

SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)

UJIRE-574 240

DAKSHINA KANNADA, KARNATAKA STATE

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

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Minutes of the IQAC Meeting






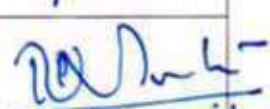




Date: 02.11.2020

Time: 2.30 pm

Venue: IQAC Discussion Room

AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2020-21/02/01	Approval of the minutes of the previous meeting
Agenda 2 SDMCU /IQAC/ 2020-21/02/02	Presentation of the action taken report
Agenda 3 SDMCU /IQAC/ 2020-21/02/03	Presentation of the Semester End Examination Results 2019-20
Agenda 4 SDMCU /IQAC/ 2020-21/02/04	Presentation of Calendar of Events 2020-21
Agenda 5 SDMCU /IQAC/ 2020-21/02/05	Review of the syllabus covered against the planned
Agenda 6 SDMCU /IQAC/ 2020-21/02/06	Presentation of the initiatives taken by the college/ departments as per the recommendations made by IQAC
Agenda 7 SDMCU /IQAC/ 2020-21/02/07	Any other matter

Members :

Sl. No.	Name & Address	Designation	Signature
1.	Dr. B. Yashovarma Secretary of SDME Society	Adviser	
2.	Dr. S.Satheeschandra Associate Professor	Chairman	
3.	Dr. Sampath Kumar B P Associate Professor	Member	
4.	Mr. Shanthiprakash Associate Professor	Member	
5.	Dr. B Ganapayya Assistant Professor	Member	A
6.	Dr. A.Jayakumar Shetty Associate Professor	Member	
7.	Dr.P.Vishwanath Associate Professor	Member	
8.	Dr. P.N. Udayachandra Associate Professor	Member	
9.	Dr ShalipKumary Associate Professor	Member	
10.	Mr AjoyKombrabail Associate Professor	Member	A
11.	Dr Kumara Hegde B A Associate Professor	Member	
12.	Mrs Nanda Kumari K P. Associate Professor	Member	

13.	Mr Bhaskar Hegde Assistant Professor	Member	
14.	B. Ganesh Nayak Assistant Professor	Member	
15.	Mr. Yuvaraja Poovani Office Superintendent	Member	
16.	Dr Joseph N M Sacred Heart College Madanthyar	Member	
17.	Mr Dhananjaya Rao B Lawyer, Belthandgady	Member	
18.	Mr Shashishekar N. Kakathkar Associate Professor	Member	
19.	Dr K. Shankaranarayana Assistant Professor	Member	
20.	Dr. Shridhar Bhat Assistant Professor Associate	Member	
21.	Mr. Divin, 11 MA English	Member	
22.	Ms. Amreen, 11BA	Member	

Proceedings of the meeting

Agenda 1

SDMCU /IQAC/ 2020-21/02/01:

Approval of the minutes of the previous meeting

The minutes of the last meeting was placed before the house for approval by the IQAC Coordinator.

The IQAC approved the minutes.

Agenda 2

SDMCU /IQAC/ 2020-21/02/02:

Presentation of the action taken report

Suggestion 1: Suggested to write to NAAC about the delay of submission of the AQAR due to late semester end exam and Covid 19 locked down

Action Taken: The letter was written and subsequently soon after the examination the AQAR was submitted.

Suggestion 2: To appoint coordinator for NAAC preparation

Action Taken: Dr. Shankaranarayana K was appointed as the NAAC Coordinator for the 4th cycle of accreditation by the Principal. (Letter dated 10th September 2020)

Suggestion 3: To enhance number of collaborative activities and MoUs

Action Taken: The HoDs were guided to conduct collaborative activities and also identify some premier institutions for Academic/ Research MoUs

Suggestion 4: To hold a mega event, Campus Recruitment, through the alumni

Action Taken: On account of Covid 19 the Campus Recruitment Drive was not held

Suggestion 5: To strengthen research

Action Taken: The research committee was instructed to prepare a plan and policy regarding the promotion of research activities. Policies regarding research promotion have been drafted. Official correspondence has been done with the university. Proposals for Guide-ship were prepared by the eligible Guides and forwarded to the university

Suggestion 6: To associate with organizations like Rotary club for socially beneficial programmes

Action Taken: The members of the staff are informed to hold activities for the communities in association with the Rotary Club of Belthangady.

