

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)

UJIRE-574 240

DAKSHINA KANNADA, KARNATAKA STATE

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

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Minutes of the IQAC Meeting


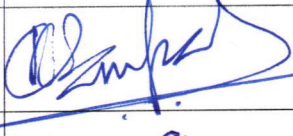


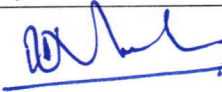





Date: 07-03-2022



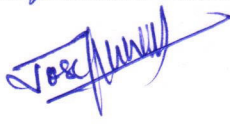
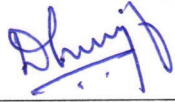
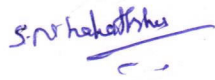




Time: 10.00am

Venue: IQAC Discussion Room

AGENDANO	AGENDA
Agenda 1 SDMCU/IQAC/2021-22/01/01	Approval of the minutes of the previous meeting
Agenda 2 SDMCU/IQAC/2021-22/01/02	Presentation of the Action taken report
Agenda 3 SDMCU/IQAC/2021-22/01/03	Semester end examination and reopening of even semester
Agenda 4 SDMCU/IQAC/2021-22/01/04	Internal assessments tests and semester end examinations of even semester
Agenda 5 SDMCU/IQAC/2021-22/01/05	Submission of AQAR & IIQA
Agenda 6 SDMCU/IQAC/2021-22/01/06	Any Other matter

Members:

Sl. No.	Name & Address	Designation	Signature
1.	Dr. B Yashovarma Secretary of SDME Society, Ujire	Adviser	
2.	Dr. P. N. Udayachandra Principal	Chairman	
3.	Dr. Sampath Kumar B P, Associate Professor, Registrar (Admin)	Member	
4.	Mr. Shanthi Prakash, Associate Professor, Registrar (Evaluation)	Member	
5.	Dr.A.Jaya kumar Shetty, Associate Professor, Vice Principal	Member	
6.	Dr. P.Vishwanath, Associate Professor, PG Dean	Member	
7.	Dr. Shalip Kumary, Associate Professor, Head, Dept of Political Science	Member	
8.	Dr.Kumara Hegde B A, Associate Professor Head, Dept of Botany	Member	
9.	Mrs.Nanda Kumari K P Associate Professor	Member	
10.	Dr.Bhaskar Hegde, Associate Professor Head, Dept of Journalism	Member	
11.	Mr.B.GaneshNayak, Assistant Professor, Head, Dept of Mathematics	Member	

12.	Dr.Suresh Babu, Asst Professor, Dept of PG-Commerce	Member	
13.	Mr. Yuvaraja Poovani, Office Superintendent		
14.	Dr. Joseph N M, Principal Sacred Heart College. Madanthyar	Member	
15.	Mr. Dhananjaya Rao B, Advocate, Belthangady	Member	
16.	Mr. Shashishekar N Kakathkar, Associate Professor, Head, Dept of Physics	Member	
17.	Dr. K.Shankaranarayana, Associate Professor Head, Dept of English	Member	
18.	Dr. Shridhar Bhat, Associate Professor, Head, Dept of Sanskrit	Member	
19.	Ms.Dhanya Prabhu, IMA Economics	Member	
20.	Mr.Pareekshith, IIBCOM	Member	

Agenda was placed before the house for deliberations.

The proceedings are stated below:

Agenda 1

SDMCU/IQAC/2021-22/01/01:

Approval of the minutes of the previous meeting

The minutes of the last meeting held on 20th September 2021 was placed before the house for approval. The IQAC approved the minutes.

Agenda2

SDMCU/IQAC/2021-22/01/02: Presentation of the Action taken report

Suggestion 1: To finalize the regulations regarding promotion of 2nd and 4th semester UG and 2nd semester PG students by the Registrar (Evaluation) based on the decisions of the Core Committee

Action Taken: Core committee has taken decisions in tune with Mangalore University guidelines to promote the students.

