

# SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)

UJIRE-574 240

DAKSHINA KANNADA, KARNATAKA STATE

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

Ph: 08256-236221, 236101 (0) Fax: 236220

e-mail: sdmcollege@rediffmail.com, sdmcollege@sdmcujire.in, Website: www.sdmcujire.in



## Minutes of the IQAC Meeting

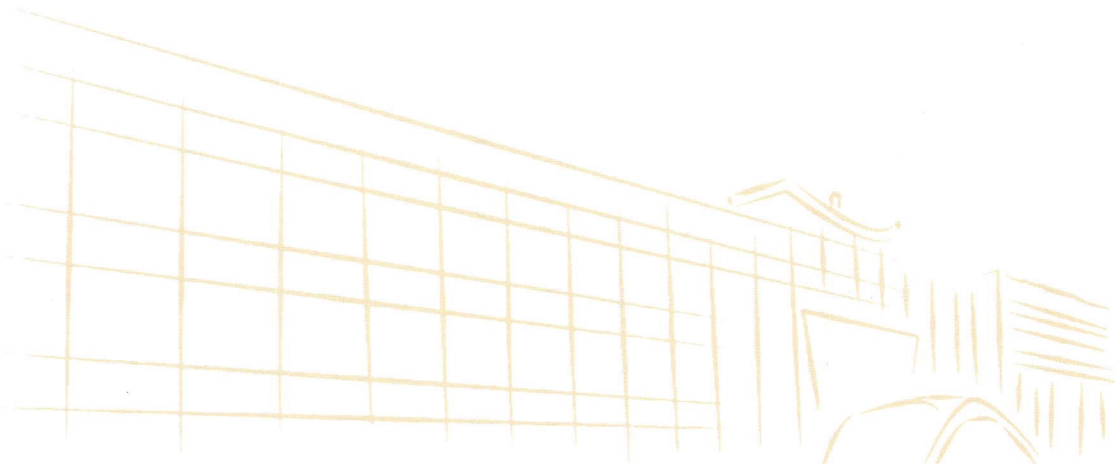
Date: 05<sup>th</sup> June 2017

Time: 11.00 am


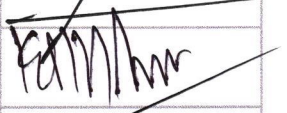








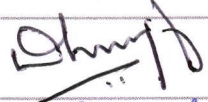

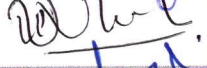






Venue: Board Room

AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2017-18/01/01	Approval of the minutes of last IQAC meeting
Agenda 2 SDMCU /IQAC/ 2017-18/01/02	Presentation of the action taken report on the last IQAC meeting
Agenda 3 SDMCU /IQAC/ 2017-18/01/03	College Calendar of Events 2017-18
Agenda 4 SDMCU /IQAC/ 2017-18/01/04	Seminars/ MRPs: Completed/ Proposed
Agenda 5 SDMCU /IQAC/ 2017-18/01/05	Proposed Quality Assurance Initiatives: Innovations introduced and areas of Focus
Agenda 6 SDMCU /IQAC/ 2017-18/01/06	Annual Plan of Action for the year 2017-18
Agenda 7 SDMCU /IQAC/ 2017-18/01/07	AQAR 2016-17
Agenda 8 SDMCU /IQAC/ 2017-18/01/08	Any other matter

( )



**Members:**

Sl. No	Names	Designation	Signature
1.	Dr.B.Yashovarma, Secretary SDME Society	Adviser	
2.	Dr K.S.Mohannarayan, Principal	Chairman	
3.	Mr T.N.Keshav, Vice Principal	Member	
4.	Mrs Alphonsamma, Dean-Humanities	Member	
5.	Mr Satheeshchandra.S, Dean-Science, Curricular Aspects	Member	
6.	Dr.M.Y.Manjula, Dean- PG	Member	
7.	Dr.Udayachandra.P.N, Registrar(A)	Member	
8.	Mr Ajoy Kombrabail, Registrar(E)	Member	
9.	Mr Yuvaraj Poovani, Office Manager	Member	
10.	Prof.Bhaskar Shetty, Industry Nominee	Member	
11.	Mr. Dananjaya Rao, Prominent Alumni	Member	
12.	Sri Ganesh Nayak Curricular Aspects	Member	
13.	Dr.P. Vishwanath, TLE	Member	
14.	Dr.B.P.Sampath Kumar, Research	Member	
15.	Mr K.Radhakrishna Mayya, Student Support	Member	
16.	Dr.Shalip, Governance	Member	
17.	Dr.B.A.Kumar Hegde, Innovations	Member	
18.	Dr.Shankaranarayan.K, Special Invitee	Member	
19.	Dr.A.Jaya Kumar Shetty	Coordinator	



**The agenda was placed before the members for deliberations.**

The proceedings of the meeting are given below:

**Agenda 1:**

**SDMCU /IQAC/ 2017-18/01/01**

**Approval of the minutes of last IQAC meeting**

The minutes of the IQAC meeting held on 30.12.2016 was presented.