Suggestion 7: To work in a team. Through the IQAC, initiatives to be undertaken for the development of the college

Action Taken: All faculties were informed to associate with IQAC and plan activities under IQAC banner

Suggestion 8: To collaborate with foreign universities for academic research activities

Action Taken: The Core Committee members have been given the responsibility to identify some foreign institutions for collaborations.

Suggestion 9: To upload the best SRPs to the college Website

Action taken: Instructed the Depts. to select the best SRP and send it to the Website committee to upload to the college Website.

Members noted the action taken and placed on record the efforts
The board approved the Action taken report

Agenda 3

SDMCU /IQAC/ 2020-21/02/03:

Semester End Examination Results 2020-21

Registrar examination presented a report on smooth conduct of examination and the details results. The chairman appreciated and thanked all the staff for the cooperation .course wise result was reviewed .Decided to inform the concerned HoDs and subject teachers to help the low performers to perform well in the next exam.

Agenda 4

SDMCU /IQAC/ 2020-21/02/04 :

Calendar of Events 2020-21

The chairperson presented the draft Calendar of Events 2020-21 prepared by the Registrar (Evaluation)

The members suggested that the draft can be approved after getting the suggestions of all the core committee members.

The board authorized the chairman to make minor changes as per the suggestion of core committee members.

Agenda was approved

Agenda 5

SDMCU /IQAC/ 2020-21/02/05:

Presentation of Syllabus-covered report

The coordinator presented the status of syllabus covered by all the departments. The report highlighted that in some of the departments syllabus was not covered as per schedule

It was decided to inform the Depts.to conduct online classes in the Google class/ Google meet wherever it is possible to complete the syllabus by December 30th 2020

Agenda 6

SDMCU /IQAC/ 2020-21/02/06:

IQAC Initiatives regarding

The chairman read out the status of the proposed IQAC initiatives at the Dept/committee and college level and action plan 2020-21.

Criteria- 1.

- A. Finalizing the draft of POs, PSOs, COs.
- B. Enhancing the number of elective courses,
- C. Integrating Internships, Value additions, field visits and projects in to curriculum

Status:

- A Handbook of Pos, PSOs, and Cos has been brought out,
- B. Number of Open Elective Courses were enhanced,
- C. Value additions, internships, field visits and short projects have been integrated

Criteria-2

- A. Increasing the use of ICT in TLE, (Online programmes).
- B. Developing a comprehensive support system for slow learners and advanced learners,
- C. Developing a system to assess the graduate outcomes.
- D. Adopting more ICT enabled assessment system

Status: ICT Use is maximized, Mentoring was strengthened, outcome based assessment system strengthened, ICT is used in Assessments

Criteria 3

- A. Enhancing extension programmes,
- B. Conducting workshops on research methodology, IPR, Skill Development programmes
- C. Enhancing publications, Collaborations, and strengthening the research,
- D. Student staff exchange programmes, OJT, projects,

Status: Extension programmes were enhanced, a few workshops, seminars on research methodology, IPR, Skill Development training programmes publications, collaborations, academic exchange, On the Job trainings were conducted

Criteria 4

- A. Enhancing e resources,
- B. Enhancing library use,
- C. Enhancing the number of video lectures

Status:

- A. Enhancing e resources- ,
- B. Enhancing library use- Due to Locked down on site library visits was restricted, Catalogue of E. Books developed to help the students during covid situation.
- C. Enhancing the number of video lectures- lectures were recorded and uploaded in EERPMS for students use

Criteria 5

- A. Enhancing training programmes,
- B. Involving alumni in career mentoring, alumni teaching,

Status: A few programmes- alumni interactions were conducted

B

Criteria 6

- A. Enhancing FD activities,
- B. Motivation staff to participate in seminars....,
- C. Campus Audits?,
- D. Strengthening Documentation- EERPMS,
- E. Enhancing the public service for generation of funds.

Status:

- A. 5 FD activities were conducted
- B. Motivation to staff to participate in seminars- done
- C. Campus Auditsconducted,
- D. Strengthening Documentation- EERPMS undertaken,
- E. Enhancing the public service for generation of funds not done due to covid 19.

