

# SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)

**UJIRE-574 240**

**DAKSHINA KANNADA, KARNATAKA STATE**

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

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## PROCEEDING OF GOVERNING BODY MEETING

Date: 22-02-2022

Time: 11.00 am

Venue: Seminar Hall - I, SDM College, Ujire.


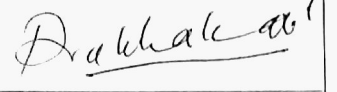

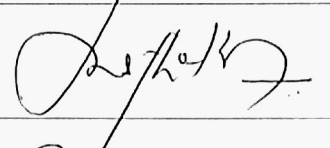

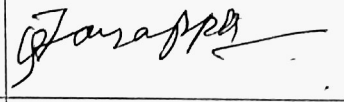




### AGENDA

| AGENDA NO       | PARTICULARS  |
|-----------------|--|
| Agenda - 1      | Placing the minutes of the previous GB meeting and Action Taken Report                     |
| Reporting Items | Presentation of the brief report of the college  |
| Agenda - 2      | Approval of the minutes of the Academic Council meeting held on 10-12-2021                 |
| Agenda - 3      | Presentation of the Annual Budget of the Autonomy Grants approved by the Finance Committee |
| Agenda - 4      | Approval of the revised SDMC Policies and Professional Ethics Hand Book                    |
| Agenda - 5      | Approval of the Graduate list and Rank list  |
| Agenda - 6      | Any other matter   |

**SDM COLLEGE (Autonomous), UJIRE**  
**Governing Body Members List 2021-22**

**Date of meeting:** 22-02-2022

**Venue:** Seminar Hall - I, SDM College, Ujire

| Sl. No. | Name  | Designation in Governing Body | Signature   |
|---------|---|-------------------------------|---|
| 1.      | <b>Dr. D. Veerendra Heggade,</b><br>(President, S.D.M.E. Society, Ujire)      | President                     |    |
| 2.      | <b>Prof. S. Prabhakar</b><br>(Vice. President, S.D.M.E. Society, Ujire)       | Member                        |    |
| 3.      | <b>Sri. D. Harshendra Kumar</b><br>(Secretary, S.D.M.E. Society, Ujire)       | Member                        |    |
| 4.      | <b>Dr. B. Yashovarma</b><br>(Secretary, S.D.M.E. Society, Ujire)              | Member                        | Not Attended  |
| 5.      | <b>Dr. M. S. Moodithaya</b><br>(Educationist)                                 | Member                        |   |
| 6.      | <b>Prof. Shridharababu A.J.G.</b><br>(Regional J.D, State Government Nominee) | Member                        |  |
| 7.      | <b>Prof. P. K. Radhakrishnan</b><br>(UGC Nominee)                             | Member                        | Attended online   |
| 8.      | <b>Prof. K. S. Jayappa</b><br>(University Nominee)                            | Member                        |  |
| 9.      | <b>Prof. S. R. Niranjana</b><br>(Industrialist/Alumni)                        | Member                        |  |
| 10.     | <b>Dr. B. P. Sampath Kumar</b><br>(Registrar, Administration)                 | Member                        |  |
| 11.     | <b>Mr. Shanthiprakash</b><br>(Registrar, Evaluation)                          | Member                        |  |
| 12.     | <b>Dr. P. N. Udayachandra</b><br>(Principal, SDM College, Ujire)              | Ex-Officio Member             |  |

The meeting was called to order at 11.00 A.M. by Dr. D. Veerendra Heggade, Chairman, Governing Body and President of SDME Society.

Principal Dr. P. N. Udayachandra, welcomed the members to the 13<sup>th</sup> Governing Body meeting.

#### **AGENDA - 01**

#### **PLACING THE MINUTES OF THE PREVIOUS GB MEETING AND ACTION TAKEN REPORT**

The minutes of the previous Governing Body Meeting held on held on **15.01.2021** and Action taken Report for the suggestions given in the previous Governing Body Meeting was presented in the house by the Principal for the approval.