The members approved to adopt the minutes

**Agenda 2:**

**SDMCU /IQAC/ 2017-18/01/02**

**Presentations of the action taken report on the last IQAC meeting was presented**

Actions taken on the suggestions/proposals made in the last IQAC meeting were :

**Suggestion 1:** To conduct 05 National seminars

**Action taken:** Conducted 03 national seminars

**Suggestion 2:** To conduct school adoption programme

**Actions taken:** Conducted school adoption programmes

**Suggestion 3:** To conduct guest lectures

**Action taken:** 45 guest lecturers were organized by various departments

**Suggestion 4:** Wall magazines

**Action taken:** 35 issues of wall magazines were displayed in the notice board

**Suggestion 5:** To conduct civic sense campaign

**Action taken:** Conducted a series civic sense campaign in the campus

**Suggestion 6:** Planned to conduct 06 Filed visits

**Action taken:** 07 field visits have been conducted by various departments

**Suggestion 7:** To organize Alumni interactions (40)

**Action taken:** Conducted 62 alumni interactions by various departments

**Suggestion 8:** To conduct Grama Swaraj programmes

**Action taken:** 01 Grama Swaraj programmes were conducted

**Suggestions 9:** To arrange for visits to self help groups

**Action taken:** 15 Self help group visits were conducted

**Suggestion 10:** To conduct legal awareness camps

**Action taken:** Conducted one legal awareness camp

**Suggestion 11:** To prepare a plan of action with regard to ranking of the institution NIRF

**Action taken:** Dr. Udayachandra PN and SN Kakathkar presented the action plan

**Suggestion 12:** To strengthen the research through more funded projects

**Action Taken:** The Committee has been informed and faculty members are motivated to write project proposals for research funding

The IQAC members noted the achievements and approved the action taken report.

**Agenda 3:**

**SDMCU /IQAC/ 2017-18/01/03**

College Calendar of Events 2017-18

Annual Calendar of Activities for the year 2017-18 was presented and the members approved the same for the present academic year

**Agenda 4:**

**SDMCU /IQAC/ 01/2015-16/04**

Seminars / MRPs: Completed / Proposed

Seminars /Conferences / Workshops / Symposia organized:

- Chemistry for Sustainable Future
- Indian Parliament and Democracy
- ಕಥೆ-ಕವನ ಅನುಸಂಧಾನ ಶಿಬಿರ
- A S Neill's *Summer Hill*: A Radical Approach to Child Rearing
- ಕುವೆಂಪು ಸಾಹಿತ್ಯ ವಿಚಾರ ಗೋಷ್ಠಿ
- Ambedkar Jnana Dharshana
- ಕನ್ನಡ ಪ್ರಾದೇಶಿಕ ಭಾಷಾ ವೈವಿಧ್ಯ
- 'ಬೇಂದ್ರೆ ಕಾವ್ಯಾನುಭವ'

**Significant activities and contributions made by IQAC :**

- Institutional Academic Calendar Designed
- Workshop on Lesson Plan Preparation Conducted
- Workshop on Research Methodology and Preparation of Research proposal – (Minor and Major Research Projects) Conducted.
- English Language Training Programme (ELTP) a Certificate Course
- Community Oriented Programmes
- Training on Google Apps for staff conducted
- Orientation Programme for new staff members conducted
- Aptitude training, Excel training



Details regarding minor projects (2016-17)

	Completed	Sanctioned
Number	17	3
Outlay in Rs. Lakhs	18.54	4.50

The IQAC placed on record the achievements made by the institution during 2016-17.