Suggestion 2: To review of the criterionwise reports would be done in October and November (before the submission IIQA)

Action Taken: Criterion wise reports were reviewed by the APAC

The Agenda was approved

Agenda3

SDMCU/IQAC/2021-22 /01/03:

Semester end examination and reopening of even semester

It was resolved to conduct the semester end examinations from 23rd March 2022 onwards and reopen even semester classes from 5th May 2022 onwards

The agenda was approved

Agenda4

SDMCU/IQAC/2021-22/01/04:

Internal assessments tests and semester end examinations of even semester

Decision: Resolved to hold first internal assessment test from 27th June 2022 onwards, second internal assessment tests from 22nd August 2022 onwards and semester end examinations from 5th September 2022 onwards

The agenda was approved

Agenda5

SDMCU/IQAC/2021-22/01/05:

Submission of AQAR & IIQA

Resolved to submit AQAR for the year 2020-21 in the last week of March 2022 and IIQA in the last week of April 2022

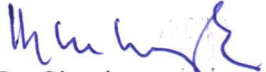
The members noted the suggestions and approved the agenda.

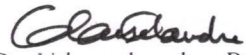
Agenda6

SDMCU/IQAC/2020-21/05/06: Any other matter

The meeting concluded at 12.00pm with the vote of thanks.

1. Dr. Shankarnarayana, IQAC Co-ordinator presented the draft Executive Summary, Criterion-wise qualitative responses
2. It was decided to do the final presentation of criterion wise metrics by the respective chairpersons from 11th to 13th April 2022 in the Board Room from 10AM onwards.
3. It was decided to complete all the data collection related to respective criterion before 11-04-2022. It is also decided to depute additional staff to the data centre for NAAC work


Dr. Shankaranarayana K
Coordinator


Dr. Udayachandra. P. N
Principal

07-03-2022

Annexures:

1. Core committee has taken decisions in tune with Mangalore University guidelines to promote the students.
2. AQAR

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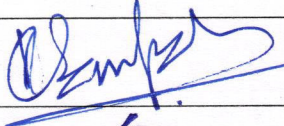

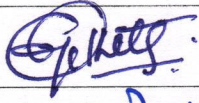



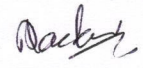


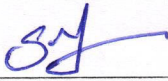


Date: 27-05-2022


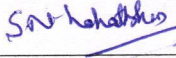
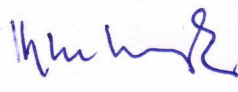

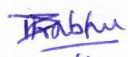
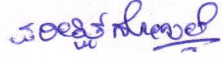
Time: 10.00am

Venue: IQAC Discussion Room

AGENDANO	AGENDA
Agenda1 SDMCU/IQAC/2021-22/02/01	Approval of the minutes of the previous meeting held on 7 th March 2022
Agenda2 SDMCU/IQAC/2021-22/02/02	Presentation of the Action Taken report
Agenda3 SDMCU/IQAC/2021-22/02/03	Semester end examination
Agenda4 SDMCU/IQAC/2021-22/02/04	Submission of AQAR and IIQA
Agenda5 SDMCU/IQAC/2021-22/02/05	Submission of SSR
Agenda6 SDMCU/IQAC/2021-22/02/06	Student & Teacher Assessments
Agenda7 SDMCU/IQAC/2021-22/02/07	Any Other matter

Members:

Sl. No.	Name & Address	Designation	Signature
1.	Dr. S. Sathushchandra Secretary of SDME Society, Ujire	Adviser	
2.	Dr. P. N. Udayachandra Principal, SDM College(Autonomous), Ujire	Chairman	
3.	Dr. Sampath Kumar B P, Registrar (Admin)	Member	
4.	Mr. Shanthiprakash, Registrar (Evaluation)	Member	
5.	Dr. A. Jaya Kumar Shetty, Associate Professor, Vice Principal	Member	
6.	Dr.P.Vishwanath, Associate Professor, PG Dean	Member	
7.	Dr. Shalip Kumary, Associate Professor Head, Dept of Political Science	Member	
8.	Dr.Kumara Hegde B A, Associate Professor, Head, Dept of Botany	Member	
9.	Mrs.Nanda Kumari K P Associate Professor	Member	
10.	Dr. Bhaskar Hegde, Associate Professor Head, Dept of Journalism	Member	
11.	Mr. B. Ganesh Nayak, Assistant Professor Head, Dept of Mathematics	Member	
12.	Dr. Suresh Babu, Asst Professor		
13.	Mr. Yuvaraja Poovani Office Superintendent	Member	
14.	Dr. Joseph N M, Principal Sacred Heart College, Madanthyar	Member	