#### **Members noted the Action Taken Report with the following observations:**

- Dr. S.R.Niranjan and Prof. M.S.Moodittaya, honorable members, appreciated the effort to successfully implement the suggestions given in previous Governing Body meeting.
- Prof.P.K. Radhakrishana, honorable member,suggested that IQAC must meet once in a every quarter as mandatory requirement. Prof.M.S.Moodittaya, honorable member, clarified and appreciated for conducting 4 IQAC meetings in previous year.
- Prof. P.K. Radhakrishana, honorable member, suggested to mention the designations of teachers properly in the minutes as per UGC regulations.

Agenda was approved.

#### **REPORTING ITEMS**

#### **PRESENTATION OF THE BRIEF REPORT OF THE COLLEGE DURING 2019-20**

Brief report of the activities of the college was presented by the Principal with regard to admission, placement & progression, staff & students' achievements, results, research and extension activities, recognitions to institution, literary & cultural activities.

**Observations and suggestions by the members:**

1. Members placed on record with a positive note for the good admissions in most of the programmes and expressed their concern to take measures to improve admissions in the rest of the PG programmes, having less number of admissions.
2. Prof. P. K. Radhakrishnan, honorable member, suggested to promote more number of publications in UGC recognized journals.
3. Prof.M.S.Moodittaya, honorable member, suggested to improve placement and progression and trace the trend to improve it
4. Dr.S.R.Niranjan, honorable member, suggested to give institutional facilities, strength and department wise faculty list with their qualification in the report.

**Governing Body noted the report presented in the house.**

**AGENDA - 02****APPROVAL OF THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON 10-12-2021.**

The minutes of the Academic Council meeting held on 10.12.2021 were submitted by the Principal for approval.

Agenda was approved.

**AGENDA - 03****PRESENTATION OF THE ANNUAL BUDGET OF THE AUTONOMY GRANTS APPROVED BY THE FINANCE COMMITTEE**

Principal presented the annual budget of the autonomy grant approved by the Finance Committee for the approval of the Governing Body.

Dr. S.R.Niranjan, honorable member, appreciated the management for allocation of more budget for the development of the institution, even though UGC autonomous Grants are not received since two financial years.



Governing Body resolved to approve the Budget of the Autonomy Grants approved by the Finance Committee.

#### **AGENDA - 04**

#### **APPROVAL OF THE REVISED SDMC POLICIES AND PROFESSIONAL ETHICS HAND BOOK**

Principal presented the revised SDMC Policies and Professional Ethics hand book for the approval of the house.

Prof. P.K. Radhakrishna, honorable member, suggested to rename the hand book as 'SDMC Policies on Professional Ethics and Human Values'.

Governing Body resolved to approve the revised hand book.

#### **AGENDA - 05**

#### **APPROVAL OF THE GRADUATE LIST AND RANK LIST FOR THE YEAR 2020-21**

Registrar Evaluation and Senior Faculty member in the Governing Body, Prof. Shanthiprakash, presented the list of consolidated results and ranks of the academic year 2020-21 for the approval and suggestions of the house.

#### **Observations and suggestions by the members:**

- Members of the house expressed their unhappiness towards BBA result.
- Dr. D. Veerendra Heggade, and Sri Harshendra Kumar, honorable member suggested that measures must be taken to improve the result in coming years.
- Dr.S.R.Niranjan, honorable member, suggested to give 3 years data comparison of results in the report.

**Governing Body resolved to approve the Graduate list and the Rank list**

## AGENDA - 06

### ANY OTHER MATTER

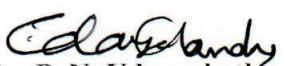
#### Observation & Suggestions by the members:

1. Prof. P.K.Radhakrishna and Dr S.R.Niranjan, honorable members, suggested that AQA Report must be present in the Governing Body before uploading into website.
2. Honorable members suggested to finalize AQAR 2020-21 immediately and should be sent to the Governing Body members through email for the approval before uploading to website.
3. Prof. P. K. Radhakrishna, honorable member, suggested to update college website with PO's, PSO's and relevant information's.
4. Prof.M.S.Moodithaya, honorable member, suggested that Students and teacher assessments must be reviewed and discussed in IQAC meeting and discussions must take place in IQAC regarding industrial requirements.

Meeting was concluded with the vote of thanks proposed by the Chairman.

