VISION

To produce future political and civic leaders, responsible citizens with democratic ideas to meet the challenges of 21st Century and strive for academic excellence.

MISSION

- 1. To prepare students to become active and engaged citizens at local, state, national and international levels
- 2. To impart abilities to critically assess contemporary political issues and identify practical solutions to social problems
- To facilitate students to acquire community exposure through a variety of extra-curricular activities viz. Grama Sabha Awareness Campaign, Voters Awareness Campaign, Study Visits and SHG Empowerment Programmes
- 4. To inculcate students with a learning experience that will equip them to face the challenges of an increasingly complex market need
- 5. To provide high quality education in Political Theory, International Relations, Public Administration, Comparative Politics and Indian Political Process
- 6. To be a centre of excellence, inclined to scientific research and providing professional skills

POLITICAL SCIENCE AS A DISCIPLINE

Political Science is a branch of social science that deals with the theory and practice and the description and analysis of political systems and political behavior. Political science has several subfields, including: international relations, political theory, public policy, public administration, national politics, comparative politics and a host of related fields.

The study of Political Science can illuminate an important dimension of human experience and makes graduates better prepared for intelligent participation in the political community. The study of politics can provide a useful background for work in government organizations of all kinds (administrative and research positions); educational institutions (Schools, colleges, and universities); political organizations (Parties, movements, groups); and the media, It provides a good foundation for further study in law, international relations, public administration, community planning, urban studies, environmental studies and the like.

Course Objectives

- To acquaint the students with the basic concepts and issues of Political theory, Political thought, Political Systems, Political Institutions, Political Processes, Public Administration and International Relations.
- To sensitize the students to the important issues and challenges that come across in public life.
- To make the students capable in handling issues concerning governance.
- To understand the issues and concerns of the Indian society and politics.

- To sensitize the student about the challenges and problems that a development administration faces.
- To enable the students to comprehend and assess the role of International Institutions in the global order.
- To familiarize the citizens with the concept of rights and duties.
- Creating a sense of civic consciousness.
- Building leadership qualities and the future leaders.
- Motivating to take competitive examinations
- Preparing responsible future citizens.
- Imparting value based education.

DEPARTMENT OF POLITICAL SCIENCE SYLLABUS

Scheme of Examination Pattern

Papers per semester	Theory	Internal Assessment	Total marks in
	(Marks)	(Marks)	each paper
I Sem. PS. 1	120	30	150
II Sem. PS. 2	120	30	150
III Sem. PS.3	120	30	150
IV Sem. PS. 4	120	30	150
V Sem. PS. 5	120	30	150
V Sem. PS. 6	120	30	150
VI Sem. PS. 7	120	30	150
VI Sem. PS. 8	120	30	150

Max marks in Political Science for all 6 semesters: 1200

Paper Description

S.N.	Semester	Paper No	Paper Title
1	I Semester	PS 1	Political Theory
2	II Semester	PS 2	Political Thought
3	III Semester	PS 3	Political Issues and Process in India
4	IV Semester	PS 4	Modern Political Systems
5	V Semester	PS 5	Public Administration
6	V Semester	PS 6	International Relations: Theory and Concepts
7	VI Semester	PS 7	Management: Theory and Practice
8	VI Semester	PS 8	International Institutions

The BA semester course in Political Science is spread over VI semesters. All papers are compulsory papers .The total marks for each paper is 150, out of which 120 marks are for theory and 30 marks for internal assessment.

B.A. I SEMESTER POLITICAL THEORY

PAPER No. - PS 1

Total hours of instruction: 70 Teaching hours per week: 06 Total marks: 120+30= 150

12 hrs

10 hrs

10 hrs

Rationale

- 1. To acquaint the students with the basic concepts and issues of Political Theory
- 2. To sensitize the students to the important issues and challenges that come across in public life
- 3. To make the students capable in handling issues concerning governance

UNIT I

Introduction to Political Science

- i. Meaning, Definitions & Nomenclature
- ii. Nature and Scope
- iii. Importance of the study of Political Science

UNIT II

State

- i. Meaning, definition and elements
- ii. State & Civil Society
- iii. State & Nationality
- iv. State & Nation

UNIT III

Sovereignty

- i. Meaning, characteristics and kinds
- ii. Theories of Sovereignty: a) Monistic b) Pluralistic
- iii. Location of Sovereignty
- iv. Sovereignty and Globalization

Citizenship

i. Meaning and importance

- ii. Types; Methods of acquiring and loosing citizenship
- iii. Qualities & Hindrances of good citizenship

UNIT V

Basic Concepts

- i. Democracy: Meaning, kinds, principles, merits & demerits
- ii. Rights: Meaning, kinds and importance
- iii. Liberty: Meaning, kinds & importance
- iv. Equality: Meaning, kinds & importance
- v. Law: Meaning, Sources & Kinds
- vi. Justice: Meaning & dimensions

Learner Participation and Skill component Activities

- Seminar on selected topics
- Power point presentation
- Quiz on each unit
- Group discussions
- Assignments
- Articles on Political Issues
- Study Circles
- Small Research Projects
- SHG Empowerment Programmes

Books for Reference:

- 1 A.C. Kapoor, Principles of Political Science, S.Chand & Co., New Delhi 1950 (Reprint 2001)
- 2 Amal Ray and Mohit Bhattacharya, Political Theory, ideas and institutions, The World Press, Culcutta, 1992
- 3 Andrew Heywood, Politics, Palgrave Foundation, New York, 2005
- 4 Bhargava, Rajeev and Ashok Acharya (eds), *Political Theory: An Introduction.* Pearson Longman, 2008
- 5 E. Asirvatham, Political Theory, S.Chand & Co., New Delhi, 1995
- 6 F. Thakurdas, Essays on Political Theory, New Delhi, Gitanjali, 1982