Criteria 7

- A. More number of social oriented programmes- environment conservation, water conservation, greenery protection
- B. Conducting programmes on gender equity , human values, rights and duties,
- C. Audits- green campus, carbon neutral audit, energy audit, environment audits,
- D. Enhancing programmes for social harmony

Status:More number of community oriented programmes on environment conservation, water conservation, greenery protection were conducted

- B. Initiated programmes on gender equity , human values, rights and duties,

C. Audits- green campus, carbon neutral audit, energy audit, environment audits were conducted,

D. conducted a few programmes for social harmony

General

A. Policy Book,

B. Best Practices Book,

C. Handbook of institutional initiatives,

D. More Webinars,

E. Staff development programmes (Both for teaching as well as non teaching staff),

F. Enhancing Online mode of teaching.

Status:

A. A Revised Institutional Policy Book was brought out,

B. A Booklet of Best Practices was brought out,

C. Handbook of institutional initiatives was brought out,

D. More Webinars were conducted

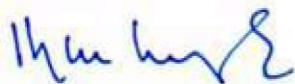
E. Staff development programmes (Both for teaching as well as non teaching staff) were organized,

F. Enhanced Online mode of teaching

Agenda 7 SDMCU /IQAC/ 2020-21/02/07:

Any other

No issue was raised under **Agenda 6** for deliberations and the meeting concluded at 5.45pm with vote of thanks.



Dr. Shankaranarayana K

IQAC - Coordinator

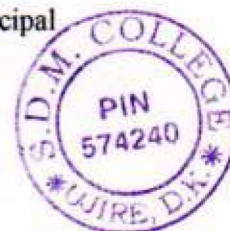
02.11.2020

COORDINATOR
IQAC
SRI D.M. COLLEGE
UJIRE - 574240



Dr. S Satheeshchandra

Principal



Annexures:

1. The letter was written to NAAC and soon the AQAR was submitted
2. Appointment letter of Dr. Shankaranarayana K was appointed as the NAAC Coordinator for SSR preparation by the Principal. (Letter dated 10th September 2020)

3. Letter to the HoDs to conduct collaborative activities and also identify some premier institutions for Academic/ Research MoUs
4. Letter to the research committee to prepare a plan and policy regarding the promotion of research activities
5. Notice to the members of the staff to hold activities for the communities in association with the Rotary Club of Belthangady
6. A letter to the faculties to associate with IQAC and plan activities under IQAC banner
7. A letter of instruction to the Depts. to select the best SRP and send it to the Website committee to upload to the college Website
8. Official letter to the HoDs and subject teachers to help the low performers to perform well in the next exam.
9. Annual Calendar
10. Revised Institutional Policy Book
11. Booklet of Best Practices
12. Handbook of institutional initiatives

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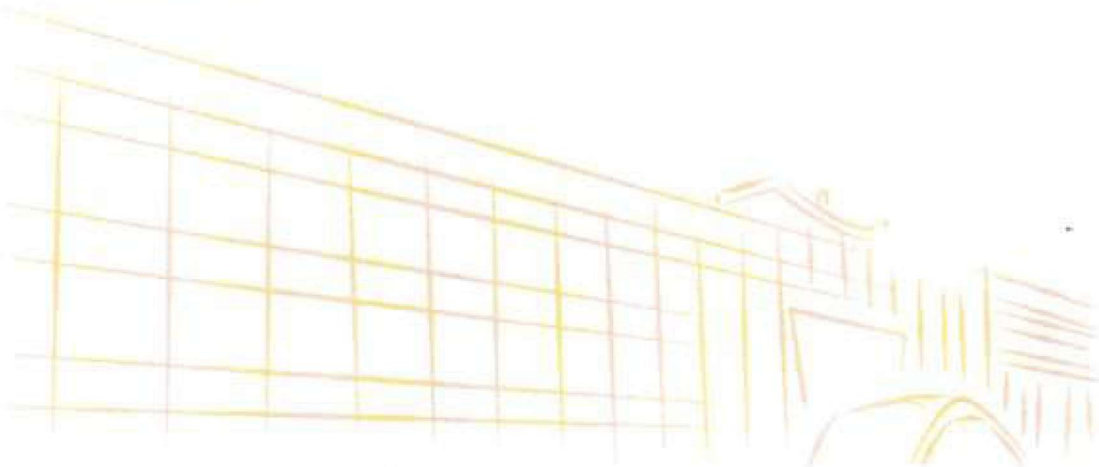
Minutes of the IQAC Meeting

