



SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574 240

(Autonomous)

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 23-02-2021.

Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2020-21/ 1 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2020-21/ 1 / 2	Duties and Responsibilities of the committee
SDMC/WGRC & ICC/2020-21/ 1 / 3	Plan of action for the academic year 2020-21
SDMC/WGRC & ICC/2020-21/ 1 / 4	Any other matter

Members Present:

Sl.No	Name and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
5	Dr. Dhaneshwari, Assistant Professor, Dept. of	Member

SPB

Vinutha

Deepa

Fathima

Dhanu

	MSW,SDM College, Ujire.	
6	Dr. Chitra B.C, Assistant Professor, Dept. of MSW,SDM College, Ujire.	Member B
7	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member G.D.
8	Mr. Yuvaraj Poovani, Office Superintendent SDM College, Ujire.	Member P.
9	Ms. Vanitha, Office Staff, SDM College, Ujire.	Member V.

Members Not Present:

Sl.No	Name and address	Designation
1.	Ms Mamatha Rao, Director, HRD, SKDRDP,Dharmasthala	Member
2	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member
3	Ms. Ashika K. P. , II M.Sc. Chemistry, SDM College, Ujire.	Student Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2020-21/ 1 / 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 1 / 2: Duties and Responsibilities of the committee

The chairperson briefed about the committee objectives for the new members of the committee and Allotment of Duties and Responsibilities to each of the committee members were discussed in detail.

The following is the allotment of duties and responsibilities to the committee members.

- Ms. Deepa R.P. and Dr. Chitra B.C. to look into the issues of women grievances

- Ms. Fathima Safira and Ms. Ganavi – Documentation
- Ms. Vinutha D. M and Dr. Dhaneshwari – to convey the meeting and incharge of programmes to be conducted

The agenda was approved by the members.

.SDMC/WGRC & ICC/2020-21/ 1 / 3: Plan of action for the academic year 2020-21

Plan of action for the academic year 2020-21 was prepared along with objectives of the committee. It was emphasised that in order to create awareness about the committee to students , it would be essential to place banners/ notices in the campus.

The agenda was approved by the members

SDMC/WGRC & ICC/2020-21/ 1 / 4: Any other matter


Discussed on placing the complaint drop box each in UG and PG. so that if necessary students can drop complaints.

Meeting concluded with vote of thanks

Any matter related to internal complaints :

Complaints received : NIL

ATTESTED


PRINCIPAL
S.D.M.COLLEGE
UJIRE - 574240, D.K




Dr. Savitha Kumari
(Chairperson)



SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574 240

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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 19-04-2021

Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2020-21/ 2 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2020-21/ 2 / 2	Activities to be conducted in April
SDMC/WGRC & ICC/2020-21/ 2 / 3	Regarding letters from JD office and Mangalore University
SDMC/WGRC & ICC/2020-21/ 2 / 4	Any other matter

Members Present:

Sl.No	Name and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
5	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member

SPK

Vinutha

Deepa

Fathima

Dhaneshwari

6	Dr. Chitra B.C, Assistant Professor, Dept. of MSW,SDM College, Ujire.	Member	B
7	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member	CRP
8	Mr. Yuvaraj Poovani, Office Superintendent SDM College, Ujire.	Member	CRP
9	Ms. Vanitha, Office Staff, SDM College, Ujire.	Member	CRP

Members Not Present:

Sl.No	Name and address	Designation
1.	Ms Mamatha Rao, Director, HRD, SKDRDP, Dharmasthala	Member
2	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member
3	Ms. Ashika K. P. , II M.Sc. Chemistry, SDM College, Ujire.	Student Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2020-21/ 2/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 2 / 2: Activities to be conducted in April

Discussed on the following activities.

- Display of notice/ banner in the campus regarding the existence of the committee in the college both in UG and PG
- Awareness talk on Gender equity

The agenda was approved by the members.