The agenda was approved

**Agenda 5:**

**SDMCU /IQAC/ 2017-18/01/05**

Proposed Quality Assurance Initiatives Innovations introduced and areas of Focus

Following are the Faculty/ Student/ Community empowerment programmes launched during 2016-17:

- Incubator' Programme
- "Jnana Visthaar" Share lecture series
- Work shop on preparation for competitive exams
- Self study component introduced in the curriculum
- **Math clinic** a platform for mathematic students.
- Assessment of Haemoglobin content in adolescent girls and programme on balanced diet
- Outdoor classes
- Sample survey and analysis of the data to encourage the students to take research studies independently
- Presentations on current affairs
- Aptitude and Excel training

The members felt that the programmes are useful and very much relevant. The suggestion was to focus on standardization and institutionalization of the same during the current year (2017-18)

The members of IQAC approved the suggestion

**Agenda 6:****SDMCU /IQAC/ 2017-18/01/06****Annual Plan of Action**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome to be achieved by the end of the year was presented.

**Plans of the institution for 2017-18 :**

Sl. No	Plan of Action	2017-18
1.	To conduct National seminars	05
2.	To conduct school adoption programme	02
3.	To conduct guest lectures	20
4.	Wall magazines issues	35
5.	To conduct research methodology workshops	02
6.	To conduct civic sense campaign	02
7.	Filed visit	05
8.	Alumni interaction	25
9.	To conduct Grama swaraj programme	01
10.	Self help group visits	20
11.	To conduct legal awareness camp	02
12.	Environment protection campaign	02
13.	To conduct international seminar	01
14.	E-content Creation	10
15.	Ted lectures	20
16.	Documentary creation	10
17.	Faculty exchange programme	02

The august house approved the action plan for the current academic year

**Agenda 7:****SDMCU /IQAC/ 2017-18/01/07****Approval of AQAR 2016-17**

Dr. Udayachandra.P. N. presented the draft AQAR 2016-17.

The IQAC approved the AQAR draft 2016.17 for further needful action.

**Annexure-3 (AQAR-2016-17)**



**Agenda 8:**

**SDMCU /IQAC/ 2017-18/01/08**


Any other matter

The members of the IQAC suggested that the criteria chairpersons should undertake the following tasks:

- ❖ 'SWOC' analysis
- ❖ Develop schemes/ activities to be strengthened
- ❖ Launch new innovative activities
- ❖ List the problems/ limitations to overcome
- ❖ Prepare calendar of events - targets with timeframe
- ❖ Derive monitoring mechanism

The august house approved the suggestion

The meeting was concluded with the vote of thanks

  
Dr. A. Jaya Kumar Shetty  
**COORDINATOR**  
**IQAC**  
**SRI D.M. COLLEGE**  
**MIRE - 574240**

  
K.S. Mohanarayan

Principal



Date: 05-06-2017

**Annexures**

- 1 Letter to Dr. Udayachandra PN
- 2 Letter to research committee to write project proposals for research funding agencies
- 3 Letter to Sri Ganesh Shindye and Miss Shakunthala B
- 4 Letter to Dr. Udayachandra PN and Prof. SN Kakathkar
- 5 NIRF Action Plan
- 6 Annual Calendar
- 7 Plans of action of the Departments
- 8 AQAR-(2016-17)

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## Minutes of the IQAC Meeting

**Date:** 3rd July 2017

**Time:** 11.00 am

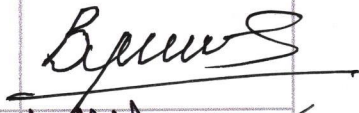
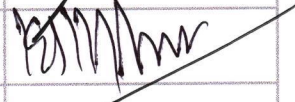









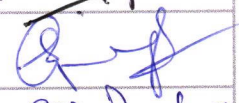







**Venue:** Board Room

AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2017-18/02/01	Approval of the minutes of last IQAC meeting
Agenda 2 SDMCU /IQAC/ 2017-18/02/02	Presentation of the action taken report on the last IQAC meeting
Agenda 3 SDMCU /IQAC/ 2017-18/02/03	Institutional preparation for better NIRF ranking
Agenda 4 DMCU /IQAC/ 2017-18/02/04	Research Funding Agencies: to identify
Agenda 5 SDMCU /IQAC/ 2017-18/02/05	Proposed Quality Assurance Initiatives: PO's, PSO's and CO's
Agenda 6 SDMCU /IQAC/ 2017-18/02/06	Regarding the establishment of Incubation Centre.
Agenda 7 DMCU /IQAC/ 2017-18/02/07	Certificate courses of 40 hrs duration.
Agenda 8 SDMCU /IQAC/ 2017-18/02/08	Awareness programme on Environment.
Agenda 9 SDMCU /IQAC/ 2017-18/02/09	GST workshop regarding
Agenda 10 SDMCU /IQAC/ 2017-18/02/10	Inputs for website by all HOD's as per the specifications
Agenda 11 SDMCU /IQAC/ 2017-18/02/11	Any other matter