- 7 G. Catlin, A Study of the Principles of Politics, London and New York, Oxford University Press, 1930
- 8 H. J. Laski, A Grammar of Politics, London, Allen and Unwin, 1948
- 9 J.C. Johari, Principle of Modern Political Science, Sterling, Delhi, 2009
- 10 Kangle, R.P, Arthashastra of Kautilya, 1960, Motilal Benarasidass, 1965
- 11 Margaret Walters, Feminism: A Very Short Introduction, Oxford, 2008
- 12 Mehta, V.R. and Thomas Pantham. , *Political Ideas in Modern India: Thematic Explorations* (eds.), Sage Publications, New Delhi, 2006
- 13 Mehta, V. R., *Foundations of Indian Political Thought*, New Delhi, Manohar Publishers, 1992
- 14 O.P. Guba, An Introduction to Political Theory
- 15 Delitical Theory And Thought, Mayur Paperback, Delhi, 200
- 16 Parekh, Bikhu and Thomas Pantham (ed), *Political Discopurse, Explorations in Indianand western Political Thought*, New Delhi, Sage, 1987
- 17 R.C. Agarwal, Political Theory, S.Chand & Co., New Delhi, 1991
- 18 R. Dahl, Modern Political Analysis, Englewood Cliffs NJ, Prentice Hall, 1963
- 19 Rajeev bhargava & Ashok Acharaya, Political theory: An Introduction, Pearson Longman, Delhi, 2008
- 20 S. P. Varma, Modern Political Theory, New Delhi, Vikas, 1983
- 21 Sir E. Barker, Principles of Social and Political Theory, Calcutta, Oxford University Press,1976
- 21 S. Ramaswamy, Political Theory: Ideas and Concepts, Delhi, Macmillan, 2002
- 22 V.D. Mahajan, Political Theory, S.Chand & Co., New Delhi, 1988

B.A. II SEMESTER POLITICAL THOUGHT

PAPER No. PS 2

Total hours of instruction: 70 Teaching hours per week: 06 Total marks: 120+30= 150

Rationale

- 1. To enable the students to understand the tradition of political thought
- 2. To acquaint the students with modes of thinking and argumentation of different political thinkers
- 3. To develop in them a critical understanding of the ideas and concept of politics

UNIT I

Ancient Political Thinkers

- i. Plato: Ideal State, Philosopher King, Communism and Concept of Justice
- ii. Aristotle: State, Classification of Constitution, Citizenship and Revolution
- iii. Kautilya: State, Saptanga Theory and Mandala Theory

UNIT II

Contractualists

- i. Thomas Hobbes: On human nature, Social Contract & State
- ii. John Locke: On human nature, Social Contract & State
- iii. J.J. Rousseau: On human nature, Social Contract & State

UNIT III

Modern Thinkers

- i. J.S. Mill : Natural Law, Liberty & Democracy
- ii. Karl Marx: Communism & Revolution

8

18 hrs

16 hrs

Indian Political Thinkers

18 hrs

- i. M. K. Gandhi: Ideal State, Non violence, Satyagraha, Sarvodaya & relevance of Gandhian Philosophy
- ii. B. R. Ambedkar: State and Social Equality; Role in the making of Indian Constitution
- iii. Jaya Prakash Narayan: Civic Activism

Learner Participation and Skill component Activities

- Seminar on selected topics
- Power point presentation
- Quiz on each unit
- Group discussions
- Assignments
- Articles on Political issues
- Study Circles
- Small Research Projects
- SHG Empowerment Programmes
- Grama Sabha and Gram SwarajAwareness Campaign
- Voters Awareness Campaign

Books for Reference

- 1. Appadorai, *Indian Political Thinking through the Ages*, Khanna Publishers, Delhi, 1992.
- 2. A. Appadorai, Documents on Political Thought in Modern India, 2 vols. Bombay Oxford University Press, 1970.
- Brian R. Nelson, Western Political thought, Pearson Education, Delhi, 2009
 J. Bandopandhyay, Social and Political Thought of Gandhi, Allied

Publishers, Bombay, 1969

- 4. C.L. Wayper, Political Thought, New Delhi, 1989
- 5. Ian Adams & R.W.Dyson, Fifty Great Political Thinkers, Routledge, 2004.
- 6. J. H. Hallowell, Main Currents in Modern Political Thought, New York, Holt, 1960
- 7. J. Laski, Political Thought from Locke to Bentham, Oxford, Oxford

University Press, 1920

- 8. M.N. Jha, *Political Thought in Modern India*, Meenakshi Prakashan, Meerut
- 9. Ramratan Ruchi Tyagi, Indian Political Thought, Mayur paperbacks, 2008
- 10. S. Mukherjee and S. Ramaswamy, A History of Political Thought: Plato to Marx, New Delhi, Prentice Hall, 1999
- 11. Sir E. Barker, The Political Thought of Plato and Aristotle, New York, 1959
- 12. V.R. Mehta, Indian Political Thought, Manohar, New Delhi, 1996
- V. R. Mehta, Foundations of Indian Political Thought, New Delhi, Manohar, 1992
- 14. V.P. Verma, *Modern Indian Political Thought*, Lakshmi Naryan Aggarwal, Agra, 1974
- 15. Valerian Rodreigues (eds.), The Essential Writings of B.R. Ambedkar, oxford

University Press, Delhi, 2004

- 16. Pantham, Thomas and Kenneth L. Deutsch (ed), *Political Thought in Modern India*, New Delhi, Sage, 1986
- 17. W. L. Davidson, Political Thought in England: The Utilitarians from Bentham to Mill, Oxford, Oxford University Press, 1957
- W. Ebenstein, Great Political Thinkers, New Delhi, Oxford & IBH, 1969

B.A. III SEMESTER POLITICAL ISSUES AND PROCESS IN INDIA PAPER No. PS 3

Total hours of instruction: 70 Teaching hours per week: 06 Total Marks: 120+30=150

Rationale

- 1. To explicate the principles governing political institutions
- 2. To understand the issues and concerns of the Indian society and Politics
- 3. To enable the students to grasp the challenges confronting Indian Politics today

UNIT I

15 hrs

15 hrs

Emerging trends and issues in Indian Federalism

- i. Federal and Unitarian features of the Indian Constitution
- ii. Centralization vs. State autonomy; Tension Areas
- iii. Centre State Relations: Legislative, Administrative and Financial

UNIT II

Elections

- i. Features of Indian electoral system
- ii. Election commission Powers & Functions
- iii. Electoral Process
- iv. Evaluation of Indian Electoral System and Electoral Reforms in India

UNIT III

Dynamics of organized politics

- i. Features of Indian Party System
- ii. National and Regional Parties
- iii. Coalition Politics in India: Its impact
- iv. Pressure groups in India: Nature and types

Major Issues in Indian Politics

- i. Communalism and Casteism: Meaning and Consequences
- ii. Regionalism and Linguism: Meaning and challenges to development
- iii. Role of Women in Politics: Need for Reservation for Women