Date: 27.01.2021

Time: 4.00 pm

Venue: IQAC Discussion Room

AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2020-21/03/01	Approval of the minutes of the previous meeting
Agenda 2 SDMCU /IQAC/ 2020-21/03/02	Presentation of the action taken report
Agenda 3 SDMCU /IQAC/ 2020-21/03/03	Departmental/Committee documents
Agenda 4 SDMCU /IQAC/ 2020-21/03/04	IQAC Initiatives
Agenda 5 SDMCU /IQAC/ 2020-21/03/05	NAAC related issues
Agenda 6 SDMCU /IQAC/ 2020-21/03/06	Any Other



Members:

Sl. No.	Name & Address	Designation	Signature
1.	Dr. B Yashovarma Secretary of SDME Society	Adviser	
2.	Dr. S.Satheeschandra Associate Professor	Chairman	
3.	Dr. Sampath Kumar B P Associate Professor	Member	
4.	Mr. Shanthiprakash Associate Professor	Member	
5.	Dr. A.Jayakumar Shetty Associate professor	Member	
6.	Dr. Vishwanath P Associate Professor	Member	
7.	Dr. P.N. Udayachandra Associate Professor	Member	
8.	Dr. Shalip Kumary Associate Professor	Member	
9.	Dr. Kumara Hegde BA Associate Professor	Member	
10	Mrs. Nanda Kumari KP. Associate Professor	Member	
11	Bhaskar Hegde Assistant Professor	Member	

12	Mr. B. Ganesh Nayak Assistant Professor	Member	
13	Dr. Suresh Babu, Asst Professor		
14	Mr. Yuvaraja Poovani Office Superintendent	Member	
15	Dr. Joseph N M Associate Professor Sacred Heart College, Madanthyar	Member	
16	Mr. Dhananjaya Rao B Lawyer Belthangady	Member	
17	Mr. Shashishekar N. Kakathkar Associate Professor	Member	
18	Dr. K. Shankaranarayana Assistant Professor	Member	
19	Dr. Shridhar Bhat Assistant Professor Associate	Member	
20	Mr. Divin, 11 MA English	Member	
21	Ms. Amreen, 11BA	Member	

Agenda was placed before the house for deliberations.

The proceedings are stated below:

Agenda 1 SDMCU /IQAC/ 2020-21/03/01:

Approval of the minutes of the previous meeting

The minutes of the last meeting was placed before the house for approval.

The IQAC approved the minutes.

Agenda 2 SDMCU /IQAC/ 2020-21/03/02:

Presentation of the action taken report

Suggestion 1: To inform the concerned HoDs and subject teachers to help the low performers to fare well in the next exam.

Action taken: Official communication was made to all HoDs and faculty

Suggestion 2: To circulate the rough draft of the calendar to all the core committee members for the suggestions.

Action taken: The rough draft of the calendar was circulated and soon after the inputs from the core committee members it was finalized

Suggestion 3: Regarding syllabus completion

Action taken: The principal instructed officially all the HoDs to inform all faculty in the Departments to complete the syllabus before the last working day. Accordingly all staff completed syllabus.

Agenda 3 SDMCU /IQAC/ 2020-21/03/03:

Departmental/Committee documents:

The IQAC Coordinator brought to the notice of the members about the need for documents to be prepared as one of the practices in the college. As per practice it is mandatory and essential to prepare and maintain these documents in departments and committees for the last completed year. The following documents are to be kept ready in the department/committee.

1. Annual plans, Compliance Reports (2016-17, 2017-18, 2018-19, 2019-20, and 2020-21).

Annual plan for 2021-22

The members noted the need for all documents and suggested that the principal reviews and informs the Department Heads and Committee Chairmen to prepare the documents and keep ready before the end of the semester for future purposes.

The honorable members approved the decision

Agenda 4SDMCU /IQAC/ 2020-21/03/04:

IQAC Initiatives

List of IQAC requirements for NAAC was presented. It was decided to inform the Departments and various committees to start working from NAAC perspectives. Also decided to conduct the following programmes:

1. To conduct orientation to new staff on new guidelines

2. To conduct a webinar on research web tools
3. To conduct training on UPSC exam preparation

The Calendar of Events 2020-21 prepared by the Registrar (Evaluation) as per the directions of Secretary SDMES Society and on the basis of decisions of the Core committee meeting held on 23-10-2020 was placed before the house.

The members noted the new revised calendar in view of Covid 19 Locked down and suggested to finalize after it is circulated and inputs collected from core committee members

The calendar was accepted in the house

The agenda was approved

Agenda 5 SDMCU /IQAC/ 2020-21/03/05:

NAAC related issues – Academic years, Submission of AQAR and IIQA, IQAC Meeting Dates, Review of NAAC preparation, Policies, Best Practices etc

1. Academic Year regarding:

The IQAC Coordinator read out the circular from the NAAC about the year 2019-20. As per the circular it should be considered from 1st June 2019 to 31st December 2020. No information was available about the 2020-21 year in the circular.

