discuss in the department meeting as one of the issues. It was resolved to guide the departments to take further actions in connection with low performers and conduct remedial classes also. It was decided to send a note of appreciation to the high performance in different subjects.

Land Free Theorem March

### Agenda 6 SDMCU/IQAC/2021-22/04/06 Any other matter

The members discussed about the formation of different committees in connection with Peer Team Visit. It was also considered that departments should have brief report of activities conducted after the

submission of SSR.

It was discussed and conveyed that IQAC coordinator requires all the departments and committees to mobilize data for the year 2021-22 (January – December) for the preparation of AQAR.

TRE. D

5

The meeting concluded with the vote of thanks by the coordinator.

CO Mr. G. R.Bhat Coordinator COORDINATOR PIN 574240 IGAC 07-12-2022 SRI D.M. COLLEGE

------ 574240

Dr. A. Jaya Mumar Shetty

PRINCIPAL S.D.M COLLEGE UJIRE - 574240, D.K.

## Annexures:

- 1. Reports of IESA
- 2. PBSA
- 3. Staff & department Appraisal
- 4. Calendar of 2022-23
- 5. Plan of Action 2022-23
- 6. Functional & Statutory committees

2 ( Calendar - Calendar - Parts