(//)



**Members :**

Sl. No	Names	Designation	Signature
1	Dr.B.Yashovarma Secretary SDME Society	Adviser	
2	Dr K.S.Mohannarayan, Principal	Chairman	
3	Mr T.N.Keshav, Vice Principal	Member	
4	Mrs Alphonsamma, Dean-Humanities	Member	
5	Mr Satheeshchandra.S, Dean-Science, Curricular Aspects	Member	
6	Dr.M.Y.Manjula, Dean- PG	Member	
7	Dr.Udayachandra.P.N, Registrar(A)	Member	
8	Mr Ajoy Kombrabail, Registrar(E)	Member	
9	Mr Yuvaraj Poovani, Office Manager	Member	
10	Prof.Bhaskar Shetty, Industry Nominee	Member	
11	Mr. Dananjaya Rao, Prominent Alumni	Member	
12	Sri Ganesh Nayak Curricular Aspects	Member	
13	Dr.Vishwanath, TLE	Member	
14	Dr.B.P.Sampath Kumar, Research	Member	
15	Mr K.Radhakrishna Mayya, Student Support	Member	
16	Dr.Shalip, Governance	Member	
17	Dr.B.A.Kumar Hegde, Innovations	Member	
18	Dr.Shankaranarayan.K, Special Invitee	Member	
19	Dr.A.Jaya Kumar Shetty	Coordinator	

**The agenda was placed before the members for deliberations.**

The proceedings of the meeting are given below:

**Agenda 1:**

**SDMCU /IQAC/ 2017-18/02/01**

**Approval of the minutes of last IQAC meeting**

The minutes of the IQAC meeting held on 5<sup>th</sup> June 2017 was presented.

The members approved to adopt the minutes

**Agenda 2:**

**SDMCU /IQAC/ 2017-18/02/02**

**Presentation of the action taken report on the last IQAC meeting was presented**

The report was presented by the coordinator

**Suggestion 1:** To institutionalize all the activities in terms of quality

**Action Taken:** The Heads and Chairmen of all committees were informed to plan and organize all activities maintaining the quality and standard

The members noted the action taken and approved the ATR

**Agenda 3:**

**SDMCU /IQAC/ 2017-18/02/03**

**Institutional preparation for better NIRF ranking**

For better NIRF ranking it was proposed to prepare the Road Map. The same should be submitted to the Secretary

Dr. Udayachandra presented the action plan.

The members suggested that Dr. Udayachandra and Prof. SN Kakathkar would do the follow up



**Agenda 4:****SDMCU /IQAC/ 2017-18/02/04****Research Funding Agencies: to identify.**

The chairperson shared the information on the status of the project proposals.

1. Research Committee has identified various funding agencies applicable to Science and Social Science Departments.

2. Two projects were submitted: FIST and STAR College project both under DST

The members noted the progress

**Agenda 5:****SDMCU /IQAC/ 2017-18/02/05****Proposed Quality Assurance Initiatives:**

IQAC Coordinator presented the strategies to improve the graduation outcomes, and the research publication by the staff. – Identifying research area, funding agencies, support from the college, PhD registration etc

Decided to share the same to all departments for further action in the forthcoming HoDs meeting

**Agenda 6:****SDMCU /IQAC/ 2017-18/02/06****Regarding the establishment of Incubation centre.**

Preliminary discussions were conducted with Dr. Anand Narayana, and the project proposal is being prepared by the Research committee

**Agenda 7:****SDMCU /IQAC/ 2017-18/02/07****Certificate courses of 40 hrs duration.**

As per the directions from the management CC/VAC of 30-40 hrs have implemented for UG and it was decided to implement for PG also

**Agenda 8:**

**SDMCU /IQAC/ 2017-18/02/08**

**Awareness programmes on conservation of Environment.**

Awareness programme on Environmental consciousness and concern were held through NSS and through other local bodies.

The members noted the efforts of the NSS units and other local organizations

**Agenda 9:**

**SDMCU /IQAC/ 2017-18/02/09**

GST workshop regarding

GST workshop was conducted.

