



# SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE, UJIRE - 574 240

(Autonomous)

( Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

DAKSHINA KANNADA, KARNATAKA STATE

## Proceedings of Women Grievance Redressal Cell And Internal Complaint

### Committee Meeting

Date: 24-06-2016.

Time: 4.15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2016-17/ 1 / 1	Reading the minutes of the previous meeting
SDMC/WGRC & ICC/2016-17/ 1 / 2	Discussion of Objectives of the cell
SDMC/WGRC & ICC/2016--17/ 1 / 3	Distribution of functional responsibilities
SDMC/WGRC & ICC/2016--17/ 1 / 4	Any other matter

### Members Present:

Sl.No	Names and address	Designation
1.	Ms. Asha Kiran, Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Chairperson <i>Asha Kiran</i>
2.	Ms. Smitha Rosario Assistant Professor, Dept. of Biotechnology, SDM College, Ujire.	Member <i>Smitha</i>
3.	Mr. Rakesh T.S., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member <i>Rakesh</i>
4.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member <i>Vinutha</i>
5.	Ms. Hemalatha, Office Staff, SDM College, Ujire.	Member <i>Hemalatha</i>
6.	Mr. Rajappa, Office Staff, SDM College, Ujire.	Member <i>Rajappa</i>
7.	Ms. Vasudha, III B.Sc., SDM College, Ujire.	Student member <i>Vasudha</i>
8.	Ms. Ashadevi, II M.Sc. Statistics, SDM College, Ujire.	Student member <i>Ashadevi</i>

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

**SDMC/WGRC & ICC/2016-17/ 1 / 1: Reading the minutes of the previous meeting**

The Chairperson read out the minutes of the previous meeting.. The agenda was approved by the members.

**SDMC/WGRC & ICC/2016-17/ 1 / 2: Discussion of Objectives of the cell.**

The following objectives of the cell was discussed and finalized by the chairman.

- To upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting cordial student-student relationship and student-teacher relationship.
- To encourage the students to express their grievances/problems freely and frankly, without any fear of being victimized.
- To deal with the cases or complaints of sexual harassment and any other type of harassment of the female students.

The agenda was approved by the members

**SDMC/WGRC & ICC/2016-17/ 1 / 3: Distribution of functional responsibilities**

Chairman briefed about the duty and assigned the responsibilities to the members.

- Mrs. Smitha Rosario to look into the issues of women grievances.
- Mr. Rakesh T.S./ Ms. Vinutha D.M. to take the charge of hostel/mess student's grievances.

The agenda was approved by the members

**SDMC/WGRC & ICC/2016-17/ 1 / 4 : Any other matter**

It was decided to maintain a record reported of grievances by the students

The agenda was approved by the members

Meeting concluded with vote of thanks

**Any matter related to internal complaints :**

**Complaints received : NIL**

**ATTESTED**

  
PRINCIPAL  
S.D.M.COLLEGE  
UJIRE - 574240, D.K



  
Ms. Asha Kiran  
( Chairperson)



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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint  
Committee Meeting**

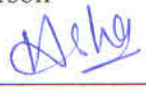





Date: 12-08-2016.

Time: 4.15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2016-17/ 2 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2016-17/ 2 / 2	Celebration of Women Equality Day.
SDMC/WGRC & ICC/2016-17/ 2 / 3	Visit to hostel and Mess
SDMC/WGRC & ICC/2016-17/ 2 / 4	Any other matter

**Members Present:**

Sl.No	Names and address	Designation
1.	Ms. Asha Kiran, Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Chairperson 
2.	Ms. Smitha Rosario Assistant Professor, Dept. of Biotechnology, SDM College, Ujire.	Member 
3.	Mr. Rakesh T.S., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member 
4.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member 
5	Ms. Hemalatha, Office Staff, SDM College, Ujire.	Member 
6	Mr. Rajappa, Office Staff, SDM College, Ujire.	Member 

7	Ms. Vasudha, III B.Sc., SDM College, Ujire.	Student member <i>Vasudha</i>
8	Ms. Ashadevi, II M.Sc. Statistics, SDM College, Ujire.	Student member <i>Ashadevi</i>

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

**SDMC/WGRC & ICC/2016-17/ 2/ 1: Reading the minutes of the previous meeting and action taken report**

The Chairperson read out the minutes of the previous meeting and action taken report. The agenda was approved by the members.

**SDMC/WGRC & ICC/2016-17/ 2 / 2: Celebration of Women Equality Day**

In the meeting it was decided that the WGRC will collaborate with college WDC for the programme of women equality Day on August 26<sup>th</sup>. It was also decided to give awareness during the programme about women safety in the college.

In-charge person:

- Mrs. Smitha Rosario
- Ms. Vinutha D.M

The agenda was approved by the members

**SDMC/WGRC & ICC/2016-17/ 2 / 3: Visit to hostel and Mess**

The chairman instructed Mr. Rakesh T.S to plan of action to visit hostel and mess in the last week of August.

The agenda was approved by the members

**SDMC/WGRC & ICC/2016-17/ 2 / 4 : Any other matter**

Discussed on holding programme in collaboration with WDC whenever possible

Meeting concluded with vote of thanks

**Any matter related to internal complaints :**

Complaints received : NIL

**ATTESTED**

*[Signature]*  
PRINCIPAL  
S.D.M.COLLEGE  
UJIRE - 574240, D.K



*[Signature]*  
Ms. Asha Kiran  
( Chairperson)



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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint**

**Committee Meeting**

Date: 20-12-2016.