.SDMC/WGRC & ICC/2020-21/ 2 / 3: Regarding letters from JD office and Mangalore University

Discussed on two letters received from JD office and Mangalore University, regarding the formation of committee in the college, complaints received and action taken on the complaints to be reported.

It was decided to give the reply at an earliest through email.

The agenda was approved by the members

SDMC/WGRC & ICC/2020-21/ 2/ 4: Any other matter

Some of the members requested the chairperson to allot the committee works to the members specifically and should take the complete charge of the same.

Meeting concluded with vote of thanks


Any matter related to internal complaints :

Complaints received : NIL

ATTESTED


PRINCIPAL
S.D.M.COLLEGE
UJIRE - 574240, D.K




Dr. Savitha Kumari
(Chairperson)



SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574 240

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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 9-6-2021

Time: 3-15 pm

Mode : Google meet

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2020-21/ 3 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2020-21/ 3 / 2	Revised plan of action
SDMC/WGRC & ICC/2020-21/ 3 / 3	Any other matter

Members Present:

Sl.No	Name and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
5	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member

SRK

Vinutha

Deepa

Fathima

Dhaneshwari

6	Dr. Chitra B.C, Assistant Professor, Dept. of MSW,SDM College, Ujire.	Member	B
7	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member	G.D.S
8	Mr. Yuvaraj Poovani, Office Superintendent SDM College, Ujire.	Member	Y.P.
9	Ms. Vanitha, Office Staff, SDM College, Ujire.	Member	Vanitha

Members Not Present:

Sl.No	Name and address	Designation
1.	Ms Mamatha Rao, Director, HRD, SKDRDP,Dharmasthala	Member
2	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member
3	Ms. Ashika K. P. , II M.Sc. Chemistry, SDM College, Ujire.	Student Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2020-21/ 2/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report.

Suggestion 1

Display of notice/ banner in the campus regarding the existence of the committee in the college both in UG and PG and Awareness talk on Gender equity

Action Taken

Displayed the notice regarding the existence of the committee in the college

Due to Lockdown unable to hold awareness talk on Gender Equity.

Suggestion 2

Reply to the letters from JD office and Mangalore University at an earliest

Action Taken

Replied to the letter from Mangalore University through e-mail and regarding reply to letter from JD Office already given by the office.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 3/2: Revised action plan

Discussed regarding the revised action plan of the committee by conducting the programme through online mode. Decided to hold the programmes through online mode .

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 3/3: Any other matter

Discussed regarding holding programmes in collaboration with WDC.

Meeting concluded with vote of thanks


Any matter related to internal complaints :

Complaints received : NIL

ATTESTED


PRINCIPAL
S.D.M.COLLEGE
UJIRE - 574240, D.K




Dr. Savitha Kumari
(Chairperson)



SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574 240

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DAKSHINA KANNADA, KARNATAKA STATE

Proceedings of Women Grievance Redressal Cell And Internal Complaint

Committee Meeting

Date: 7/7/2021

Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2020-21/ 4 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2020-21/ 4 / 2	Programme to be conducted in July
SDMC/WGRC & ICC/2020-21/ 4 / 3	Complaints through mail
SDMC/WGRC & ICC/2020-21/ 4 / 4	Inclusion of committee member
SDMC/WGRC & ICC/2020-21/ 4 / 5	Any other matter

Members Present:





Sl.No	Name and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member

S.K.

Vinutha

Deepa

F.S.

5	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW,SDM College, Ujire.	Member	
6	Dr. Chitra B.C, Assistant Professor, Dept. of MSW,SDM College, Ujire.	Member	
7	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member	
8	Mr. Yuvaraj Poovani, Office Superintendent SDM College, Ujire.	Member	

Members Not Present:

1.	Ms Mamatha Rao, Director, HRD, SKDRDP, Dharmasthala	Member
2	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member
3	Ms. Ashika K. P. , II M.Sc. Chemistry, SDM College, Ujire.	Student Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2020-21/ 4/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 4/ 2 : Programme to be conducted in July

It was decided to organise the awareness talk on 'Gender equity' by Dr. Shalip Kumari, Head, department of Political Science, S.D.M.C., Ujire and scheduled on 10th July 2021 through Google meet for UG and PG students.