Decided to prepare comprehensive syllabus for the VI Sem BCom in lieu of the paper Indirect Taxes Also decided to include GST as additional topic in BBM syllabus

**Agenda 10:**

**SDMCU /IQAC/ 2017-18/02/10**

**Inputs for website is provided by all HOD's as per the specifications**

Decided to upload 3 D Video's of the college facilities in the college website in the due course for higher visibility of the institutional functioning


**Agenda 11:**

**SDMCU /IQAC/ 2017-18/02/11**


**Any other matter**

**No issue was raised under Any Other matter.**

**The IQAC Coordinator proposed vote of thanks.**

  
Dr. A. Jaya Kumar Shetty  
Convener

Date: 3rd July 2017  
**COORDINATOR**  
**IQAC**  
**SRI D.M. COLLEGE**  
**UJIRE - 574240**

  
K.S. Mohanharayan  
Principal



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## Proceedings of IQAC Meeting

**Date:** 1<sup>st</sup> March 2018

**Time:** 10.00 am

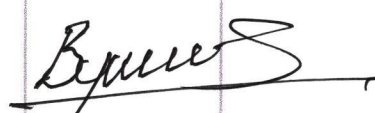










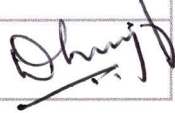
**Venue:** Board Room of SDM College, Ujire

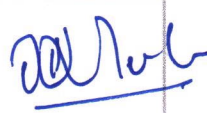
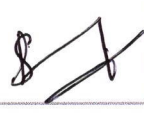



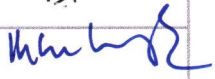
AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2017-18/04/01	Approval of the minutes of last IQAC meeting
Agenda 2 SDMCU /IQAC/ 2017-18/04/02	Presentation of the action taken report on the last IQAC meeting Compliance report by HODs/ Chairpersons of Functional Committees
Agenda 3 SDMCU /IQAC/ 2017-18/04/03	Sharing of Governing Body Agenda, minutes, new members regarding
Agenda 4 SDMCU /IQAC/ 2018-19/04/04	IQAC – External Peer Team and its Report-
Agenda 5 SDMCU /IQAC/ 2017-18/04/05	Autonomy Extension regarding- IQAC external peer team report, AQAR
Agenda 6 SDMCU /IQAC/ 2017-18/04/06	Streamlining of the documentation procedure
Agenda 7 SDMCU /IQAC/ 2017-18/04/07	NAAC preparation- Criterion wise committees
Agenda 8 SDMCU /IQAC/ 2018-19/04/08	Functional committee meetings, core committee, HOD meetings- minutes
Agenda 9 SDMCU /IQAC/ 2017-18/04/09	Duties and Responsibilities of core committee and other important positions



Agenda 10 SDMCU /IQAC/ 2017-18/04/10	NAAC peer team report
Agenda 11 SDMCU /IQAC/ 2017-18/04/11	Calendar for the new academic year
Agenda 12 SDMCU /IQAC/ 2017-18/04/12	Any other

**Members :**

Sl. No	Names	Designation	Signature
1.	Dr.B.Yashovarma, Secretary SDME Society	Adviser	
2.	Mr T.N.Keshav, Principal	Member	
3.	Mr Satheeshchandra.S, Vice Principal	Member	
4.	Dr.B.P.Sampath Kumar, Registrar(A)	Member	
5.	Mr Shanthi Prakash Registrar(E)	Member	
6.	Dr.Udayachandra.P.N, Dean Commerce/ Chairperson Research, Innovations and Extension	Member	
7.	Dr.A.Jaya Kumar Shetty, Dean Social Sciences	Member	
8.	Dr.M.Y.Manjula, Dean- PG	Member	
9.	Mr Prakash Prabhu, Dean Science/ Chairperson Curricular Aspects	Member	
10.	Mr Yuvaraj Poovani, Office Manager	Member	
11.	Prof.Bhaskar Shetty, Industry Nominee	Member	
12.	Mr. Dananjaya Rao, Prominent Alumni	Member	

13.	Dr.Vishwanath, Chairperson, Teaching Learning and Evaluation	Member	
14.	Dr.Shalip, Chairperson Governance, Leadership and Management	Member	
15.	Mr S.N.Kakathkar, Chairperson Student Support and Progression	Member	
16.	Dr.B.A.Kumar Hegde, Chairperson Social Responsibility and Best Practices	Member	
17.	Mr Ajoy Kombrabail, Special Invitee	Member	
18.	Dr.Shankaranarayan.K, Coordinator	Coordinator	

The Agenda was presented for deliberations.