Time: 4.15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2016-17/ 3 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2016-17/ 3 / 2	Complaints of students during college day/fest/cultural events in the college
SDMC/WGRC & ICC/2016-17/ 3 / 3	Any other matter

**Members Present:**

Sl.No	Names and address	Designation
1.	Ms. Asha Kiran, Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Chairperson <i>Asha</i>
2.	Ms. Smitha Rosario Assistant Professor, Dept. of Biotechnology, SDM College, Ujire.	Member <i>Smitha</i>
3.	Mr. Rakesh T.S., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member <i>Rakesh</i>
4	Ms. Hemalatha, Office Staff, SDM College, Ujire.	Member <i>H</i>
5	Mr. Rajappa, Office Staff, SDM College, Ujire.	Member <i>Rajappa</i>
6	Ms. Ashadevi, II M.Sc. Statistics, SDM College, Ujire.	Student member <i>Ashadevi</i>

**Members not Present:**

1	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member
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2	Ms. Vasudha, III B.Sc., SDM College, Ujire.	Student member
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The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

**SDMC/WGRC & ICC/2016-17/ 3/ 1: Reading the minutes of the previous meeting and action taken report**

The Chairperson read out the minutes of the previous meeting and action taken report.

In college, WDC organized few women empowering programme for the female students like hygiene, nutrition, women equality etc and the members of WGRC associated with them.

Members of the committee along with one of the members of Student welfare committee visited the mess in the month of September and discussed the grievances with inmates. Since there were no significant grievances, so the WGRC members discussed with mess owners and settled the matter.

The agenda was approved by the members.

**SDMC/WGRC & ICC/2016-17/ 3 / 2: Complaints of students during college day/fest/cultural events in the college .**

The chairman instructed the members to look into the issues which may rise during college day or fest and to address the same immediately. He also informed the members to associate with discipline committee of the college for the same.

The agenda was approved by the members

**SDMC/WGRC & ICC/2016-17/ 3 / 3: Any other matter**

It was noted that there were no complains of grievance from students.

The agenda was approved by the members

Meeting concluded with vote of thanks

**Any matter related to internal complaints :**

Complaints received : NIL

**ATTESTED**

*[Signature]*  
PRINCIPAL  
S.D.M.COLLEGE  
UJIRE - 574240, D.K



*[Signature]*  
Ms. Asha Kiran  
( Chairperson)



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DAKSHINA KANNADA, KARNATAKA STATE

**Proceedings of Women Grievance Redressal Cell And Internal Complaint**

**Committee Meeting**

Date: 28-01-2017.

Time: 4.15 pm

Venue: Discussion room

AGENDA NO.	AGENDA
SDMC/WGRC & ICC/2016-17/ 4 / 1	Reading the minutes of the previous meeting and action taken report
SDMC/WGRC & ICC/2016-17/ 4 / 2	Complaints of Grievance from students
SDMC/WGRC & ICC/2016-17/ 4 / 3	Any other matter

**Members Present:**

Sl.No	Names and address	Designation
1.	Ms. Asha Kiran, Assistant Professor, Dept. of Computer Science, SDM College, Ujire.	Chairperson 
2.	Ms. Smitha Rosario Assistant Professor, Dept. of Biotechnology, SDM College, Ujire.	Member 
3.	Mr. Rakesh T.S., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member 
4.	Ms. Vinutha D. M., Assistant Professor, Dept. of Commerce, SDM College, Ujire.	Member 
5	Ms. Hemalatha. Office Staff, SDM College, Ujire.	Member
6	Mr. Rajappa. Office Staff, SDM College, Ujire.	Member

7	Ms. Vasudha, III B.Sc., SDM College, Ujire.	Student member <i>Vasudha</i>
8	Ms. Ashadevi, II M.Sc. Statistics, SDM College, Ujire.	Student member <i>Ashadevi</i>

The Chairperson welcomed the members and placed the agenda before the members for deliberations. The deliberations are as given below.

**SDMC/WGRC & ICC/2016-17/ 4 / 1: Reading the minutes of the previous meeting and action taken report**

The Chairperson read out the minutes of the previous meeting and action taken report. The agenda was approved by the members.

**SDMC/WGRC & ICC/2016-17/ 4 / 2: Complaints of Grievance from students**

It was noted that there were no complains of grievance from students. It was decided that the committee members meet mentors of each class to find out whether the students reported their grievances to them.

The agenda was approved by the members

**SDMC/WGRC & ICC/2016--17/ 4/ 3 : Any other matter**

Chairman suggested that few students from first and second M.Sc./M.Com/ M.A/ MSW could be included in the committee so that the student representation could be part of the committee for longer time and to enhance the contribution of committee or to work more effectively.

The agenda was approved by the members

Meeting concluded with vote of thanks

**Any matter related to internal complaints :**

**Complaints received : NIL**

**ATTESTED**

*Asha Kiran*  
PRINCIPAL  
S.D.M.COLLEGE  
UJIRE - 574240, D.K



*Asha Kiran*

Ms. Asha Kiran  
( Chairperson)