15.	Mr. Dhananjaya Rao B Advocate, Belthangady	Member	
16.	Mr. Shashishekar N Kakathkar Associate Professor, Head, Dept of Physics	Member	
17.	Dr. K. Shankaranarayana, Associate Professor Head, Dept of English	Member	
18.	Dr. Shridhar Bhat, Associate Professor Head, Dept of Sanskrit	Member	
19.	Ms. Dhanya Prabhu, IMA Economics	Member	
20.	Mr. Pareekshith, IIBCOM	Member	

Agenda was placed before the house for deliberations. The proceedings are stated below:

Agenda1

SDMCU/IQAC/2021-22/02/01:

Approval of the minutes of the previous meeting

The minutes of the last meeting held on 20th September 2021 was placed before the house for approval. The IQAC approved the minutes.

Agenda2

SDMCU/IQAC/2021-22/02/02: Presentation of the Action taken report

Suggestion 1: Resolved to submit AQAR for the year 2020-21 in the last week of March 2022

Action Taken: Submitted AQAR on 25 March 2022

Suggestion 2: It was decided to do the final presentation of criterion wise metrics by the respective chairpersons from 11th to 13th April 2022 in the Board Room from 10AM onwards.

Action Taken: Criterion wise reports were presented as per schedule and reviewed by the APAC

The Agenda was approved

Suggestion 3: It was resolved to conduct the semester end examinations from 23rd March 2022 onwards and reopen even semester classes from 5th May 2022 onwards

Action Taken: Semester end examinations were conducted and even semester classes began as per schedule.

The Agenda was approved

Agenda3

SDMCU/IQAC/2021-22 /02/03:

Semester end examination

It was resolved to conduct first internal assessment test from 27th June onwards, second internal assessment test from 22nd August 2022 onwards and the semester end examinations from 5th September 2022 onwards

The agenda was approved

Agenda4

SDMCU/IQAC/2021-22/02/04:

Submission of AQAR and IIQA

AQAR was uploaded on 25th March 2022 and the same was approved on 20th April 2022.

IIQA was uploaded on 5th May 2022 and the same was approved on 24th May 2022.

The agenda was approved

Agenda5

SDMCU/IQAC/2021-22/02/05:

Submission of SSR

IQAC Coordinator presented the progress in NAAC SSR preparations.

Resolved to submit the SSR in the first week of July 2022.

The members noted the suggestions and approved the agenda.

Agenda6

SDMCU/IQAC/2021-22/02/06:

Student & Teacher Assessments

Dr. Shridhar.N.Bhat presented students performance based on semester end examinations.

Mr. Ganesh Nayak presented the details of Teachers Performance based on PBSA
The members noted the suggestions and approved the agenda.

Agenda7

SDMCU/IQAC/2021-22/02/07:


Any other matter

The meeting concluded at 12.00pm with the vote of thanks.

1. Dr. Shankaranarayana, IQAC Coordinator presented the draft SSR
2. It was decided to do the final presentation of criterion wise metrics by the respective chairpersons from 6th June 2022 onwards in the Board Room inviting all criteria chair persons and members of APAC.



Dr. Shankaranarayana K
Coordinator



Dr. Udayachandra. P. N
Principal

27-05-2022

Annexures:

1. AQAR-Final Copy
2. IIQA
3. PBSA



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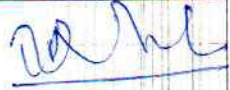







Date: 26 -08-2022

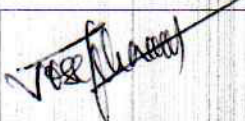
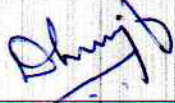