The AQAR was submitted before the due date.

The members noted the action taken with regard to AQAR.

The IQAC Coordinator raised the issue about the dates for submission of IIQA and then SSR. The institution is entitled for 7 seven years validity period in the third cycle of accreditation (as it secured 3.61 CGPA) and therefore The College will be eligible in November 2021. It was suggested to decide dates in the beginning of 2021-22 academic year..

2. IQAC Meeting dates. It was suggested by the members that as per the NAAC guidelines every quarter there should be IQAC meeting. IQAC Co-coordinator brought to the notice of the members of the house that there are no lapses in this regard. However the coordinator was asked to give the proposed dates schedule/dates for the meetings during the year to the Principal.

3. Review of NAAC Preparation. The members suggested that all Chairpersons/members of criteria committees should make separate presentations of the reports and documents prepared on a particular day. Date can be decided by the Principal.

The house approved the suggestion

4. Departmental inputs: The following list of required documents would be circulated-

1. Evaluative Report of the Departments
2. Perspective plan
3. SWOC analysis
4. Dept- vision and mission
5. Dept /committee Meeting Minutes
6. BoS meeting minutes
7. Annual Reports with all supporting Documents
8. Syllabus Copies - details of Revision
9. Feedback reports; Action taken reports.
10. Dept Appraisal Reports year wise.
11. PBSA Reports year wise.
12. List of Best practices/ unique programmes, Research output (documents)collaboration and other extension programmes

5. The draft **Best practices Handbook** is prepared and is presented before the house for approval :Mr.Bhaskar Hegde, Sri Madhava Holla and the team members prepared the document and the members suggested that the committee shall work and finalize and present in the next meeting.

6. Edited Policy Handbook and POs.PSOs,COs Handbook: Presented for review. The members noted the documents and suggested to place on record the efforts of the institution to record all policies and the learning outcomes.

The house recorded the appreciation and approved the handbooks

The agenda was approved

7. Members of the IQAC suggested that the Self Study Report should be prepared and it should be ready before the final IIQA is submitted.

The house approved the suggestion

The agenda was approved

Agenda 6 SDMCU /IQAC/ 2020-21/03/06:

Any other

The IQAC coordinator proposed the following for immediate actions:

1. To update the excel sheet with details of students progression and placements
2. To schedule for meetings of statutory bodies such as BOS, AC, GB.
3. To extend support to the IQAC Coordinator in the preparation of SSR in view of enormous quality work such as compilation of data, pooling of the documents, refining the reports and documents, typing, scanning, converting the files from word to PDF, preparing excel sheets, proof corrections, preparing formats, reviewing the schedule, planning for initiatives if needed. The huge institutional works require more people to shoulder the responsibilities.

Decisions:

1. Decided to inform the HRD Cell and Departments to update the data on progression placements
2. Dr. BP Sampath Kumar, Registrar (Administration) was given the responsibility of preparing a schedule and submit the same to the Principal in a week's time.
3. Decided to establish a Data and Documentation Centre for the compilation of the data and documents

The decisions were approved by the house.

The meeting concluded at 5.45pm with vote of thanks.



Dr. Shankaranarayana K

Coordinator

COORDINATOR
IQAC
SRI D.M. COLLEGE
UJIRE - 574240

27.01.2021



Dr. S Satheeshchandra

Principal



Annexures:

1. Final draft of the Calendar
2. Letter to the entire faculty about syllabus completion
3. List of IQAC requirements for NAAC
4. AQAR
5. Handbook of Best Practices
6. A Handbook of POs, PSOs and COs