UNIT V

Democratic Decentralization

- i. A Historical Analysis: Balwant Rai Mehta & Ashok Mehta Committee Recommendations
- ii. 73rd and 74th Constitutional Amendments: Features

Learner Participation and Skill Component Activities

- Power Point Presentations by the students
- Quiz on each unit
- Group discussions
- Assignments
- Study Circles
- Articles on current national and state issues
- Sample survey on political issues and process
- Small Research Projects
- Study visit to Panchayats, Police Station, Registrar's Office and Court
- Interaction with elected representatives
- Organizing Political, Social and Women Empowerment Programmes for SHG's
- Grama Sabha and Gram SwarajAwareness Campaign
- Voters Awareness Campaign

- 1. Agarwal R.C., Constitutional Development and National Movement of India, Schand & Co. Ltd., New Delhi, 2005.
- 2. A.P. Avasthi, Indian Government and Politics, Lakshmi Narain Agarwal, Agra.
- 3. Anup Chand Kapur, Indian Government and Politics, S. Chand and Co., New Delhi.
- 4. Austin Granville, Indian constitution: Corner stone of a nation, Oxford University Press, New Delhi, 1972.
- 5. Austin Granville, Working of a Democratic Constitution, Oxford University Press, New Delhi, 1999.
- 6. Basu Durga Das, Introduction to the Constitution of India, Prentice Hall of India Pvt., Ltd., New Delhi, 1997.
- 7. Bhagwan Vishnoo & Vandana Mohla, Indian Government and Politics, Kalyani Publishers, Ludhiana, 2005,
- 8. Das Hari Hara, Principles of Indian Constitution & Government, Himalaya Publishing House, Bombay, 1995.
- 9. Fadia B.L., Indian Government and Politics, Sahitya Bhawan Publications, Agra, 1991.
- 10. Fadia B.L., The Constitution of India, Sahitya Bhawan Publication Agra, 2004.
- 11. Ghai K.K., Indian Government and Politics, Kalyani Publishers, New Delhi, 2002.
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- 13. Gupta D.C. Indian Government and Politics, Vikas Publishing House Pvt. Ltd, New Delhi, 1996.
- 14. Gupta Dipankar, Interrogating Caste, Penguin Books, New Delhi, 2000.
- 15. Hans Raj, Indian Political System, Surjeet Publications, New Delhi, 1999.
- 16. Johari J.C., Indian Government and Politics, Vishal Publications, Jalandhar, 1998.
- 17. Jones W.H., Morris, India: Government and Politics, London, 1967.
- 18. Kohli Atul, Democracy and Discontent: Indian's Growing crisis of Governability, Cambridge University Press, 1991.
- 19. Kothan Rajni, Politics in India, Orient Longman Limited, New Delhi, 2001.
- 20. Kothani Rajni (Ed), Caste in Indian Politics, New Delhi, 1970.
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- 22. Pylee M.V., India's Constitution, S. Chand & Co, Ltd, New Delhi, 7th Edition 1999.
- 23. Pylee M.V., An Introduction to the constitution of India, Vikas Publishing House Pvt. Ltd., New Delhi, 2005.
- 24. Rathod P.B., Indian Constitution: Government and Political System, ABD Publishers, Jaipur, 2004.
- 25. Sikri S. L., Indian Government and Politics, Kalyani Publishers, New Delhi, 2004.
- 26. Siwach J.R., Dynamics of Indian Government and Politics, New Delhi 1985.
- 27. Subhash C. Kashyap, Our Parliament, National Book Trust of India, New Delhi, 2001.
- 28. Subhash C. Kashyap, Our Constitution, National Book Trust of India, New Delhi, 2001.
- 29. Thapar, Romesh (Ed) Tribe, Caste and Religion in India, New Delhi, 1977.
- 30. The Constitution of India, Government of India, Ministry of Law and Justice, New Delhi, 2003.
- 31. Zoya Hasan, Politics and the state in India (Ed) Sage Publications, New Delhi, 2000.
- 32. Rajaram Kalpana (ed.), Constitution of India and Indian Polity, Spectrum books (p) Ltd., New Delhi 2010
- 33. Laxmikanth M., Indian Polity, Tata-McGraw Hill Publishing Company, New Delhi 2006.

B.A. IV SEMESTER MODERN POLITICAL SYSTEMS PAPER No. PS 4

Total hours of instruction: 70 Teaching hours per week: 06 Total Marks: 120+30=150

Rationale

- 1. To introduce to the students the fundamentals of modern political systems
- 2. To enable the students to have a sound knowledge of the methodology of comparison of political institutions and processes
- 3. To highlight the functioning of different political system

UNIT I

25 hrs

Parliamentary Political System: United Kingdom

- i. Salient features
- ii. Executive
 - a. British Monarchy
 - \star The King and the Crown
 - \star Powers
 - \star Role and Position
 - \star Reasons for the survival of Monarchy
 - b. The Cabinet
 - ★ Features
 - ★ Powers & Functions
 - c. Prime Minister: Powers and Functions
- iii. Legislature Parliament of U.K.
 - a. House of Lords: Composition; Powers and Functions; Position
 - b. House of Commons: Composition, Powers and Functions, Position

25 hrs

UNIT II

Presidential Political System: United States of America

- i. Salient features
- ii. Executive
 - a. The President: Election, Powers and Functions
 - b. The Vice-President
- iii. Legislature The Congress of USA
 - a. House of Representatives: Composition, Powers and Functions
 - b. The Senate of USA: Composition, Powers and Functions
 - c. Senate as the most powerful second chamber in the world
- iv. Judiciary
 - a. The Supreme Court USA: Organization, Jurisdiction and Role
 - b. Judicial Review

UNIT III

20 hrs

Socialist Political System: The People's Republic of China

- i. Constitution of 1982: Salient Features
- ii. Legislature
 - a. National People's Congress (NPC): Composition, Powers and Functions, Position
 - b. The Standing Committee of the NPC: Composition, Powers and Functions, Position
- iii. Executive
 - a. The President of the People's Republic of China: Election, Powers and Functions, Position
 - b. The State Council: Organization, Powers and Functions, Position
 - c. The Prime Minister of China: Appointment, Powers and Functions, Position