Time: 10.00am

Venue: IQAC Discussion Room

AGENDA NO	AGENDA
Agenda 1 SDMCU/IQAC/2021-22/03/01	Approval of the minutes of the previous meeting held on 27 th May 2022.
Agenda 2 SDMCU/IQAC/2021-22/03/02	Calendar of Events 2022-23
Agenda 3 SDMCU/IQAC/2021-22/03/03	Annual Report 2021-22 and Plan of Action 2022-23
Agenda 4 SDMCU/IQAC/2021-22/03/04	Department documents preparation for NAAC Visit
Agenda 5 SDMCU/IQAC/2021-22/03/05	Any other matter

Members:

Sl. No.	Name & Address	Designation	Signature
1.	Dr. Satheeshchandra S. Secretary of SDME Society, Ujire	Adviser	
2.	Dr. P. N. Udayachandra Principal	Chairman	
3.	Dr. Sampath Kumar B P, Associate Professor, Registrar (Admin)	Member	
4.	Mr. Shanthi Prakash, Associate Professor, Registrar (Evaluation)	Member	
5.	Dr. A. Jaya kumar Shetty, Associate Professor, Vice Principal	Member	
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17.	Dr. K. Shankaranarayana, Associate Professor Head, Dept. of English	Member	
18.	Dr. Shridhar Bhat, Associate Professor, Head, Dept. of Sanskrit	Member	
19.	Ms. Dhanya Prabhu, II MA Economics	Member	
20.	Mr. Pareekshith, III BCOM	Member	

The coordinator welcomed all the members and placed the agenda before the house for deliberation. The proceedings are as follows;

Agenda 1

SDMCU/IQAC/2021-22/03/01:

Approval of the minutes of the previous meeting held on 27th May 2022.

The minutes of the last meeting held on 27th May 2022 and Action Taken Report was placed before the house for approval.

The IQAC approved the minutes.

Agenda 2

SDMCU/IQAC/2021-22/03/02

Calendar of Events 2022-23:

It was discussed in the meeting about the governments order regarding the new academic year 2022-23 that should be started from 1st September 2022 before the completion of the

previous academic year. The issues related to semester examinations and classes for the fresher's was discussed and suggestions were considered.

Agenda 3

SDMCU/IQAC/2021-22/03/03

Annual Report 2021-22 and Plan of Action 2022-23:

It was brought to the house for consideration that Annual Reports of all the departments and committees of 2021-22 to be ready by September 2022. It was decided to prepare plan of action for the academic year 2022-23.

Agenda 4

SDMCU/IQAC/2021-22/03/04

Department documents preparation for NAAC Visit:

The principal asked all the criteria chairpersons to prepare the check list to be sent to the departments for preparation of documents as the SSR is already submitted and emphasized the need for speedy preparation.

It was also discussed to hold the committee meetings and the criteria chairpersons to guide the coordinators for proper documents.

Agenda 5

SDMCU/IQAC/2021-22/03/05

Any other matter:

In any other matter the semester examinations and evaluation related matters were discussed. The meeting concluded with vote of thanks by the coordinator.

Dr. Shankaranarayana K.
Coordinator

COORDINATOR

IQAC

SRI D.M. COLLEGE

UJIRE - 574240

26-08-2022



Dr. P. N. Udayachandra.

Principal

PRINCIPAL

S.D.M COLLEGE

UJIRE - 574240, D.K.

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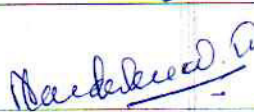