Members of the committee allotted with responsibilities for the smooth conduct of the programme by the Chairperson.

Discussed regarding another awareness talk on 'Sexual Abuse' to be conducted in July last week.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 4/ 3: Complaints through mail

The committee members discussed on providing the facility of giving complaints by the girl students and women employees through e- mail. Decided to create e-mail id and displaying it in the notice board for the beneficiaries after discussing with the Principal.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 4/ 4:Inclusion of committee member

As one of the committee members (non teaching staff) had left the college, members of the committee proposed another staff member to strengthen the committee. The chairperson the committee assured the members to discuss the matter with the Principal.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 4/ 5: Any other matter

One of the committee members mentioned regarding the collaboration programmes with WDC to be held from August onwards and need to participate actively as per the direction of the Principal. It was decided to discuss on the responsibilities of committee members in this regard with WDC.

Meeting concluded with vote of thanks

Any matter related to internal complaints :

Complaints received : NIL

ATTESTED


PRINCIPAL
S.D.M.COLLEGE
UJIRE - 574240, D.K




Dr. Savitha Kumari
(Chairperson)



**SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574
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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 17/8/2021

Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2020-21/ 5 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2020-21/ 5 / 2	Best practice-Swaccha gelathi
SDMC/WGRC & ICC/2020-21/ 5 / 3	Inclusion of new committee member
SDMC/WGRC & ICC/2020-21/ 5 / 4	Any other matter

Members Present:

Sl.No	Name and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
5	Ms. Malini, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	WDC Coordinator
6	Mr. Yuvaraj Poovani, Office Superintendent	Member

SRK

Vinutha

Deepa

Fathima

Malini

Yuvaraj

	SDM College, Ujire.	
7	Ms. Hemalatha, Office staff, SDM College, Ujire.	Member

Hem

Members Not Present:

Sl.No	Name and address	Designation
1.	Ms Mamatha Rao, Director, HRD, SKDRDP, Dharmasthala	Member
2	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
3	Dr. Chitra B.C, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
4	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member
5	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member
6	Ms. Ashika K. P. , II M.Sc. Chemistry, SDM College, Ujire.	Student Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2020-21/ 5/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

Suggestion 1

To hold a awareness talk on 'Gender Equity' by Head, department of Political Science, S.D.M.C., Ujire Through Google meet.

Action Taken

An awareness talk on Gender Equity was conducted

Suggestion 2

Providing the facility of giving complaints by the girl students' and women employees through e- mail

Action Taken

Created the email ID to lodge the complaints through mail by the students

Suggestion 3

To Conduct of awareness talk on 'Sexual Abuse' in July last week.

Action Taken

Unable to conduct the programme due to network issue

SDMC/WGRC & ICC/2020-21/ 5/ 2 : Best practice-Swaccha gelathi

The coordinator of the committee briefed about the Best practice-Swaccha gelathi to the members of the committee. It was informed that, in collaboration with WDC, NSS and Student welfare committee the programmes need to be conducted as per the direction of Secretary of SDME Society Coordinator of the committee conveyed the committee members regarding the allotment of .Responsibilities of **Swaccha gelathi** and requested all the members to cooperate.

.The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 5/ 3: Inclusion of committee member

It was resolved to include Ms. Hemalatha (non teaching staff) as member of the committee as per the direction of the Principal in place of a member who left the college.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 5/ 4: Any other matter

The chairperson of the committee informed all the members about the awareness talk on 'Sexual Abuse' to be held on 8th September, 2020.