Learner Participation and Skill Component Activities

- Power Point Presentations by the students
- Quiz on each unit
- Group discussions
- Assignments
- Preparation of flow charts of Constitutions of U.K., U.S.A., and People's Republic of China
- Articles on constitutional issues
- Study circles
- Sample survey on political issues and process
- Small Research Projects
- Interaction with elected representatives
- Organizing Political, Social and Women Empowerment Programmes for SHG's
- Grama Sabha and Gram SwarajAwareness Campaign
- Voters Awareness Campaign

- 1. Almond G.A.,et,al,Comparative politics today: A world view,7thedn. Harper/Collins New York 2000.
- 2. Bagehot N., The English Constitution, Fartana, London, 1963.
- Bhagwan Vishnoo & Vidya Bhushan, World Constitutions, Sterling Publishers Pvt. Ltd,. New Delhi. 7th Edition, 1998.
- 4. Birch A.H., British System of Government, 4th Ed. George Allen and Unwin, London, 1980.
- 5. Blondels S., An Introduction to Comparative Governments, Weidenfeld & Nicolson, London, 1996.
- 6. Finer H., Theory and Practice of Modern Government, Methuen, London, 1969.
- 7. Ghai K.K., Select Political System, Kalyani Publishers, New Delhi, 2004.
- 8. Ghai K.K., Major Governments, Kalyani Publishers, New Delhi, 2006.

- 9. Grittith E.S., The American System of Government, 6th ed, Methuen, London, 1983.
- 10. Johari J.C., Major Modern Political systems, Vishal Publications, New Delhi, 1987.
- 11. Jayapalan N., Modern Governments & Constitutions, Atlantic Publishers and Distributors, New Delhi, 2002.
- 12. Kapur Anup Chand, Select Constitutions, S. Chand & Co. Ltd., New Delhi, 14th Edition, 1997
- 13. Kavangh D., British Politics, Continuity and Change, OUP, Oxford, 1985.
- 14. Kenneth Janda, Jeffrey M. Berry & Jerry Goldman, The Challenge of Democracy., Government in America, Boston, Houghton Mifflin, 1989.
- 15. Lijphart A., Parliamentary versus Presidential Government, Oxford and New Yark, OUP, 1992.
- 16. Maheshwari Shriram, Comprative Government and Politics, Lakshmi Narain Agarwal, Agra, 2000.
- 17. Ward & Macridis (ed) Modern Political Systems in Asia and Europe, 2nd ed. Eaglewood, Cliffs J, Pentice Hall, 1968.
- 18. Wilson J., American Government, 4thed, Boston Mass, Mifflin, Houghton 1997.

B.A. V SEMESTER PUBLIC ADMINISTRATION PAPER No. PS 5

Total hours of instruction: 60 Teaching hours per week: 05 Total Marks: 120+30=150

Rationale

- 1. To introduce students to the basics of Public Administration
- 2. To impart skills and capacities to students to build and manage public institutions
- 3. To sensitize the students about the challenges and problems that a development administration faces

UNIT I

12 hrs

12 hrs

Public Administration: The Framework

- i. Meaning
- ii. Nature and Scope
- iii. Importance
- iv. Public and Private Administration: Similarities and Differences
- v. New Public Administration: Goals or themes

UNIT II

Organization

- i. Meaning
- ii. Bases
- iii. Principles: Hierarchy, Unity of Command, Span of Control, Centralization and Decentralization
- iv. Public corporations: Meaning, Features, Merits and Demerits

UNIT III

Personnel Administration

- i. Recruitment: Meaning, Methods, Qualifications, Methods of determining the qualifications
- ii. Training: Meaning, Objectives and Types
- iii. Conduct and Discipline

UNIT IV

Financial Administration

- i. The Budget: Meaning and Principles
- ii. Budget Cycle: Preparation, Enactment and Execution
- iii. Audit: Meaning and Importance

UNIT V

Public Accountability and Control

- i. Legislative and Judicial control over administration
- ii. e-Governance
- iii. Right to Information Act, 2005
- iv. Lokayukta
- v. Civil Society

Learner Participation and Skill Component Activities

- Power Point Presentations by the students
- Quiz on each unit
- Group discussions
- Assignments
- Seminars on selected topics
- Study circles
- Small Research Projects
- Articles on current national and state issues
- Sample survey on political issues and process

12 hrs

14 hrs

- Study visit to Panchayats, Police Station, Registrar's Office and Court
- Interaction with elected representatives
- Organizing Political, Social and Women Empowerment Programmes for SHG's
- Grama Sabha and Gram SwarajAwareness Campaign
- Voters Awareness Campaign

- 1. Arora Ramesh K., Public Administration: Fresh Perspectives, Aalekh Publishers, Jaipur, 2004
- 2. Avasthi Amreshwar and Maheshwari Shriram, Public Administration Lakshmi Narin Agarwal, Agra, 1996
- 3. Basu, Rumki, Public Administration Concepts and Theories, Sterling Publishers, New Delhi, 1996
- 4. Bhambhri C.P., Public Administration, Jai Prakash Nath & Co., Meerat
- Bhattacharya, Mohit, Public Administration: Structure, Process &Behaviour, The world Press Pvt.Ltd. Kolkata
- 6. Bhattacharya, Mohit, New Horizons of Public Administration, Jawahar Publishers & Distributors, New Delhi, 1998
- 7. Chakrabarty, Bidyut and Mohit Bhattacharya, Public Administration A Reader, Oxford University Press, New Yark, 2003
- 8. Caiden, Gerald E., The dynamics of Public Administration, Publisads Publishers, Pacific Palisades, California, USA, 1982
- 9. Corson and Harris, Public Administration in modern society, Mcgraw – Hill, New Yark
- 10. Dimock M.E. and Dimock G.O., Public Administration, Oxford and I.B.H. New Delhi, 1983
- 11. Fadia B.L.& Kuldeep Fadia, Administrative theories and concepts, Sahitya Bhawan Publications, Agra, 2007
- 12. Gladden E.N., An Introduction to Public Administration, Staples Press, London, 1949
- 13. Goel S.L., Public Administration: Theory and Practice, Deep & Deep Publication Pvt. Ltd, New Delhi, 2003
- 14. H. Singh &M.Singh, Public Administration in India, Theory & Practice, Sterling Publishers, NewDelhi, 1990