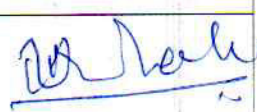


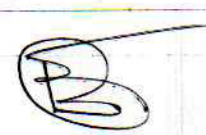

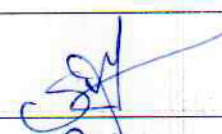

Date: 07-12-2022



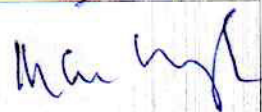

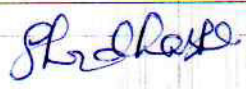

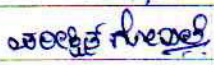
Time: 10.00am

Venue: IQAC Discussion Room

AGENDA NO	AGENDA
Agenda 1 SDMCU/IQAC/2021-22/04/01	Reading the minutes of the previous meeting held on 26 th August, 2022
Agenda 2 SDMCU/IQAC/2021-22/04/02	NAAC SSR Qualifier -- Status
Agenda 3 SDMCU/IQAC/2021-22/04/03	NAAC Mock Team Visit to the departments
Agenda 4 SDMCU/IQAC/2021-22/04/04	NAAC Peer Team Visit preparation
Agenda 5 SDMCU/IQAC/2021-22/04/05	Review of reports of IESA, PBSA, Staff and Department Appraisal
Agenda 6 SDMCU/IQAC/2021-22/04/06	Any other matter

Members:

Sl. No.	Name & Address	Designation	Signature
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9.	Dr. Bhaskar Hegde, Associate Professor Head, Dept. of Journalism	Member	
10.	Mr. B. Ganesh Nayak, Assistant Professor, Head, Dept. of Mathematics	Member	
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15.	Dr. K. Shankaranarayana, Associate Professor Head, Dept. of PG - English	Member	
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17.	Dr. Shridhar Bhat, Associate Professor, Head, Dept. of Sanskrit	Member	
18.	Ms. Dhanya Prabhu, II MA Economics	Member	
19.	Mr. Pareekshith, III BCOM	Member	

The coordinator welcomed the members for the meeting and placed the agenda for the deliberation.

Agenda 1

SDMCU/IQAC/2021-22/04/01

Reading the minutes of the previous meeting held on 26th August, 2022

The minutes of the previous meeting held on 26th August 2022 was presented before the house.

It was approved.

Action taken:

- 1) The calendar of events 2022-23 was submitted.
- 2) Plan of Action of departments submitted.
- 3) Plan of Action of Functional committees was also submitted.

Agenda 2
SDMCU/IQAC/2021-22/04/02
NAAC SSR Qualifier – Status

The principal briefed the members that after DVV process and clarification in the previous month & the latest progress of SSR as prequalified. He also briefed about the payment of NAAC Assessment fees on 12-12-2022.

Agenda 3
SDMCU/IQAC/2021-22/04/03
NAAC Mock Team Visit to the departments

The registrar administration had put forward the plan of Mock Team Visit to all the departments. The principal briefed that the checklist regarding department level documents is circulated in the month of September as well as November 2022. The Registrar said that the schedule of visit is being prepared. The committee comprising Principal, Vice Principal, Deans, Registrars and IQAC coordinators will visit the departments and give suggestions regarding the preparations.

Agenda 4
SDMCU/IQAC/2021-22/04/04
NAAC Peer Team Visit preparation

The principal shared the latest development about Peer Team Visit, that may be scheduled in the month of January 2023. Hence, all the preparations should be completed very soon at department level as well as committee level. He also asked the criteria chairpersons to guide the committees.

Agenda 5
SDMCU/IQAC/2021-22/04/05
Review of reports of IESA, PBSA, Staff and Department Appraisal

It was discussed and resolved to send IESA and other reports to the department for their considerations and further action. It was decided to intimate the departments to discuss in the department meeting as one of the issues. It was resolved to guide the departments to take further actions in connection with low performers and conduct remedial classes also. It was decided to send a note of appreciation to the high performance in different subjects.

Agenda 6
SDMCU/IQAC/2021-22/04/06
Any other matter

The members discussed about the formation of different committees in connection with Peer Team Visit. It was also considered that departments should have brief report of activities conducted after the submission of SSR.


It was discussed and conveyed that IQAC coordinator requires all the departments and committees to mobilize data for the year 2021-22 (January – December) for the preparation of AQAR.

The meeting concluded with the vote of thanks by the coordinator.


Mr. G. R. Bhat
Coordinator

COORDINATOR
IQAC
07-12-2022 **SRI D.M. COLLEGE**
UJIRE - 574240




Dr. A. Jaya Kumar Shetty
Principal
PRINCIPAL
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Annexures:

1. Reports of IESA
2. PBSA
3. Staff & department Appraisal
4. Calendar of 2022-23
5. Plan of Action 2022-23
6. Functional & Statutory committees