**The proceedings are stated below:**

**Agenda 1:**

**SDMCU /IQAC/ 2017-18/04/01**

**Approval of the minutes of the last meeting was presented before the august house.**

The members approved to adopt the minutes of the IQAC meeting held on 05.06.2017

**Agenda 2:**

**SDMCU /IQAC/ 2017-18/04/02**

**Presentation of the action taken report on the last IQAC meeting and the compliance reports by HODs/ Chairpersons of Functional Committees**

The reports were presented and reviewed. The compliance reports were reviewed

The members noted the action taken on the suggestions and the activities of the departments and committees

### **Agenda 3:**

**SDMCU /IQAC/ 2017-18/04/03**

#### **Sharing of Governing Body Agenda, minutes, new members, Graduation List regarding**

Dr. B. P. Sampath Kumar, Registrar (Administration) presented the draft of the agenda.

Members accepted the draft agenda after some corrections

He also shared the Governing Body meeting minutes

Members accepted

Proposed names for the Academic Council, and Governing Body

Members accepted proposed names

The graduation list was presented for approval

Decided to present in Academic Council meeting

### **Agenda 4:**

**SDMCU /IQAC/ 2017-18/04/04**

#### **IQAC – External Peer Team and its Report-**

IQAC External peer team report was submitted.

Decided to submit the report to the Secretary.

As per the NAAC guidelines, IQAC meeting minutes to be uploaded in our college website.

Decisions:

1. All the minutes of the meetings should be kept ready for uploading it to the website
2. IQAC meetings are to be conducted( with the objectives of reviewing the activities twice in a year in the month June and December besides two exclusive meetings for planning and implementation of initiatives.

The agenda was approved

### **Agenda 5:**

**SDMCU /IQAC/ 2017-18/04/05**

#### **Autonomy Extension regarding- IQAC external peer team report, AQAR**

Discussion was held with regard to autonomy extension.

Decision:

1. To write letters to the UGC on the issue of extension of the autonomy status
1. Dr. P. N. Udayachandra has suggested that a workshop to be conducted in the college on the NAAC new guidelines
2. Decided to prepare the AQAR at the earliest



Criteria wise Chairpersons are to be informed to give plan of action in the first meeting. After this, it should be reviewed in the Core committee/HOD's meeting

**Agenda 6:**

**SDMCU /IQAC/ 2017-18/04/06**

**Streamlining of the documentation procedure**

It was decided to keep the department wise reports and details in excel format with Ms. Shwetha

Decision was taken to request the Secretary regarding support required for streamlining the documentation procedure as per our standard format

**Agenda 7:**

**SDMCU /IQAC/ 2017-18/04/07**

**NAAC preparation- Criterion wise committees**

Decision taken: to prepare for the next NAAC assessment, criteria wise chairpersons are to prepare plan of action as per the perspective plan and submit to the IQAC Convener.

**Agenda 8:**

**SDMCU /IQAC/ 2017-18/04/08**

**Functional committee meetings, core committee, HOD meetings- minutes**

Functional Committee & HOD meetings are conducted together as usual in the first week of every month and core committee meeting is also conducted before the HOD meeting and minutes to be maintained in the same format

**Agenda 9:**

**SDMCU /IQAC/ 2017-18/04/09**

**Duties and Responsibilities of core committee and other important positions**

Duties and Responsibilities of the Core committee members are to be forwarded to the Principal and also to the new members for the smooth functioning in the institution. The document is available with Dr. A. Jayakumar Shetty and he is requested to forward the same to the Principal & IQAC

## **Agenda 10:**

**SDMCU /IQAC/ 2017-18/04/10**

### **NAAC peer team report**

The report was presented by the coordinator

Recommendations made by the peer team on Criteria I & III were discussed.

Decisions:

1. Decided to interact with criteria Chairpersons regarding comprehensive plan and execution of the initiatives - in a month's time

2. Decided to strengthen the need based courses for the Certificate Courses. Dr. M. Y. Manjula suggested that the institution should take feedback from outgoing students regarding their areas of interest. Also decided to discuss it further with the Learning Resource Committee and prepare formats for the feedback

Decided to maintain co-ordination in the research committee, to develop research Mindset among faculty members through

- New staff to be oriented to publish papers at one every year
- Orientation to all staff regarding this
- Workshop on why research should be organized
- The Research committee to plan and execute to develop the research bent of mind
- The focus of the institution should be redefined

Research grants from national and state funding agencies to be channelized-

- The research committee should take up the responsibility to identify the agencies and inform the staff and encourage the staff to apply
- More collaboration with leading academic institutions and industries needs to be strengthened
- Decided to inform the HoDs about the same and try to have collaborations

The members approved the decisions

## **Agenda 11:**

**SDMCU /IQAC/ 2017-18/04/11**

### **New academic year**

The registrar presented the calendar

The members approved the calendar

**Agenda 12:**

**SDMCU /IQAC/ 2017-18/04/12**

**Any other**

Meeting ended at 5.50pm with a note - the meeting will continue after the college day that is 15th March 2018.