Date: 22.02.2022



  
Dr. P. N. Udayachandra  
Principal - Ex-Officio  
PRINCIPAL  
S.D.M.COLLEGE  
UJIRE - 574240, D.K



## PROCEEDING OF GOVERNING BODY MEETING

Date: 28-09-2022

Time: 11.00 am

Venue: Discussion Room, SDM College, Ujire.

### AGENDA

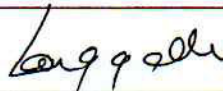
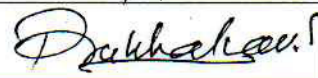


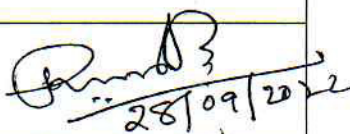

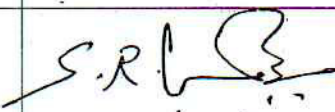
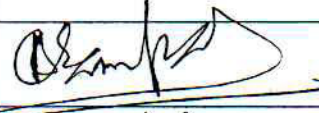



| NUMBER          | PARTICULARS   |
|-----------------|---|
| ITEM - 1        | Placing the minutes of the previous Governing Body meeting held on 22/02/2022 and Action Taken Report                                 |
| Reporting Items | Presentation of the brief report of the college   |
| ITEM - 2        | Approval of the minutes of the Academic Council meeting held on 06-08-2022  |
| ITEM - 3        | Presentation of the Annual Budget of the Autonomy Grants approved in the Finance Committee meeting held on 3 <sup>rd</sup> Sept, 2022 |
| ITEM - 4        | Approval of the minutes of the Finance Committee meeting held on 03-09-2022   |
| ITEM - 5        | Approval for the proposal to start another section of BCA programme   |
| ITEM - 6        | Any other matter  |



**SDM COLLEGE (Autonomous), UJIRE**  
**Governing Body Members List 2022-23**

Date of meeting: 28-09-2022

Venue: Discussion Room, SDM College, Ujire

| Sl. No. | Name & Designation  | Role in the Governing Body         | Signature   |
|---------|---|------------------------------------|---|
| 1.      | <b>Dr. D. Veerendra Heggade,</b><br>(President, S.D.M.E. Society, Ujire)                          | President                          |                  |
| 2.      | <b>Prof. S. Prabhakar</b><br>(Vice-President, S.D.M.E. Society, Ujire)                            | Member - Management                |                  |
| 3.      | <b>Sri. D. Harshendra Kumar</b><br>(Secretary, S.D.M.E. Society, Ujire)                           | Member - Management                | Not Present   |
| 4.      | <b>Dr. Satheeshchandra S</b><br>(Secretary, S.D.M.E. Society, Ujire)                              | Member - Management                |                  |
| 5.      | <b>Dr. M. S. Moodithaya</b><br>(Pro-Vice Chancellor, Nitte University)                            | Member - Management - Educationist | NOT PRESENT   |
| 6.      | <b>Prof. Jenifer Lolita C</b><br>(Regional J.D, Collegiate Education, Regional Office, Mangalore) | Member - State Government Nominee  |                |
| 7.      | <b>Prof. P. K. Radhakrishnan</b><br>(Former Vice – Chancellor University of Kerala)               | Member - UGC Nominee               | <br>28/09/2022 |
| 8.      | <b>Prof. K. S. Jayappa</b><br>(Professor, Dept. of Marine Geology Mangalore University)           | Member - University Nominee        |                |
| 9.      | <b>Prof. S. R. Niranjana</b><br>(Former Vice – Chancellor, Gulbarga University)                   | Member - Industrialist/ Alumni     |                |
| 10.     | <b>Dr. B. P. Sampath Kumar</b><br>(Registrar, Administration)                                     | Member - Teacher                   |                |
| 11.     | <b>Mr. Shanthiprakash</b><br>(Registrar, Evaluation)  | Member - Teacher                   |                |
| 12.     | <b>Dr. P. N. Udayachandra</b><br>(Principal, SDM College, Ujire)                                  | Ex-Officio Member                  |                |
| 13.     | <b>Dr A. Jayakumar Shetty</b><br>(Vice – Principal, SDM College, Ujire)                           | Special Invitee                    |                |



Principal Dr P. N. Udayachandra, welcomed the members to the 14<sup>th</sup> Governing Body meeting and shared the Awards and Recognitions to the members of the management.