- 15. Henry, Nicholars, Public Administration & Public Affairs, Prentice Hall of India PrivateLtd., NewDelhi, 2001
- 16. Jain R.B., Contemporary issues in Indian Administration, Vishal, New Delhi 1976
- 17. J. Perry, Handbook of Public Administration, San Francisco, Jossey Bass, 1989
- 18. Maheshwari S.R. Theories and concepts in Public Administration, Allied Publishers, New Delhi
- 19. Marx F.M. (Ed) Elements of Public Administration, Prentice Hall of India, New Delhi
- 20. Naidu S.P., Public Administration: concepts & theories, New Age International Publishers, New Delhi, 1996
- 21. Nigro F.A., and Nigro L.G., Modern Public Administration, Horper Collins
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- 23. Raj Hans, Principles of Public Administration, Surjeet publications, New Delhi 2003.
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- 29. Willoughby W.F., Principles of Public Administration (Indian Edition) Central Book Depot, Allahabad
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- Polinaidu S., Public Administration, Galgotia Publication Pvt. Ltd., Delhi, 2012

B.A. V SEMESTER

INTERNATIONAL RELATIONS THEORY AND CONCEPTS

PAPER No. PS 6

Total hours of instruction: 60 Teaching hours per week: 05 Total Marks: 120+30=150

Rationale

- 1. To acquaint the students with the contemporary trends, issues & concerns of International Relations in the context of the changing global political environment
- 2. To enable the students to comprehend & the role of assess international institutions in the global order
- To provide an overview on the changing nature of international 3 power relations

UNIT I

The Frame work

- i. Meaning & scope of the discipline of international relations
- ii. International Politics and International Relations
- Significance of the study of International relations iii.

UNIT II

National Power

- i. National power : Meaning & elements
- ii. Changing nature of American power
- China as an emerging power iii.

UNIT III

Foreign Policy

- i. Meaning & importance
- Factors influencing foreign policy ii.

07 hrs

11 hrs

12 hrs

Department of Political Science

15 hrs

Instruments of Foreign Policy

- i. Diplomacy: Meaning, functions, privileges & immunities of diplomats
- ii. Propaganda: Meaning & Techniques
- iii. Subversion: Meaning & effects
- iv. War: Meaning, causes, effects & remedies

UNIT V

15 hrs

Approaches to international peace

- i. Balance of Power: Meaning, Characteristics, Devices of maintaining balance of power
- ii. Disarmament and arms control: Meaning & significance
- iii. Pacific Settlement of International Disputes: Meaning & methods

Learner Participation and Skill component Activities

- Seminar on selected topics
- Power Point Presentation
- Quiz on each unit
- Group discussions
- Weekly International news Presentations
- Identification of states/places in world map
- Assignments
- Articles on International issues
- Study circles
- Small Research Projects
- Articles on current national and state issues
- Sample survey on political issues and process

- Study visit to Panchayats, Police Station, Registrar's Office and Court
- Interaction with elected representatives
- Organizing Political, Social and Women Empowerment Programmes for SHG's
- Grama Sabha and Gram SwarajAwareness Campaign
- Voters Awareness Campaign

- 1. Benett, A.L., International oranizations: Principles & Issues, Englewood Clifts: Prentice-Hall, 1991
- 2. Bhagawathi, J.T., ed., Trading Blocs: Alternative approaches to analyzing preferential trade agreements, Massachusetts: MIT Press, 1999
- 3. Boutros- Ghali, B., An agenda for peace, preventive diplomacy, peacemaking and peacekeeping. Report of the Secretary- General pursuant to the statement adopted by the summit meeting of the security Council on 31 January 1992. New York; The United Nations, 1992
- 4. An agenda for peace, New York: The United Nations, 1995 Brown, C., International Relations Theory: New Normative Approaches, New York; Harvester, 1992
- 5. Understanding International Relations, London: Macmillan, 1997
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- 7. Couloumbis, A.A., and Wolf, J.H., Introduction to International Relations: Power and Justice, New York: Praegar, 1989
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- 9. Deutsch, K.W., The Analysis of International Relations, New Delhi, Prentice Hall, 1989
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law, Oxford: Calarendon Press, 1955

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- 39. Waters, M., Globalization, 2nd edn., London: Routledge, 2000
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B.A. VI SEMESTER MANAGEMENT: THEORY AND PRACTICE PAPER No. PS 7

Total hours of instruction: 60 Teaching hours per week: 05 Total Marks: 120+30=150

Rationale

- 1. To encourage the students to develop skills to manage their own affairs
- 2. To impart skills and capacities about management theories and practices
- 3. To inculcate knowledge about human resource development and management

UNIT I

Management

- i. Meaning
- ii. Nature and Characteristics
- iii. Functions

UNIT II

Theories of Management

- i. Classical theory (Henry Fayol)
- ii. Scientific Management theory (Frederick Winslow Taylor)
- iii. Human Relations theory (Elton Mayo)

UNIT III

Planning, Control and Co-ordination

- i. Planning: Meaning, Nature and Process of Planning
- ii. Control: Meaning and techniques of control
- iii. Co-ordination: Meaning and techniques of Co-ordination

12 hrs

10 hrs

12 hrs

10 1113

Decision Making: Leadership and Communication

- i. Decision Making: Meaning, Factors affecting decision making and Decision making process
- ii. Leadership: Meaning, Leadership styles, and Qualities of leadership
- iii. Communication: Meaning, Types of Communication, Barriers to Communication and Essentials of effective Communication

UNIT V

12 hrs

Human Resource Management

- i. Meaning, features and objectives of HRM
- ii. Total Quality Management(TQM): Meaning and Advantages of TQM
- iii. Motivation: Meaning and Maslow's "Hierarchy of Needs" theory of human motivation

Learner Participation and Skill component Activities

- Power Point Presentations by the students
- Quiz on each unit
- Group discussions
- Assignments
- Small Research Projects
- Study circles
- Articles on current national and state issues
- Sample survey on political issues and process
- Study visit to Panchayats, Police Station, Registrar's Office and Court
- Interaction with elected representatives

- Organizing Political, Social and Women Empowerment Programmes for SHG's
- Grama Sabha and Gram SwarajAwareness Campaign
- Voters Awareness Campaign