Meeting was concluded with vote of thanks

Any matter related to internal complaints :

Complaints received : NIL

ATTESTED




PRINCIPAL
S.D.M. COLLEGE
UJIRE - 574240, D.K


Dr. Savitha Kumari
(Chairperson)

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574 240

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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 22/9/2021

Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2020-21/ 6 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2020-21/ 6 / 2	Briefing about functional committee meeting held on 21 st September, 2021
SDMC/WGRC & ICC/2020-21/ 6 / 3	Discussion on Swaccha Gelathi programme
SDMC/WGRC & ICC/2020-21/ 6 / 4	Review of activities conducted
SDMC/WGRC & ICC/2020-21/ 6 / 5	Any other matter

Members Present:

Sl.No	Name and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
5.	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
6.	Mr. Yuvaraj Poovani, Office Superintendent	Member

	SDM College, Ujire.	
7	Ms. Hemalatha, Office staff, SDM College, Ujire.	Member <u>Hem</u>

Members Not Present:

Sl.No	Name and address	Designation
1.	Ms Mamatha Rao, Director, HRD, SKDRDP, Dharmasthala	Member
2	Dr. Chitra B.C, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
3	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member
4	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member
5	Ms. Ashika K. P. , II M.Sc. Chemistry, SDM College, Ujire.	Student Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2020-21/ 5/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

Suggestion 1

To hold a awareness talk on 'Sexual Abuse' Shatter the Silence Stop the Violence, through Google meet online platform on 8th September, 2021 by Dr. Navyashree, Assistant Professor, Department of PG Studies in Research and Psychology, SDM College.

Action Taken

An awareness talk on Shatter the Silence Stop the Violence, through Google meet online platform was conducted

Suggestion 2

Cooperation by the committee members regarding the activity of Swaccha gelathi

Action Taken

Committee members visited various S.D.M. institutions and collected information as per the guidelines of Swaccha gelathi

SDMC/WGRC & ICC/2020-21/ 6/ 2 : Briefing about functional committee meeting held on 21st September, 2021

- (i) It was decided in the meeting that, the activities conducted from 1st June 2020 to 30th September 2021 need to be included in the annual report of 2020-21
- (ii) The updated soft copy of meeting minutes after interacting with the Criterion chairperson concerned with the committee, should be made available for retrieving any required data for NAAC reporting. This activity should be finalized before 30th September, 2021
- (iii) Conduct activities of the committee and coordinate with the in charge staff of different best practices

.The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 6/ 3: Discussion on Best policy Swaccha Gelathi

The coordinator of Best policy Swaccha Gelathi, informed the committee members regarding the activity of holding Health camp in association with NSS after the arrival of students in the campus and request the members to cooperate.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 6/ 4: Review of activities conducted

The chairperson of the committee regretted about unable to conduct the activities as per the plan due to the pandemic COVID-19 and lockdown. But could able to conduct two awareness programme through online mode. It was decided to hold the remaining programme in the next academic year.

The agenda was approved by the members.

SDMC/WGRC & ICC/2020-21/ 6/ 5: Any other matter

Discussed about creating a group of active girls representatives so that objective of the committee fulfil effectively, once the students arrive in the campus.

Meeting was concluded with vote of thanks

Any matter related to internal complaints :

Complaints received : NIL

ATTESTED


PRINCIPAL
S.D.M.COLLEGE
UJIRE - 574240, D.K




Dr. Savitha Kumari
(Chairperson)

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE – 574 240

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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 22/10/2021




Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2021-22/ 1 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2021-22/ 1 / 2	Review of activities of Swaccha Gelathi
SDMC/WGRC & ICC/2021-22/ 1 / 3	Institutional visit for feminine hygiene
SDMC/WGRC & ICC/2021-22/ 1 / 4	Programmes to be conducted in the academic year 2021-22
SDMC/WGRC & ICC/2021-22/ 1 / 5	Any other matter

Members Present:

Sl.No	Names and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
5	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member

6	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member 
7	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member 
8	Ms. Hemalatha, Office staff, SDM College, Ujire.	Member 