- President of S.D.M.Educational Society (R.) Dr. D. Veerendra Heggade, nominated as the **MEMBER OF RAJYA SABHA** by the Government of India for his outstanding contribution to the welfare of the society.
- President of S.D.M.Educational Society (R.) Dr. D. Veerendra Heggade, conferred with **BHAGAVAN MAHAVEERA PEACE AWARD** by the Government of Karnataka.
- Smt. Hemavathi V. Heggade awarded with **HONORARY DOCTORATE** by the Mangalore University for his outstanding contribution in the area of woman welfare.

The Governing Body placed on record the recognition and awards received by them and congratulated them.

Agenda was taken up for discussion and approval

#### **ITEM - 01**

#### **PLACING THE MINUTES OF THE PREVIOUS GOVERNING BODY MEETING AND ACTION TAKEN REPORT**

The minutes of the previous Governing Body Meeting held on 22.02.2022 and Action taken Report for the suggestions given in the previous Governing Body Meeting was presented in the house by the principal for the approval.

#### **ACTION TAKEN REPORT**

**Preamble:** The suggestions and recommendations made by the honorable members in the previous Governing Body meeting were implemented and the Action Taken Report is placed before the board for approval.

#### **SUGGESTION -1**

Prof. P. K. Radhakrishnan, honorable member, reminded the mandatory provision of NAAC that 'IQAC should meet at least once in every quarter'.

#### **ACTION TAKEN**

As per the suggestion two meetings conducted on 7.3.2022 and 27.5.2022 in a quarter.

**SUGGESTION- 2**

Prof.P.K.Radhakrishnan, honorable member, suggested to mention the designations of teachers properly in the minutes as per the UGC regulations 2018.

**ACTION TAKEN**

Suggestion is implemented

**SUGGESTION - 3**

Dr. D. Veerendra Heggade, honorable president of Governing Body, suggested to start non-credit course on Teaching Methodology and Prof. P. K. Radhakrishnan, honorable member, suggested to start non-credit courses on Professional Ethics, Gender and Human Values in order to fulfill the mandatory provision of NAAC.

**ACTION TAKEN**

As per the suggestion the following three new noncredit courses are designed. All these courses are approved in respective BOS meetings held in the month of May, June 2022.

| Sl. No | Title of the Course                            | Department  | Course/ Paper      | Remarks  |
|--------|--|---|--------------------|--|
| 1.     | Teaching methodology                           | Department of PG Studies and Research in Commerce | Value Added Course | Suggested by Dr. Veerendra Heggade, honourable President of Governing Body |
| 2.     | Human values and Contemporary society          | Department PG Studies and Research in English     | Value Added Course | Suggested by Prof.P.K.Radhakrishnan, honourable member of Governing Body   |
| 3.     | Social Skills and Etiquettes for Professionals | Department PG Studies and Research in Social Work | Value Added Course | Suggested by Prof.P.K.Radhakrishnan, honourable member of Governing Body   |

#### **SUGGESTION -4**

Prof. P. K. Radhakrishnan and Dr. S. R. Niranjana, honorable members, reminded the statutory provision of NAAC to approve Annual Quality Assurance Report (AQAR) by the Governing Body before uploading to the website.

#### **ACTION TAKEN**

Suggestion noted

#### **SUGGESTION - 5**

Honorable members suggested to finalize AQAR 2020-21 immediately and send to the members of the Governing Body through email for the approval before uploading to website.

#### **ACTION TAKEN**

As per the suggestion after the Governing Body meeting (22-02-2022), AQAR 2020-21 sent to honorable members through email and uploaded to website after getting the approval.

#### **SUGGESTION -6**

Prof. P. K. Radhakrishnan honorable member, suggested to update college website by uploading the PO's, PSO's and CO's, minutes of the meeting of all the statutory bodies, Various Committees/Cells as mandated in various UGC regulations.

#### **ACTION TAKEN**

As per the suggestion, all the minutes of the statutory bodies along with the PO's, PSO's and COs were uploaded to college website.