- 1. Ali, Shun Sun Nisa, Eminent Adminstrative Thinkers, Associated Publishing House, New Delhi 1977
- 2. Arora, Ramesh K., Perspective in Administrative theory (Ed) Associated Publishing House, New Delhi, 1979
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- 23 Rao, V.S.P., Human Resource Management, Text and cases, Excel Books, . New Delhi, 2000
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- 25 Scott, William G,Organization theory: A Behavioural Analysis for . Management, Homewood, III, Irwin, 1967
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- 27 Schein E.H., The Art of Managing Human Resources, Oxford University . Press, New York
- 28 Schein Edgar H., Organizational Psychology, third Edition, Prentice Hall, of . India, New Delhi, 1983
- 29 Tripathi P.C. Human Resource Development, Sultan Chand and Sons, New . Delhi, 2002
- 30 Ramasamy T., Principles of Management, Himalaya Publishing House, . Mumbai, 2009
- 31 Laxmikanth M., Public Administration, Tata- McGraw Hill Publishing . Company, New Delhi, 2006
- 32 Polinaidu S., Public Administration, Galgotia Publications Pvt. Ltd., Delhi, 2012

B.A. VI SEMESTER INTERNATIONAL INSTITUTIONS PAPER No. PS 8

Total hours of instruction: 60 Teaching hours per week: 05 Total marks: 120+30=150

Rationale

- 1. To create interest among students in the activities of international bodies
- 2. To acquaint the students with the knowledge of global institutions and its functioning
- 3. To familiarize students with major international issues, political concerns and regional groupings

UNIT I

United Nations

- i. Origin
- ii. U.N. Charter and objectives
- iii. Organs
- iv. Significance
- v. Challenges to U.N.

UNIT II

Global Economic Institutions

- i. IMF
- ii. World Bank
- iii. W.T.O.

UNIT III

International Law

- i. Meaning & Sources
- ii. Sanctions
- iii. Limitations

14 hrs

10 hrs

International Alliances and Regional Groupings

- i. European Union
- ii. SAARC
- iii. BRIC
- iv. NAM.

UNIT V

Major Global Issues and Political Concerns

- i. Globalization
- ii. MNC's
- iii. Terrorism.
- iv. Human rights and gender

Learner Participation and Skill component Activities

- Seminar on selected topics
- Power Point Presentation
- Quiz on each unit
- Group discussions
- Weekly International news Presentations
- Identification of states/places in world map
- Assignments
- Articles on International issues
- Study circles
- Small Research Projects
- SHG Empowerment Programmes
- Organizing Political, Social and Women Empowerment Programmes for SHG's
- Grama Sabha and Gram SwarajAwareness Campaign
- Voters Awareness Campaign

12 hrs

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- 19. Nicholson, Michael, International Relations: A Concise Introduction, New York: Palgrave, 2002
- 20. Baylis, John and Steve Smith, 'Introduction' in John Baylis and Steve Smith (eds.) *The Globalization of World Politics,* (Third Edition), New Delhi: Oxford University Press, 2005

INDIAN CONSTITUTION

COMPULSORY PAPER FOR 1st YEAR DEGREE COURSE

Total hours of instruction: 20 Teaching hours per week: 02 Total Marks: 100

4 hrs

3 hrs

4 hrs

4 hrs

Rationale

- 1. To enable the students to understand the law of the land
- 2. To introduce the students to the central issues and themes imbibed in the Constitution
- 3. To familiarize the students with structure and functioning of various organs of Government
- 4. To familiarize the citizens with the concept of rights and duties

UNIT I

Basics of Constitution

- i. The constituent Assembly
- ii. Preamble
- iii. Salient features

UNIT II

Fundamental Rights and Duties

- i. Fundamental Rights
- ii. Fundamental Duties

UNIT III

Union and State Legislature

- i. Parliament Lok Sabha and Rajya Sabha
- ii. State Legislature Vidhana Sabha and Vidhana Parishad

UNIT IV

Union and State Executive

- i. President, Prime Minister and Council of Ministers.
- ii. The Governor and Chief Minister

UNIT V

3 hrs

2 hrs

Union and State Judiciary

- i. The Supreme Court of India
- ii. The High Courts

UNIT VI

Local Governments

- i. Rural and Urban
- ii. 73rd and 74th Amendments: Features

Books for Reference:

- 1. Anup Chand Kapur, Indian Government and Politics, S. Chand and Co., New Delhi
- 2. Austin Granville, The Indian Constitution: Corner stone of a nation, Oxford University Press, New Delhi, 1972
- 3. Avasthi A.P., Indian Government and Politics, Lakshmi Narain Agarwal, Agra
- 4. Basu Durga Das, Introduction to the Constitution of India, Prentice Hall of India Pvt. Ltd., New Delhi, 1997
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- 19. Subhash C. Kashyap, Our Parliament, National Book Trust of India, New Delhi, 2001
- 20. Sikri S.L., Indian Government and Politics, Kalyani Publishers, New Delhi, 2004
- 21. Laxmikanth M., Indian Polity, Tata-McGram Hill Publishing Company, New Delhi, 2006

HUMAN RIGHTS AND GENDER EQUITY COMPULSORY PAPER FOR 1ST YEAR DEGREE COURSE

Total hours of instruction: 20 Teaching hours per week: 02 Total Marks: 100

Rationale

- 1. To enrich the knowledge of Human Rights to students
- 2. To understand the efforts to promote and protect human rights by individuals, NGO's, States and International Agencies
- 3. To provide students with an opportunity to engage as citizen's on issues involving human rights
- 4. To enable students to develop the capacity to analyse the social relationship
- 5. To sensitize the students about the gender issues endangering the sustenance of stable society

UNIT I

- i. Human Rights Meaning
- ii. Universal Declaration of Human Rights

UNIT II

- i. Human Rights Commissions in India: National and State
- ii. Remedies against violation of Human Rights in India.