  
Dr. Shankaranarayan. K

Convener, SDMCU/IQAC

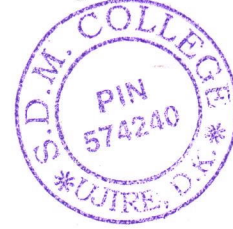
**COORDINATOR  
IQAC  
SRI D.M. COLLEGE  
UJIRE - 574240**

01.03.2018



T.N. Keshav

Principal



**Annexure:**

1. Compliance reports of the Departments
2. Agenda of the Governing Body
3. Minutes of the Governing Body
4. List of new members proposed
5. External Team Evaluation Report
6. Duties and Responsibilities of the Core committee members
7. College calendar

(7)



# SRI DHARMASTHALA MANJUNATHESHWARA COLLEGE (AUTONOMOUS)

UJIRE-574 240

DAKSHINA KANNADA, KARNATAKA STATE

(Re-Accredited by NAAC at 'A' Grade with CGPA 3.61 out of 4)

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## Proceedings of IQAC Meeting

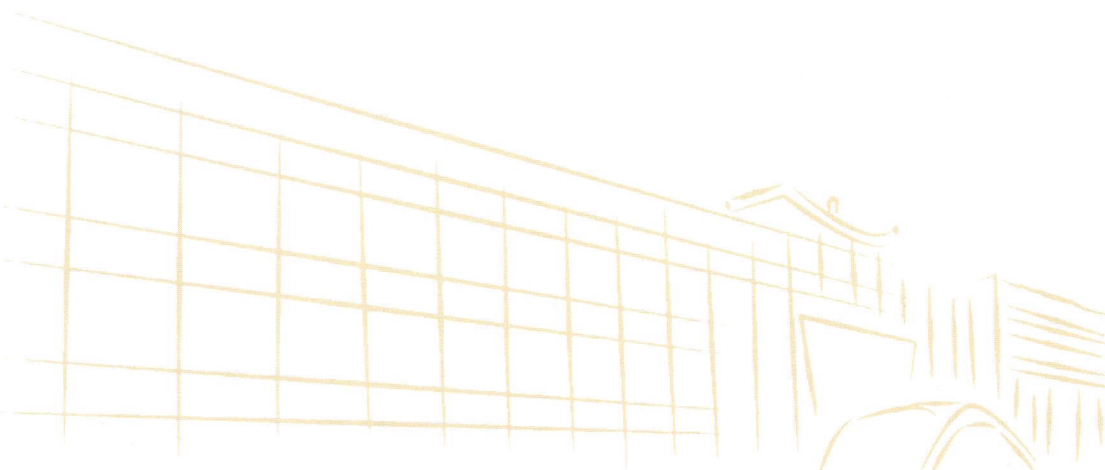
**Date:** 22<sup>nd</sup> January 2018

**Time:** 10.00 am

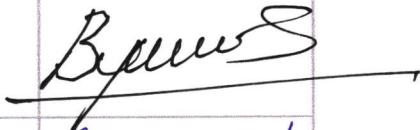

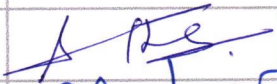
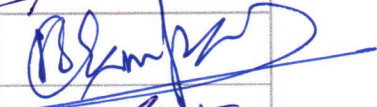










**Venue:** Board Room of SDM College, Ujire




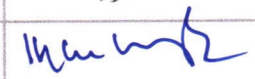
AGENDA NO	AGENDA
Agenda 1 SDMCU /IQAC/ 2017-18/03/01	Approval of the minutes of last IQAC meeting
Agenda 2 SDMCU /IQAC/ 2017-18/03/02	Presentation of the action taken report on the last IQAC meeting Compliance report by HODs/ Chairpersons of Functional Committees
Agenda 3 SDMCU /IQAC/ 2017-18/03/03	Annual Plan: Department /Committee wise
Agenda 4 SDMCU /IQAC/ 2017-18/03/04	Suggested activities with extension focus.
Agenda 5 SDMCU /IQAC/ 2017-18/03/05	Constitution of External Peer Team to evaluate performance of the college under Autonomous status
Agenda 6 SDMCU /IQAC/ 2017-18/03/06	Any other matter

(1)