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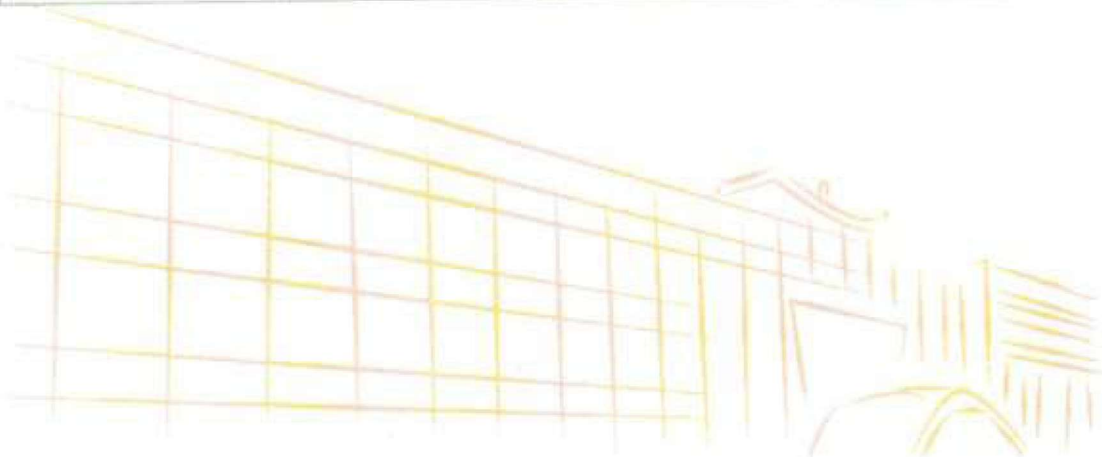
Minutes of the IQAC Meeting

Date: 17.05.21

Time: 10.00 am

Venue: IQAC Discussion Room

AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2020-21/04/01	Approval of the minutes of the previous meeting
Agenda 2 SDMCU /IQAC/ 2020-21/04/02	Presentation of the Action taken report
Agenda 3 SDMCU /IQAC/ 2020-21/04/03	Perspective plan of the college/Departmental Annual Plans- regarding
Agenda 4 SDMCU /IQAC/ 2020-21/03/04	Review of the NAAC preparation for 4th cycle of NAAC accreditation
Agenda 5 SDMCU /IQAC/ 2020-21/04/05	Regarding Online classes
Agenda 6 SDMCU /IQAC/ 2020-21/04/06	Any Other



Members:

Sl. No.	Name & Address	Designation	Signature
1.	Dr. B Yashovarma Secretary of SDME Society, Ujire	Adviser	
2.	Dr. S.Satheeschandra Associate Professor	Chairman	
3.	Dr. Sampath Kumar B P Associate professor	Member	
4.	Mr. Shanthiprakash Associate Professor	Member	
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Agenda was placed before the house for deliberations.

The proceedings are stated below:

Agenda 1 SDMCU /IQAC/ 2020-21/04/01:

Approval of the minutes of the previous meeting

The minutes of the last meeting was placed before the house for approval.

The IQAC approved the minutes.

Agenda 2 SDMCU /IQAC/ 2020-21/04/02:

Presentation of the Action taken report

ATR was presented

Suggestion 1: The members suggested that the principal review of the reports of the Departments and committees and inform the Department Heads and Committee Chairmen to prepare the documents like annual report for 2019-20, annual plan for 2020-21 and keep ready before the end of the semester for future purposes.

Action Taken: Reviewed and informed,

Suggestion 2: About NAAC preparation:

Action Taken: Follow up has been done and several rounds of discussions were held in the core committee

Suggestion 3: About Finalizing the Annual Calendar

Action Taken: The calendar was finalized and circulated

Suggestion 4: Department and committee Reports

Action Taken: The documents required for NAAC purposes like work Diaries, Attendance Books, Minutes, Evaluative Reports..... The list is circulated with a note that these documents to be kept ready as supporting documents while uploading the SSR to NAAC

Suggestion 5: To review the Best Practices Manual

Action Taken: Reviewed and Finalized.

Suggestion 6: To review Hand books on Institutional Policies and Pos, PSOs, and Cos

Action Taken: The Handbooks were reviewed and finalized

Suggestion 7: To review the functioning of the Centre- Data and Documentation Centre

Action Taken: The Data Centre has been functioning and all data of the college are pooled at one place for all official purposes

Members noted the action taken and placed on record the efforts

Agenda 3 SDMCU /IQAC/ 2020-21/04/03:

Perspective plan of the college/Departmental Annual plans regarding:

Decided to inform the respective Chairpersons to finalize the draft action plan by incorporating areas and categorize the perspective plan as long/short term for 5 years, Department Heads, and also persons in charge of each committee to prepare and submit the Annual Plans. Last date for final submission is before 20th May 2021.