UNIT III

Human Rights Advocacy

- i. Global : Amnesty International
- ii. National : People's Union for Civil Liberties (PUCL)

3 hrs

3 hrs

UNIT IV 4 hrs **Gender Equity- Basic Concepts** i. Sex and Gender ii. Masculinity and Feminity iii. Gender bias Gender roles and stereotypes iv. Need for Gender sensitization v. UNIT V 4 hrs Status of women in India

- i. Sex Ratio
- ii. Education
- iii. Health
- iv. Economic
- v. Political

UNIT VI

Women Issues

- i. Violence against Women
- ii. Women's Rights
- iii. Constitutional Provisions and State initiatives
- iv. National and State Commissions for Women

Books for Reference:

- 1. Agnes, Flavia, *State Gender and the Rhetoric of Laws reform*, Bombay, RCEWA, SNDT, 1995
- 2. Agosin, Marjorie, Women Gender and Human Rights, New Delhi, Rawat, 1956
- 3. Ahuja, Ram, Rights of Women, New Delhi, Rawat, 1992
- 4. Avasti, Abha and Srivastav, Modernity, Feminism and Women Empowerment, New Delhi, Rawat, 2001
- 5. Bathala, Sonia, *Women Democracy and the Media*, New Delhi, Sage, 1998
- 6. Behura, N.K., and Mohanty, R.P., Status and Empowerment of the

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- 8. Chiranjivi Nirmal, Human Rights in India, OUP, New Delhi, 2001
- 9. Davidson, Human Rights, Buckingham Open University, 1992
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- 12. Devasia, V.V., and Leelamma, *Girl child in India*, New Delhi, Asish, 1991
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- 15. Malladi, Subbamma, *Women Tradition and Culture*, New Delhi, Sterling, 1985
- 16. Menon, Nivedita, *Gender and Politics in India*, New Delhi, Oxford University Press, 1999
- 17. Mishra, Jyothsna, Women and Human Rights, New Delhi, Kalpaz, 2000
- 18. Nussbaum, Martha, Glover, Jonathan, *Women Culture*& *Development*, New Delhi, Oxford, 1995
- 19. Okin, Susan, Justice, Gender and the Family, New York, Basic Books, 1989
- 20. Raj, Bala, *The Legal and Political Status of Women in India*, New Delhi, Mohit, 1999
- 21. Sen, Amarthya, Development as Freedom, New Delhi, Oxford, 1999
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- 23. Srinivas, M.N., Some Reflections on Dowry, New Delhi, Oxford, 1984
- 24. Sudha, D.K., *Gender Roles*, New Delhi, APH Publising Corporation, 2000
- 25. Pandey Veena Pani, International Perspectives on Human Rights Mohit Publications, New Delhi, 1999
- 26. Young, Iris, Marian, Inclusion and Democracy, New York, OUP, 2000
- 27. Justice and the Politics of Difference, New Jersey, Princeton University Press, 1990

SHORT TERM CERTIFICATE COURSE LOCAL ADMINISTRATION (L.A.)

Total Hours: 16 Hours per week: 02 Marks: 50

Objectives

- To inculcate the concept of Local Governance and Decentralized Administration among the youth
- To prepare the youth for effective participation in the Local Administration
- To promote good governance at the grassroots level
- To provide comprehensive knowledge about the Local Administration and its functioning

Expected Outcome

- Course endeavors to provide an understanding of governance at grassroots level
- To build a cadre of young change agents for effective interventions to improve the performance of Administration
- Exposure to the students on latest trends in the administration through study visits and project work

Course content: Syllabus Theory: 8 hrs

UNIT I

 Democratic Decentralization: Democracy and Decentralization; Meaning and significance
 2 hrs

UNIT II

- Local Government 4 hrs
 - > Rural (Panchayati Raj) and Urban Local Government
 - > 73rd and 74th Constitutional Amendments

UNIT III

• Local Administration: Revenue, Judicial and Development 2 hrs

Project Work

Practical: 8 hrs

Study visit and preparation of project report of any one of the following departments/ Institutions. 8 hrs

- Grama Panchayats ٠
- Zilla Panchayats •
- Corporations ٠
- Taluk Office •
 - **Police Station**

Teaching Methods:

•

• Lecture, LCD Presentation, Seminar, Group Discussion, Study Visits and Project Report Presentation

Assessment Criteria:

- Theory : Written Test Descriptive Marks: 25, Duration: 1 hour •
- Practical : Study visit and Project Report Assessment Marks: 25 •

Certification:

Marks	80 - 100	60-79	50-59	35-49	Below 35
Grade	A+	А	B+	В	С

Feedback:

• From the course participants at the end of the course

- · Community Development Departments
- Nagara Panchayats • Municipalities

Taluk Panchayats

- Courts

SHORT TERM CERTIFICATE COURSE YOUTH AND COMMUNITY EMPOWERMENT (YCE)

Total Hours: 16 Hours per week: 02 Marks: 50

Objectives:

- To understand the basic concepts, principles and methods of **Community Empowerment**
- To understand the dimensions of Community Empowerment in the • changing Socio Economic Scenario
- skills to organise To acquire Community Empowerment ٠ Programmes
- To channelise the youth potential to strengthen grassroots institutions

Expected Outcome:

On successful completion of the course the students will be able to;

- Get acquainted with the dynamics of Community Empowerment and the know-how for channelising their potential for the progress of society.
- Develop positive attitude and skills in the field of Community Empowerment.
- Develop their personality as it enables them to acquire competency for self expression, social relationship, organizing ability, leadership quality, etc...

Course content: Syllabus Theory: 8 hrs **UNIT I**

Concept of Empowerment: Essential features; Role of youth in • **Community Empowerment**

UNIT II

• Community: Meaning; Types of Communities; urban, rural, tribal, and occupational **2 hrs**

UNIT III

Concepts of growth and development: Development and Social Justice – policies and programmes
 2 hrs

UNIT IV

• Event Management: Planning, Communication, organizing skills and Public Relations **2 hrs**

Project Work

Practical: 8 hrs

- Organizing Community Empowerment Programmes and preparation of programme report.
 - > Organizing Community Empowerment Programmes for SHG's, Youth Organizations, Women Organizations, Schools and Neighborhood groups.

Teaching Methods:

• Lecture, LCD Presentation, Seminar, Group Discussion, Organizing CEP's and Project Report Presentation.