**The Governing Body approved the minutes of the Previous Governing Body meeting and action taken report with following suggestions:**

1. President suggested that any UGC matter shall be briefed to his Personal Secretary.
2. In view of less admissions to B.Voc Course Digital media and Film making President suggested to create awareness and give proper publicity in newspapers and other magazines (Niranthara).

The GB resolved to approve the minutes of the Governing Body meeting held on 22/02/2022 and the corresponding Action Taken Report.



## **REPORTING ITEMS**

### **PRESENTATION OF THE BRIEF REPORT OF THE COLLEGE DURING 2021-22**

Brief report of the activities of the college was presented by the principal regarding admission, placement & progression, staff & students' achievements, results, research and extension activities, recognitions to institution, literary & cultural activities.

#### **Observations and suggestions by the members:**

**1. Prof. S. R. Niranjana suggested the following:**

- To categorize PG faculty members with Ph.Ds. The quality of teaching and competent teachers with research background and staff with Ph.D. need to be identified. All faculty need to acquire Ph.D.
- To form an internal committee in the institution to plan for the establishment of private university.
- To present the details of subject-wise teachers who have published the papers in UGC Care list.
- To document the institutional efforts regarding Extension Activities.

**2. Prof. P. K. Radhakrishnan suggested the following:**

- To publish papers only in the UGC care list journals.
- To give incentives to the staff who have published papers in UGC care listed journals with high impact factors and granted patent.

Governing Body noted the report presented in the meeting.

## **ITEM - 02**

### **APPROVAL OF THE MINUTES OF THE ACADEMIC COUNCIL MEETING HELD ON 06-08-2022.**

The minutes of the Academic Council meeting held on 06.08.2022 was presented by the principal for approval.

The GB resolved to approve the minutes of the Academic Council meeting held on 06/08/2022.

### **ITEM - 03**

#### **PRESENTATION OF THE ANNUAL BUDGET OF THE AUTONOMY GRANTS APPROVED BY THE FINANCE COMMITTEE**

The principal presented the annual budget of the autonomy grant approved by the Finance Committee for the approval of the Governing Body.

**Prof. Niranjan suggested:** To place the Budget of the Expenditure for 2021-22 in the Governing Body meeting.

The Governing Body resolved to approve the Budget of the Autonomy Grants approved by the Finance Committee.

### **ITEM - 04**

#### **APPROVAL OF THE MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 03-09-2022**

Minutes of Finance committee meeting held on 03-09-2022 were presented

The GB resolved to approve the minutes of the Finance Committee meeting held on 03/09/2022.

### **ITEM-05**

#### **APPROVAL FOR THE PROPOSAL TO START ANOTHER SECTION OF BCA PROGRAMME**

In the past two years BCA course have been in high demand. In this background our college aspires to apply to Mangalore University for one more section with 80 intake to cater to the needs of the local aspirants. In this regard, approval is sought to start another section of BCA programme.

The GB resolved to approve the proposal to take necessary steps for getting approval from the university to start one more batch of BCA with 80 intake.

**ITEM - 06**

**ANY OTHER MATTER**

**Observation & Suggestions by the members:**

**Prof. P. K. Radhakrishnan Suggested the following:**

- To have only one agenda with different items in Governing Body meeting.
- To follow the UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 strictly.

**Prof. S. R. Niranjana Suggested the following:**

- To get a greater number of faculty with PhD.
- To attract the students to opt subjects like Physics, Chemistry, English, History etc.,
- To present Staff meeting proceedings in the Governing Body meeting.  
Regular monthly staff meeting should be conducted with special agenda.  
The important matters should be shared with the faculty in the meeting.
- To improve Research culture.
- To form Research advisory committee with internal and external members from other institutions.
- To highlight Infrastructure facilities in the next GB

**Prof. Jennifer Lolita C suggested:**


- To plan for work for deemed to be University/Private University.

Suggestions were noted

Meeting was concluded with vote of thanks.

Date: 28.09.2022



  
Dr. P. N. Udayachandra,  
Principal

**PRINCIPAL**  
**S.D.M COLLEGE**  
**UJIRE - 574240, D.K.**