The agenda was approved

Agenda 4 SDMCU /IQAC/ 2020-21/04/04:

Review of the NAAC preparation for IVth cycle of NAAC accreditation

The preparation for the NAAC was reviewed and the members appreciated the efforts. The members suggested that the SSR should be ready before September end

The agenda was approved

Agenda 5 SDMCU /IQAC/ 2020-21/04/05:

Regarding Online Classes- Review and institutional policy regarding:

For the effective teaching and learning in online classes the following decisions are taken

- All faculty to follow the Policies and guidelines on Online classes
- Classes should be conducted regularly and effectively
- Staff should motivate the students to participate in the online classes and in terms of student involvement
- HODs should motivate the department staff in this regard
- Regarding importance of online classes notice to be prepared and circulated to the students
- Respective Deans to conduct the stream wise online meeting as soon as possible.

The agenda was approved

Agenda 6 SDMCU /IQAC/ 2020-21/04/06:

Any other

No issue was raised under **Any Other** and the meeting concluded at 11.15am with vote of thanks.



Dr. Shankaranarayana K

Coordinator

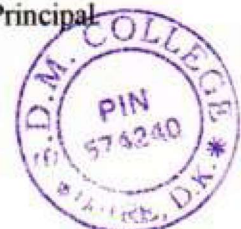
17.05.2021

COORDINATOR
IQAC
SRI D.M. COLLEGE
UJIRE - 574240



Dr. S Satheeshchandra

Principal



Annexures:

1. Letter to the departments/ Committees to prepare Annual Reports
2. The list of documents to be kept ready as supporting documents while uploading the SSR to NAAC

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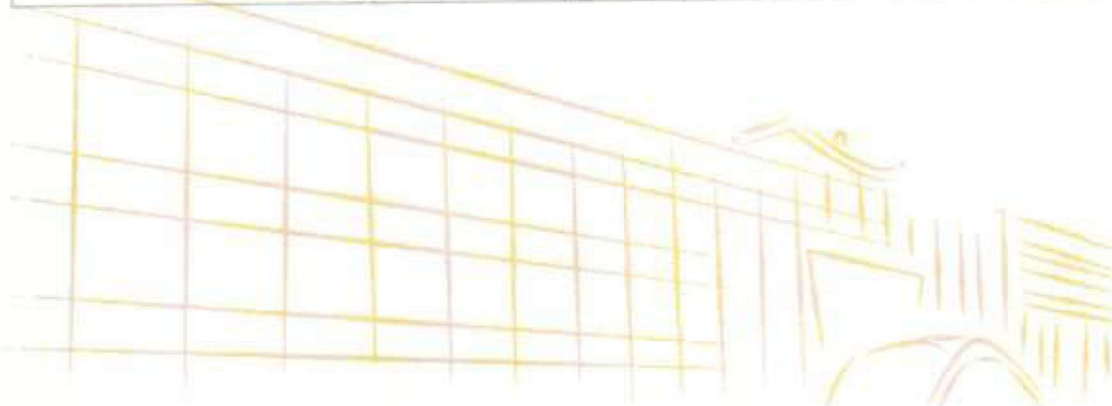
Minutes of the IQAC Meeting

Date: 20.09.21

Time: 10.00 am

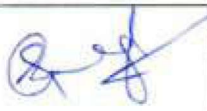




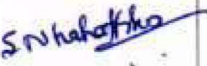




Venue: IQAC Discussion Room

AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2020-21/05/01	Approval of the minutes of the previous meeting
Agenda 2 SDMCU /IQAC/ 2020-21/05/02	Presentation of the Action taken report
Agenda 3 SDMCU /IQAC/ 2020-21/05/03	Practical classes to 2nd, 4th Semester UG and 2nd Semester PG Students
Agenda 4 SDMCU /IQAC/ 2020-21/03/04	Re-opening of odd semester classes
Agenda 5 SDMCU /IQAC/ 2020-21/03/05	Presentation of Feedback Report, IESAI Report, Campus Audit Report
Agenda 6 SDMCU /IQAC/ 2020-21/05/06	Any Other



Members:

Sl. No.	Name & Address	Designation	Signature
1.	Dr. B Yashovarma Secretary of SDME Society, Ujire	Adviser	
2.	Dr. S.Satheeschandra Associate Professor	Chairman	
3.	Dr. Sampath Kumar BP Associate Professor	Member	
4.	Mr. Shanthiprakash Associate Professor	Member	
5.	Dr. A.Jayakumar Shetty Associate professor	Member	
6.	Dr. Vishwanath P Associate Professor	Member	
7.	Dr. P.N. Udayachandra Associate Professor	Member	
8.	Dr. Shalip Kumary Associate Professor	Member	
9.	Dr. Kumara Hegde BA Associate Professor	Member	
10	Mrs. Nanda Kumari KP Associate Professor	Member	
11	Dr. Bhaskar Hegde Assistant Professor	Member	