Assessment Criteria:

- Theory: Written Test Descriptive Marks: 25, Duration: 1 hr
- Practical: Organising CEP's and Project Report Assessment Marks: 25

Certification:

Marks	80 - 100	60-79	50-59	35-49	Below 35
Grade	A+	А	B+	В	С

Feedback:

• From the course participants at the end of the course

SHORT TERM CERTIFICATE COURSE YOUTH AND WOMEN EMPOWERMENT (YWE)

Total Hours: 16 Hours per week: 02 Marks: 50

Objectives:

- To understand the basic concepts, principles and methods of Women Empowerment
- To understand the dimensions of Women Empowerment in the changing Socio Economic Scenario
- To acquire skills to organize Women Empowerment Programmes
- To channelise the youth potential for 'Gender mainstreaming'

Expected Outcome:

On successful completion of the course, the students will be able to:

- Get acquainted with the dynamics of Women Empowerment and the know-how for channelising their potential for 'Gender Sensitization'
- Inculcate values of concern for social transformation and measures to ensure gender justice
- Promote social relationship which leads to intellectual and personal development

Course content:	Syllabus	Theory: 8 hrs
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UNIT I

 Concept of Empowerment: Essential features; Role of youth in Women Empowerment 2 hrs

UNIT II

• Empowering Women as key change agents – Mobilising Women towards gender justice

UNIT III

• Women's participation in governance – capacity building 2 hrs

UNIT IV

• Event Management: Planning; Communication, Organizing Skills and Public Relations

2 hrs

Project Work

Practical: 8 hrs

• Organizing Women Empowerment Programmes for SHG's, Women Organizations, and Women Neighborhood Groups.

Teaching Methods:

• Lecture, LCD Presentation, Seminar, Group Discussion, Organizing WEP's and Project Report Presentation.

Assessment Criteria:

- Theory: Written Test Descriptive Marks: 25, Duration: 1 hr
- Practical: Organizing WEP's and Project Report Assessment Marks: 25

Certification:

Marks	80 - 100	60-79	50-59	35-49	Below 35
Grade	A+	А	B+	В	С

Feedback:

• From the course participants at the end of the course

SHORT TERM CERTIFICATE COURSE POLITICAL SCIENCE FOR COMPETITIVE EXAMINATIONS (PCE)

Total Hours: 16 Hours per week: 02 Marks: 50

Objectives:

- To inspire and motivate the students to take Political Science for Competitive Exams
- To guide the students for proper planning to be successful in the examination
- To improve the habit of reading Newspapers, Magazines, Journals etc. related to Social, Political and Economic Issues, their understanding and appreciation
- To develop an understanding of current issues by debates and discussions.
- To develop confidence and improve the communicative skills both oral & written
- To improve positive thinking, positive attitude & personality development

Expected Outcome:

- To facilitate the students to be conversant with Constitution of India. Indian Administration, National and International issues
- To motivate the students to take Political Science as an optional subject for Competitive Examinations.
- To guide the students for proper planning to prepare for Civil Service Examination
- To make the students to be acquainted with the current issues through reading newspapers, magazines, journals etc.

Course Content:SyllabusUNIT I-• Recruitment Procedures & Eligibility Criteria2 hrsUNIT II-• Scheme of Examination: Preliminary and Main3 hrsUNIT III-• Tips on preparation for exams3 hrsUNIT IV-• General outline on Political Science, International Relations, Public Administration, Indian Constitution and Current Politics8 hrs

Teaching Methods:

• Lecture, LCD Presentation, Group Discussion, Quiz & Essay Writing.

Assessment Criteria:

• Written Test – Objective Type with Multiple Choice – Marks: 50, Duration: 1 hr

Certification:

Marks	80 - 100	60-79	50-59	35-49	Below 35
Grade	A+	А	B+	В	С

Feedback:

• From the course participants at the end of the course

DEPARTMENT OF POLITICAL SCIENCE SHORT TERM CERTIFICATE COURSE

Total Hours: 40 Hours per week: 02 Marks: 100

Name of the course: **WOMEN EMPOWERMENT AND DEVELOPMENT** Duration: 40 hrs(h hr/week)

Objectives:

Syllabus

Course content:	Total Hours: 40
 UNIT I: Women Empowerment Meaning, Definition, Nature and Scope. Objectives and significance 	3 hrs
UNIT IIFactors determining Women EmpowermentChallenges of Women Empowerment	2 hrs
 UNIT III Status of women in India: Sex Ratio, Education, Health, Political, Social and Cultural 	Economic, 3 hrs
 UNIT IV Constitutional and legal provision for women empowerm Women's rights in India Fundamental Rights and Directive Principles 	nent. 3 hrs

UNIT V

- Women entrepreneurship
- Role of SHG'S in Empowering Women
- Marketing Challenges for SHG'S

UNIT VI

 Social Construction of Gender and Gender roles need for re- Social Construction 3 hrs

UNIT VII

• Event Management: Planning; Communication, Organizing Skills and Public Relations

3 hrs

Project Work

Practical: 20 hrs

• Organizing Women Empowerment Programmes for Two SHG's, Women Organizations, and Women Neighborhood Groups.

Teaching Methods:

• Lecture, LCD Presentation, Seminar, Group Discussion, Organizing Women Empowerment Programmes and Project Report Presentation.

Assessment Criteria:

- Theory: Written Test Descriptive
- Practical: Organizing WEP's and Project Report Assessment

Certification:

Marks	80 - 100	60-79	50-59	35-49	Below 35
Grade	A+	А	B+	В	С

Feedback:

• From the course participants at the end of the course

Reference Book:

- 1. Panigrahy (R L), 2006, Women Empowerment, Delhi, Discovery Publishing House Pvt. Ltd
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QUESTION PAPER PATTERN

Time: 3	Hours	Max Marks: 120
	Section - A	
Note:		
1.	Answer any five of the following	
2.	Answer each question in a page	
	Each question carries five marks	5 x 5 = 25
	1.	
	2.	
	3.	
	4.	
	5.	
	6.	
	7.	
	<u>Section - B</u>	
Note:		
1.	Answer any five of the following	
2.	Answer each question in two pages	
3.	Each question carries ten marks	$5 \ge 10 = 50$
	8.	
	9.	
	10.	
	11.	
	12.	
	13.	
	14.	
	<u>Section - C</u>	
Note:		
	Answer any three of the following	
2.	Answer each question in three pages	
3.	Each question carries fifteen marks	$3 \ge 15 = 45$
	15.	
	16.	
	17.	
	18.	
	19.	

QUESTION PAPER PATTERN I & II SEMESTER EXAMINATION FOR ALL UG DEGREE COURSES COMPULSORY PAPER

Time: 1 Hour

Max Marks: 100

Note:

- 1. Answer all the questions
- 2. Each question carries two marks
- 3. The Response Sheet should be duly filled up with appropriate answer from the alternatives provided by using a cross mark \otimes
- 4. Candidates should return the question paper along with the Response Sheet to the room invigilator