

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)  
UJIRE - 574 240



DAKSHINA KANNADA, KARNATAKA STATE

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

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**Proceedings of student grievance redressal cell meeting**

Date of meeting : 05/07/2016

Time : 4.15 PM

Venue : Mathematics department

Agenda no.	Particulars
SDMCU/SGRC-MON/2016-17/01/01	Responsibilities of the committee
SDMCU/SGRC-MON/2016-17/01/02	Meeting of the students
SDMCU/SGRC-MON/2016-17/01/03	Any other matter

Members present

Sl.no	Name	Designation
1	Sri K.M.R. Mayya	Co-Ordinator
2	Ms. Vinutha	Member
3	Sri Ganaraj	Member

Members absent : NIL

The Co-Ordinator Sri K.M.R. Mayya welcomed the members to the meeting of the committee.

Action taken NIL

SDMCU/SGRC-MON/2016-17/01/01

Responsibilities of the committee

The Co-Ordinator briefed the members about the responsibilities of the committee. He also briefed the members regarding the different works that members carry out in order to help the students getting better facilities. Members were also informed to discuss the issues related to grievances of the students.

SDMCU/SGRC-MON/2016-17/01/02

Meeting the students

The Co-Ordinator briefed the members that they should find a date to meet the students and discuss with them to get free and fair opinion regarding the problems or issues they face in the college.

The members discussed about collecting feedbacks by providing questionnaire to the students and get the reply to the questions.

SDMCU/SGRC-MON/2016-17/01/03

Any other matter

The members conveyed the Co-Ordinator that very soon they will find the opinion of the students by meeting them. As there was no other issues for the discussion , the meeting ended with the vote of thanks.

**ATTESTED**



  
PRINCIPAL  
S.D.M.COLLEGE  
UJIRE - 574240, D.K

  
Mr. K.M.R. Mayya

Co-Ordinator

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## Proceedings of student grievance redressal cell meeting

Date of meeting : 27/09/2016

Time : 4.15 PM

Venue : Mathematics department

Agenda no.	Particulars
SDMCU/SGRC-MON/2016-17/02/01	Review of the previous meeting
SDMCU/SGRC-MON/2016-17/02/02	Conducting the survey on student opinion
SDMCU/SGRC-MON/2016-17/02/03	Any other matter

Members present

Sl.no	Name	Designation
1	Sri K.M.R. Mayya	Co-Ordinator
2	Ms. Vinutha	Member
3	Sri Ganaraj	Member

Members absent : NIL

The Co-Ordinator welcomed the members of the committee of the meeting.

Action taken report : The Decision on meeting the students was implemented as suggested in the previous meeting.

SDMCU/SGRC-MON/2016-17/02/01

Review of the previous meeting

The Co-Ordinator of the committee review the progress made by the committee as it was discussed in the previous meeting to hold the meeting with the students. The members reported that the meeting was held and they collected information and opinion from the students from various classes regarding the facilities available.

SDMCU/SGRC-MON/2016-17/02/02

Conducting the survey on student opinion

The committee members discussed about conducting survey on the condition of rest rooms , the drinking water facilities and availability of internet in multi facility center. They also discussed about other areas they can survey on for collecting information by the students.

SDMCU/SGRC-MON/2016-17/02/03

Any other matter

The Committee considered the suggestion given by the Coordinator regarding collecting feedback from the students. The meeting ended with the vote of thanks by the Co-Ordinator.



Mr. K.M.R. Mayya

Co-Ordinator

**ATTESTED**



  
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## Proceedings of student grievance redressal cell meeting

Date of meeting : 24/01/2017

Time : 4.20 PM

Venue : Mathematics department

Agenda no.	Particulars
SDMCU/SGRC-MON/2016-17/03/01	Feedback of the survey
SDMCU/SGRC-MON/2016-17/03/02	Meeting the representatives
SDMCU/SGRC-MON/2016-17/03/03	Any other matter

Members present

Sl.no	Name	Designation
1	Sri K.M.R. Mayya	Co-Ordinator
2	Ms. Vinutha	Member
3	Sri Ganaraj	Member

Members absent : NIL

The Co-Ordinator welcomed the members to the meeting of the committee.

Action taken : The survey was conducted as decided previously by the committee.

SDMCU/SGRC-MON/2016-17/03/01

Feedback of the survey

The Co-Ordinator asked the members about the analysis of the survey and the opinion that they have derived from the feedback. The members put forward the overall suggestions given by the students in the form of feedback. The members also suggested that there is need for providing more drinking water points and maintaining cleanliness around the drinking water point.

SDMCU/SGRC-MON/2016-17/03/02

Meeting the representatives

The Co-Ordinator of the committee suggested the members to arrange for the meeting with the student representatives in order to get 1<sup>st</sup> hand information from the representatives. Co-Ordinator also suggested that students should be conveyed about full filing the request as there is need for providing more facilities. The members agreed to fix the date very soon.

SDMCU/SGRC-MON/2016-17/03/03

Any other matter

The members were able to collect information on varied areas during previous months and the committee held general interaction with the students even as mentors. Therefore they felt that there is not much to discuss further. So the meeting ended with the vote of thanks by the Co-Ordinator.

**ATTESTED**



  
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Mr. K.M.R. Mayya

Co-Ordinator