Members Not Present:

Sl.No	Names and address	Designation
1.	Ms Mamatha Rao, Director, HRD, SKDRDP, Dharmasthala	Member
2	Dr. Chitra B.C, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
3	Mr. Yuvaraj Poovani, Office Superintendent SDM College, Ujire.	Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2021-22/ 2/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

Suggestion 1

Display of the Awareness Notice regarding the existence of the committee

Action Taken

Displayed the Awareness Notice for the benefit of students

SDMC/WGRC & ICC/2021-22/ 2/ 2: Plan of action for the year 2021-22

Plan of action for the academic year was discussed briefly. Resolved to hold programmes such as

- (i) Health camp in collaboration with NSS
- (ii) Legal Awareness programme for girl students
- (iii) Awareness talk on 'Nutrition in food for women'
- (iv) Training programme on 'Self defense'
- (v) Awareness programme on Human trafficking
- (vi) Role play competition on violence against women

. The agenda was approved by the members.

SDMC/WGRC & ICC/2021-22/ 2/ 3: Formation of group of female representatives

It was resolved to select 2 female students from each class as representatives to form a group . Then these students would coordinate their respective classes and convey the messages regarding the programmes conducted by the committee

The agenda was approved by the members.

SDMC/WGRC & ICC/2021-22/ 2/ 4: Best practice regarding Grievance Redressal System

The chairperson briefed about best practice related to our committee byname Grievance redressal system. It was decided to collect suggestions from students once the female student representative group formed.

The agenda was approved by the members.

SDMC/WGRC & ICC/2021-22/ 2/ 5: Any other matter

Committee discussed about inclusion of one student member from PG to the committee as the earlier student member passed out of the college

Meeting was concluded with vote of thanks

Any matter related to internal complaints :

Complaints received : NIL


Dr. Savitha Kumari
(Chairperson)

ATTESTED


PRINCIPAL
S.D.M.COLLEGE
UJIRE - 574240, D.K



SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574 240

(Autonomous)



(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)
DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 16/11/2021



Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2021-22/ 2 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2021-22/ 2 / 2	Plan of action for the year 2021-22
SDMC/WGRC & ICC/2021-22/ 2 / 3	Formation of group of female representatives
SDMC/WGRC & ICC/2021-22/ 2 / 4	Best practice regarding Students Grievance Redressal system
SDMC/WGRC & ICC/2021-22/ 2 / 5	Any other matter

Members Present:

Sl.No	Names and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
4.	Ms. Fathima Safira, Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
5	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member

6	Mr. Yuvaraj Poovani, Office Superintendent SDM College, Ujire.	Member 
7	Ms. Hemalatha, Office staff, SDM College, Ujire.	Member 

Members Not Present:

Sl.No	Names and address	Designation
1.	Ms Mamatha Rao, Director, HRD, SKDRDP, Dharmasthala	Member
2	Dr. Chitra B.C, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
3	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member
4	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2021-22/ 1/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

Suggestion 1

The updated soft copy of meeting minutes after interacting with the Criterion chairperson concerned with the committee, should be made available for retrieving any required data for NAAC reporting

Action Taken •

Updated the soft copy of meeting minutes

SDMC/WGRC & ICC/2021-22/ 1/ 2: Review of activities of Swaccha Gelathi

The coordinator of Best policy Swaccha Gelathi, briefed about the activities planned for it namely,

- (i) Visit to various S.D.M. Institutions by the members
- (ii) Posters on 'Disposal of pads' & 'Need for menstrual hygiene'
- (iii) Video record on 'Menstrual Hygiene' by Dr. Ashika Padival was done in the studio in order to share the same to girl students of all institutions.
- (iv) Radio Programme on 'Menstrual Hygiene'
- (v) Awareness programme on 'Menstrual Hygiene' to High School students through visual aids

. The agenda was approved by the members.