**Members:**

Sl. No	Names	Designation	Signature
1.	Dr.B.Yashovarma, Secretary SDME Society	Adviser	
2.	Mr T.N.Keshav, Principal	Member	
3.	Mr Satheeshchandra.S, Vice Principal	Member	
4.	Dr.B.P.Sampath Kumar, Registrar(A)	Member	
5.	Mr Shanthi Prakash Registrar(E)	Member	
6.	Dr.Udayachandra.P.N, Dean Commerce/ Chairperson Research, Innovations and Extension	Member	
7.	Dr.A.Jaya Kumar Shetty, Dean Social Sciences	Member	
8.	Dr.M.Y.Manjula, Dean- PG	Member	
9.	Mr Prakash Prabhu, Dean Science/ Chairperson Curricular Aspects	Member	
10.	Mr Yuvaraj Poovani, Office Manager	Member	
11.	Prof.Bhaskar Shetty, Industry Nominee	Member	
12.	Mr. Dananjaya Rao, Prominent Alumni	Member	
13.	Dr.Vishwanath, Chairperson, Teaching Learning and Evaluation	Member	
14.	Dr.Shalip, Chairperson Governance, Leadership and Management	Member	

15.	Mr S.N.Kakathkar, Chairperson Student Support and Progression	Member	
16.	Dr.B.A.Kumar Hegde, Chairperson Social Responsibility and Best Practices	Member	
17.	Mr Ajoy Kombrabail, Special Invitee	Member	
18.	Dr.Shankaranarayan.K, Coordinator	Coordinator	

The Agenda was presented for deliberations.

**The proceedings are stated below:**

**Agenda 1:**

**SDMCU /IQAC/ 2017-18/03/01**

**Approval of the minutes of the last meeting was presented before the august house.**

The members approved to adopt the minutes of the IQAC meeting held on 05.06.2017

**Agenda 2:**

**SDMCU /IQAC/ 2017-18/03/02**

Presentation of the action taken report on the last IQAC meeting and the compliance reports by HODs/ Chairpersons of Functional Committees were presented and reviewed.

**Action taken:** As a part of further Quality Enhancement Initiatives (Q.E.I), it was suggested to have a consolidated list of activities undertaken in the college and matching the activities with that of NAAC 7 criteria.

It was decided to evolve Institutional frame work for evaluation of activities. Every activity should have the following components:

- Title
- Objective
- Desired outcomes
- Implementation scheme
- End review to assess the desired outcomes and actual results.

Based on the review a decision to continue or stop the activity can be initiated



### **Agenda 3:**

**SDMCU /IQAC/ 2017-18/03/03**

Annual Plan and compliance: Department /Committee wise

Activity reports of departments and functional committees were presented. It was resolved to carry out self evaluation of the activities carried out by functional committees and various best practices initiated. Each committee shall list out mechanisms to strengthen their performance.

The house approved the agenda

### **Agenda 4:**

**SDMCU /IQAC/ 2017-18/03/04**

Interim review of the proposed activities with extension focus

- a) **Project Guidance:** Guiding the High School Students during vacations by the staff.
- b) **Popular Lecture Series:** Lectures for school children in neighborhood school and PU Colleges
- c) **Swatch Bharath Awareness:** by involving all students

The IQAC reviewed the activities and suggested to continue with more intensity

### **Agenda 5:**

**SDMCU /IQAC/ 2017-18/03/05**

Constitution of External Peer Team to evaluate performance of the college under Autonomous status.

It was proposed to constitute an External Peer Team for institutional evaluation with following members:

1. Chairman : Prof (Dr).Sripathy.K, Professor of Economics, Mangalore University,
2. Member: Dr.Parameshwar (Associate Prof in Commerce, Mangalore University),
3. Member: Dr.Devaraj.K (Director, SDM PG College of Business Management, Mangalore)
4. Member: DR.Joseph.N.M (Associate Prof of Economics, Sacred Heart College, Madanthyar)
5. Member: Dhananjay Rao (Alumni & Advocate)

The members approved the new committee constituted

(4)

**Agenda 6:**

**SDMCU /IQAC/ 2017-18/03/06**

Any other matter:

To plan, implement and monitor sustainable innovations and best practices in the college.

The members suggested evolving a system to ensure innovations and best practices

The IQAC approved the proposal with suggestions to deliberate further in the core committee meetings.

The meeting concluded with the vote of thanks

  
Dr.Shankaranarayan.K

Convener, SDMC

**COORDINATOR  
IQAC  
SRI D.M. COLLEGE  
UJIRE - 574240**

22.01.2018



T.N.Keshav

Principal



**Annexure:**

1. Evaluative Report of the External Audit Team
2. Annual plans
3. List of external committee for institutional assessment