12	Mr. B. Ganesh Nayak Assistant Professor	Member	
13	Dr. Suresh Babu, Asst Professor		
14	Mr. Yuvaraja Poovani Office Superintendent	Member	
15	Dr. Joseph N M Associate Professor Sacred Heart College Madanthyar	Member	
16	Mr. Dhananjaya Rao B Lawyer Belthangady	Member	
17	Mr. Shashishekar N Kakathkar Associate Professor	Member	
18	K. Shankaranarayana Assistant Professor	Member	
19	Dr. Shridhar Bhat Assistant Professor Associate	Member	
20	Mr. Divin, 11 MA English	Member	
21	Ms. Amreen, 11BA	Member	

Agenda was placed before the house for deliberations.

The proceedings are stated below:

Agenda 1 SDMCU /IQAC/ 2020-21/05/01:

Approval of the minutes of the previous meeting

The minutes of the last meeting was placed before the house for approval.

The IQAC approved the minutes.

Agenda 2 SDMCU /IQAC/ 2020-21/05/02:

Presentation of the Action taken report

Suggestion 1: To inform the respective Chairpersons to finalize the **draft action plan** by incorporating areas and categorize the **perspective plan** as long/short term for 5 years, also person -in- charge for each criterion. Last date for final submission is before 20th May 2021. After consolidation of report, core committee meeting will be convened on 22-05-2021 for adopting the same.

Action Taken: The Perspective Plan was prepared as scheduled.

The Principal presented the same before the house.

Suggestion 2: For the effective teaching and learning through the online mode the following suggestions were made:

- All faculty to follow the Policies and guidelines on Online classes
- Classes should be conducted regularly and effectively
- Staff should motivate the students to participate in the online classes
- HODs should motivate the department staff in this regard
- Regarding importance of online classes notice to be prepared and circulated to the students
- Respective Deans to conduct the stream wise online meeting as soon as possible.

Action Taken: The Online classes were held as per the plan and it was observed that there was regular and higher percentage of attendance in the course of time

Suggestion 3: Review of the NAAC preparation for IVth cycle of NAAC accreditation

Action Taken: The review of the criterion wise reports would be done in October and November (before the submission IIQA)

Members noted the action taken and placed on record the efforts.

The Agenda was approved

Agenda 3 SDMCU /IQAC/ 2020-21/05/03:

Practical classes for 2nd, 4th Semester UG and 2nd Semester PG Students: Discussed the possibility of conducting practical classes to students of 2020-21 batch.

It was resolved to conduct the practical classes for 2nd, 4th semester UG and 2nd Semester PG from 21st October 2021.

The agenda was approved

Agenda 4 SDMCU /IQAC/ 2020-21/05/04:Re-opening of odd semester classes and promotions to the Even-semesters:

Decision: Re-opening of odd semester classes will be from 4th October onwards to all the UG and PG Programmes through online mode except for 1st year UG and PG students:

Decision: Regulations will be finalized as per the decisions of the core committee by Registrar (Evaluation) to promote the students of the 2nd Semester, 4 Semester UG and 2nd Semester PG students.

The agenda was approved

Agenda 5 SDMCU /IQAC/ 2020-21/03/05:

Presentation of Feedback report, IESAI Report, Campus Audit Report

The coordinator presented the above reports and the suggestions made by the concerned committees (integration of online courses, internships, field visits and free online courses; analysis of results, and requirements)

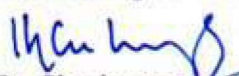
The members suggested that this should be intimated to the BoS Chairmen and faculty for implementation of the suggestions

The members noted the suggestions and approved the agenda.

Agenda 6 SDMCU /IQAC/ 2020-21/05/06:

Any other

The meeting concluded at 12.00pm with the vote of thanks.


Dr. Shankaranarayana K

Coordinator

20.09.21

COORDINATOR
IQAC
SRI D.M. COLLEGE
UJIRE - 574240


Dr. S Satheshchandra

Principal



Signatures of the members present:

Annexure:

1. Perspective Plan of the institution-2021-25
2. Feedback Report, IESAI Report, Campus Audit Report
3. Report of initiatives and action taken

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