SDMC/WGRC & ICC/2021-22/ 1/ 3: Institutional visit for feminine hygiene

In order to collect the information regarding facilities provided for feminine hygiene, the Committee members visited various S.D.M. institutions and submitted the report to the coordinator of Swaccha Gelathi. The chairman of the committee appreciated the members for completing the task on time.

The agenda was approved by the members.

SDMC/WGRC & ICC/2021-22/ 1/ 4: Programmes to be conducted in the academic year 2021-22

Discussed on the programmes which were unable to conduct due to lockdown and decided to include in the plan of action for 2021-22.namely, Self defence . Also discussed on collaborative programmes with NSS and WDC if possible.

The agenda was approved by the members.

SDMC/WGRC & ICC/2021-22/ 1/ 5:Any other matter


Discussed about creating awareness regarding the Women Grievance redressal cell and ICC for I year students and decided to display the Awareness Notice.

Meeting was concluded with vote of thanks

Any matter related to internal complaints :

Complaints received : NIL

ATTESTED


PRINCIPAL
S.D.M.COLLEGE
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Dr. Savitha Kumari
(Chairperson)

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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint
Committee Meeting**

Date: 14/12/2021

Time: 3-15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2021-22/ 3 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2021-22/ 3 / 2	Programme to be conducted in December
SDMC/WGRC & ICC/2021-22/ 3 / 3	Inclusion of new student member to the committee
SDMC/WGRC & ICC/2021-22/ 3 / 4	Any other matter

Members Present:

Sl.No	Names and address	Designation
1.	Dr. Savitha Kumari, Assistant Professor, Dept. of Statistics, SDM College, Ujire.	Chairperson
2.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Co-ordinator
3.	Ms. Deepa R.P. Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Member
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5	Dr. Dhaneshwari, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
6	Ms. Ganavi, Research scholar, SDM College, Ujire.	Member

7	Ms. Shrutha Jain, II B.Sc., SDM College, Ujire.	Student Member 
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Members Not Present:

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1.	Ms Mamatha Rao, Director, HRD, SKDRDP, Dharmasthala	Member
2	Dr. Chitra B.C, Assistant Professor, Dept. of MSW, SDM College, Ujire.	Member
3	Mr. Yuvaraj Poovani, Office Superintendent SDM College, Ujire.	Member
4	Ms. Hemalatha, Office staff, SDM College, Ujire.	Member

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

SDMC/WGRC & ICC/2021-22/ 3/ 1 : Reading the minutes of the previous meeting and action taken report

The Chairperson read out the minutes of the previous meeting and action taken report. The following actions were taken based on the suggestions given by the members.

Suggestion 1

Formation of girl representatives group by selecting two girl students from each class as representatives

Action Taken

Task of Forming girl student representatives group was completed

Suggestion 1

Preparation of Plan of action of the Committee fro the year 2021-22 by including programmes which were unable to conduct last year.

Action Taken

Timely Submission of the plan of action of the Committee for the year 2021-22

SDMC/WGRC & ICC/2021-22/ 3/ 2: Programme to be conducted in December

As per the plan of action of the committee Women Health camp was supposed to be conducted in collaboration with NSS, but unable to hold because of non availability of

doctors. It was decided to hold an orientation programme to the members of newly formed female representative group on 22nd December by one of the members of the Committee.

. The agenda was approved by the members.

SDMC/WGRC & ICC/2021-22/ 3/ 3: Inclusion of new student member to the committee

Members of the Committee suggested Ms. Anuktha of II year MSW as student member (PG) to the committee as earlier student member passed out of the college.

The agenda was approved by the members.


SDMC/WGRC & ICC/2021-22/ 3/ 4: Any other matter

Committee members discussed on forming whatsapp group by girl student representative group members of their respective classes and suggested to include only girl students, so that we can communicate to all girl students through this group.

Meeting was concluded with vote of thanks

Any matter related to internal complaints :

Complaints received : NIL


Dr. Savitha Kumari
(Chairperson)

ATTESTED


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